(School Name)
West Orange, New Jersey

Title I/Basic Skills Intervention Program

Sample Parent Leveled Literacy Intervention Letter

Date: _____

Dear Parent/Guardian of _____

The West Orange Public School District is dedicated to improving the achievement of all students. All students (K-6) are given state or district assessments in the spring to measure growth in academic achievement. In addition, benchmark assessments are administered to students based on the Fountas & Pinnell Benchmark Assessment System (fall, winter, spring). The purpose of these benchmark assessments is to measure student progress over time. At this point in time, your child did not meet the expected range for his/her grade level for the (first, second, third) benchmark assessment. In order to assist your child in making progress, we will begin working with him/her in the area of reading in a small group setting.

This additional support is referred to as an intervention. Interventions will be provided as needed to those students who did not meet expected levels of achievement in reading. Based on your child's needs, the System of Intervention he/she will be receiving is called *The Leveled Literacy Intervention Program*. This support will be provided in addition to the daily classroom literacy block in a small group setting of 3-4 for 5 days per week. The Intervention teacher working with your child will track your child's progress over time to monitor his/her successes for 14-18 weeks. If your child is making adequate progress, he/she will not need to receive this intervention any longer. However, if your child is not making adequate progress, the Reading Specialist will assess your child for more specific needs and will design continued interventions to support those needs.

Please call _____, your child's teacher, if you have any questions about this process and to address any questions or concerns you may have. We need you as a partner in getting your child on track for school success.

Respectfully,

Principal's Signature