

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 6:35 p.m. – August 6, 2018
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: President Charles, Mr. Robertson, Mrs. Mordecai, Mr. Schwarzbaum, Mr. Alper

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 9, 2018.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

Moment of Silence observed for Doris Foster, Cynthia DiGiovanna and Henry Chang, Jr.

III. EXECUTIVE SESSION at 6:40 p.m.

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

MOTION: Mr. Robertson

SECOND: Mrs. Mordecai

VOTE: 5-0 (VV)

IV. PUBLIC SESSION AT 8:10 P.M.

V. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF July 16, 2018 (Att. #1)

MOTION: Mr. Alper

SECOND: Mr. Schwarzbaum

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Mordecai

VI. SUPERINTENDENT/ BOARD REPORTS

- A. Water Testing - Redwood Elementary School
- B. Update on Turf Field & Track
- C. HIB Report

VII. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**VIII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS****A. PERSONNEL****1. Resignations / Retirements**

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

| Name | Location | Position | Reason | Effective Date |
|----------------|-----------------------------|---------------------|-------------|----------------|
| Yazmin Arcila | .8 Roosevelt / .2 Edison | School Psychologist | Resignation | 9/14/18 |
| Stephanie Caro | .5 BMELC / .5 WOHS | School Psychologist | Resignation | 9/21/18 |

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

| Name | Location | Position | Reason | Effective Date |
|------------------|----------|---------------------------|-----------------------------|----------------|
| Ayodeji Adefolu | BMELC | Paraprofessional | Resignation | 6/30/18 |
| Pietro Benfante | Liberty | Maintenance | Resignation | 8/31/18 |
| William Bock | WOHS | Football: Assistant Coach | Resignation | 8/6/18 |
| William Bock | WOHS | Paraprofessional | Resignation | 6/30/18 |
| Valeria Perez | BMELC | Paraprofessional | Resignation | 6/30/18 |
| Deborah Robinson | BMELC | Paraprofessional | Resignation Reassignment | 8/31/18 |
| Beth Spector | BMELC | Paraprofessional | Resignation | 6/30/18 |

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

| Name | Location | Position | Effective Date |
|----------------------|----------|---|----------------|
| Aishah Manuel-Ebanks | District | School Psychologist | 7/30/18 |
| Dana Peart | WOHS | Curriculum Writing: Honors French II, 9-12 | 7/23/18 |

3. Appointments**a. 2017-2018 School Year**

- 1) Superintendent recommends approval to the Board of Education for the following additional assignment(s):

| Name | Location | Position | Stipend / Rate of Pay | Effective Dates |
|------------------|----------|--------------------|------------------------------|-----------------|
| Timothy Miskimon | WOHS | Curriculum Council | \$39 per hour as assigned | 2017-2018 |

- 2) Superintendent recommends approval to the Board of Education for the following non-certificated staff amended position(s) and/or salary(ies):

| Name | Location | Position | Change From | Position | Guide | Step | Salary | Effective Dates |
|---------------|----------|--------------------------|-------------|--------------------------|-----------|------|----------|-----------------|
| Deborah Zarro | WOHS | Administrative Assistant | \$64,460 | Administrative Assistant | Column II | 12 | \$73,586 | 2017-2018 |

b. 2018-2019 School Year

- 1) Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

| Name | Location | Position | Replacement / New | Guide | Step | Salary | Effective Dates |
|------------------|----------------|--|-------------------|-------|------|-------------------|-------------------|
| Jessica Carsillo | Mt. Pleasant | Special Education Long Term Substitute | Garces | MA | 3 | \$302 per diem | 9/4/18 - 10/31/18 |
| Jessica Cicerone | BMELC | PreSchool Disabled | Valentini | MA | 3 | \$60,386 | 9/1/18 - 6/30/19 |
| Lauren Frazee | Mt. Pleasant | Basic Skills Leave Replacement | Cerrigone | BA | 3 | \$56,550 prorated | 9/1/18 - 1/31/19 |
| Salma Hassan | Washington | Special Education Resource | Goskowski | MA | 3 | \$60,386 | 9/1/18 - 6/30/19 |
| Jaclyn Headlam | WOHS | Student Assistance Counselor | Golding-Cooper | MA | 11 | \$64,990 | 9/1/18 - 6/30/19 |
| Rebecca Kalenak | Roosevelt | Science | Palazzolo | MA | 12 | \$66,531 | 9/1/18 - 6/30/19 |
| Jessica Khordos | District | School Psychologist | Chae | MA | 3 | \$60,386 amended | 9/1/18 - 6/30/19 |
| Laura Kraft | Redwood | Basic Skills Leave Replacement | Rella | MA | 3 | \$60,386 prorated | 9/4/18 - 12/21/18 |
| Spyridon Mantzas | Edison | Special Education / Social Studies amended | New | BA | 3 | \$56,550 | 9/1/18 - 6/30/19 |
| Mackenzie Miller | Gregory | Special Education | New | MA | 5 | \$61,277 | 9/1/18 - 6/30/19 |
| Paul Palek, Jr. | Central Office | Interim Director of Personnel | Pfennig | N/A | N/A | \$500 per diem | 8/13 /18- 6/30/19 |
| Deborah Robinson | Kelly | Special Education Leave Replacement | Iorio | MA | 3 | \$60,386 prorated | 9/1/18 - 1/23/19 |
| Kimberlee Rose | District | Gifted and Talented HAP | New | MA | 3 | \$60,386 | 9/1/18 - 6/30/19 |
| Julianne Tuscano | Mt. Pleasant | Special Education Leave Replacement | Tawil | MA | 3 | \$60,386 prorated | 10/8/18 - 2/1/19 |

- 2) Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

| Name | Location | Position | Replacement / New | Guide | Step | Salary | Effective Dates |
|--------------|----------------|----------------------|-------------------|-------|------|---------|------------------|
| Manuel Alves | Transportation | Bus Driver Part-time | Hightower | N/A | N/A | \$22.70 | 9/1/18 - 6/21/19 |

| | | | | | | | |
|-----------------|----------------|----------------------|-----------------|------------|-----|----------|------------------|
| Islande Charles | Transportation | Bus Driver Part-time | St. Pierre Rene | N/A | N/A | \$22.70 | 9/1/18 - 6/21/19 |
| Maggie Douglas | Transportation | Bus Driver Part-time | Goddard | N/A | N/A | \$22.70 | 9/1/18 - 6/21/19 |
| Erik Mortensen | Redwood | Paraprofessiona I | Laszlo | Non-Degree | 6 | \$30,000 | 9/1/18 - 6/30/19 |

- 3) Superintendent recommends approval to the Board of Education for the following non-certificated staff amended position(s) and/or salary(ies):

| Name | Location | Position | Change From | Position | Guide | Step | Salary | Effective Dates |
|---------------|----------|--------------------------|-------------|--------------------------|-----------|------|----------|-----------------|
| Deborah Zarro | WOHS | Administrative Assistant | \$66,741 | Administrative Assistant | Column II | 13 | \$75,057 | 2018-2019 |

- 4) Superintendent recommends approval to the Board of Education for the following additional summer assignment(s). (Att. #2)

- 5) Superintendent recommends approval to the Board of Education for the following additional assignment(s):

| Name | Location | Position | Stipend / Rate of Pay | Effective Dates |
|------------------|----------|---|--------------------------------------|-----------------|
| Joseph Cannuscio | WOHS | Curriculum Writing: Honors French I, 9-12 | \$39 per hour not to exceed 60 hours | 2018-2019 |
| Timothy Miskimon | WOHS | Curriculum Council | \$39 per hour as assigned | 2018-2019 |

- 6) Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

| Name | Location | Position | Stipend / Rate of Pay | Effective Dates |
|---------------------------|----------|------------------------------------|-----------------------|----------------------------------|
| Khaleel Castillo OOD | WOHS | Football: Volunteer Coach | N/A | 2018-2019 |
| Paul Chegwidden OOD | WOHS | Strength & Conditioning Coach | \$3,247.73 | 7/23 - 7/27/18 8/13 - 8/31/18 |
| Maria David | Liberty | STEM Co-Advisor | \$732 amended | 2018-2019 |
| Vincent DeJesus | Liberty | Student Council | \$2,812 | 2018-2019 |
| Vincent DeJesus | Liberty | STEM Co-Advisor | \$732 amended | 2018-2019 |
| Nicole Fleck | WOHS | Volleyball: Girls' Assistant Coach | \$8,651 | 2018-2019 |
| Jerome Hayes OOD | WOHS | Football: 1st Assistant Coach | \$11,504 | 2018-2019 |
| Ashley Rhodes OOD | WOHS | Cheerleading: Assistant Coach | \$14,591 | 2018-2019 |
| Paul Tavarone | WOHS | ROTC Rifle Team (Drill) | \$1,462 | 2018-2019 |
| Christopher Terranova OOD | WOHS | Volleyball: Boys' Assistant Coach | \$8,651 | 2018-2019 |
| Joseph Torres OOD | WOHS | Soccer: Girls' Volunteer Coach | N/A | 2018-2019 |

- 7) Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2018-2019:

| Name | Certification Code | Teacher | Paraprofessional | Administrative Assistant | Lunch Aide | Nurse | Custodian |
|---------------------|--------------------|---------|------------------|--------------------------|------------|-------|-----------|
| Natalie Adjokatcher | Substitute | X | X | | | | |
| Sarah Aronow | CEAS | X | X | | | | |
| Diana Bailey | Substitute | X | | | | | |
| Lindsey Carter | Substitute | X | X | | | | |
| Savatheda Coke | Substitute | X | X | | | | |
| Matthew Kirsch | Standard | X | X | | | | |
| Teresa LeDonne | Substitute | X | X | | | | |
| Joyce Mendez | Substitute | X | | | | | |
| Maria Montgomery | Standard | X | | | | | |
| Samson Tewelde | CE | X | X | | | | |
| Julianne Tuscano | CEAS | X | X | | | | |

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

| Name | Location / Position | Paid Leave | Unpaid Leave with Benefits | Unpaid Leave without Benefits | Anticipated Return Date |
|-----------------------|---------------------------------|--------------------|----------------------------|-------------------------------|-------------------------|
| Margaret Geher Family | Roosevelt English Language Arts | 10/15/18 - 12/7/18 | 12/10/18 - 3/8/19 | N/A | 3/11/19 |

5. Transfer(s):

- a. Superintendent recommends approval to the Board of Education for the following transfer(s) of certificated staff:

| Name | From | Position | To | Position | Effective Date |
|--------------|---------|----------|---------|----------|----------------|
| Leonard Ford | Gregory | Grade 5 | Redwood | Grade 4 | 9/1/18 |

Personnel - Item 1.b. Resignation of Deborah Robinson and Item 3.b.1) Appointment of Deborah Robinson

MOTION: Mr. Robertson

SECOND: Mr. Alper

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Mordecai

Personnel - Items 1 through 5, with the exception of the above

MOTION: Mr. Robertson

SECOND: Mr. Alper

VOTE: 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval for field trip(s)/overnight field trip(s) for the 2018-2019 school year. (Att. #3)

2. Recommend approval of Applications for School Business requests. (Att. #4)
3. Recommend renewal of OnCourse Systems for Education for Lesson Planner / Web Site Hosting Module and Student Growth Objectives Module for the 2018-2019 school year in the amount of \$60,578.
4. Recommend approval of Frontline Education to provide one virtual Evaluator Orientation session on August 23, 2018 in the amount of \$525.00.
5. Recommend approval of the following textbook adoption requests:
 - Physics 2017 Edition
 - Fundamentals of Physics AP Edition
 - Animal Behavior

Curriculum and Instruction - Items 1 through 5

MOTION: Mr. Alper

SECOND: Mrs. Mordecai

VOTE: 5-0 (RC)

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2018-2019 school year: (Att. #5)
2. Recommend approval for the following tuition/extraordinary services adjustments for the 2011-2012 school year, as certified by the State of NJ Division of Administration and Finance:

| School | Amount |
|---------------|------------|
| Benway School | \$1,338.47 |

3. Recommend approval for the following tuition/extraordinary services adjustments for the 2016-2017 school year, as certified by the State of NJ Division of Administration and Finance:

| School | Amount |
|--------------------|-------------|
| The Phoenix Center | \$12,346.00 |

4. Recommend approval of following tuition students for the 2018-2019 school year:

| Student # | School | Responsible District | Tuition Received |
|-----------|-------------------------|----------------------|---|
| 236124 | West Orange High School | North Plainfield | Tuition: \$29,546 1:1 Aide: \$34,273 |
| 1601008 | West Orange High School | Irvington | Tuition: \$29,546 1:1 Aide: \$35,033 |
| 1501009 | West Orange High School | Livingston | Tuition: \$29,546 1:1 Aide: \$35,033 |

5. Recommend approval for the following service providers for related services for the 2018-2019 school year:

| ID Number | Provider | Type of Service | Cost | Not to Exceed | Budgeted/ Unbudgeted |
|------------------------------|---|----------------------------------|--|---------------|-------------------------|
| 1601104 | NJ Commission for the Blind and Visually Impaired Newark, NJ | Level 1 Services | \$1,900.00 | \$1,900.00 | Budgeted |
| 1207064 | Communication Exchange, LLC | Speech Therapy | \$140.00/hour 3 hours/week | \$4,000.00 | Budgeted |
| 246140 | Hope ABA Therapy of North Jersey, LLC Dover, NJ | ABA Therapy and BCBA Supervision | \$30,650.00 | \$30,650.00 | Budgeted |
| 236129 2908102 2908103 | Autism Solutions, LLC Warren, NJ | ABA Therapy | \$133.00/hour \$100.00/45 minutes session | \$37,000.00 | Budgeted |
| 1607109 | Heidi Miller Speech, LLC | Speech & Feeding Therapy | \$135.00/hour | \$32,000.00 | Budgeted |

6. Recommend approval of provider for home instruction for the 2018-2019 school year to provide services to West Orange School District students as follows:

| Name of Facility | Rate | Not to Exceed |
|--|------------------|---------------|
| Essex Regional Educational Services Commission | \$45.06 per hour | \$1,000 |

b.) **Business Office**

1. Recommend approval of the 8/6/18 Bills List: (Att. #6)

| | |
|--|-----------------|
| Payroll/Benefits | \$ 2,061,847.56 |
| Transportation | \$ 36,542.18 |
| Tuition (Spec. Ed./Charter) | \$ 448,154.04 |
| Instruction | \$ 26,038.44 |
| Facilities | \$ 221,446.19 |
| Grants | \$ 128,930.68 |
| Food Service | \$ 14,115.23 |
| Summer Enrichment | \$ 2,824.28 |
| Support Svcs/Co-Curricular/Athletics/Misc. | \$ 119,969.92 |
| | \$ 3,059,868.52 |

2. Approve \$3,000,000 from the 2018-19 additional state aid to be used for 2018-19 property tax relief.
3. Recommend approval of revised Tax Levy Payment Schedule for Fiscal Year 2018-2019:

| Date | General | Debt Service | Total |
|---------|-----------------|--------------|-----------------|
| 7/15/18 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| 8/15/18 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| 9/15/18 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |

| | | | |
|---------------|-------------------------|-----------------------|-------------------------|
| 10/15/18 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| 11/15/18 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| 12/15/18 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| 1/15/19 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| 2/15/19 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| 3/15/19 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| 5/15/19 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| 6/15/19 | \$11,031,700.00 | \$481,050.00 | \$11,512,750.00 |
| Total: | \$132,380,400.00 | \$5,772,600.00 | \$138,153,000.00 |

4. Recommend approval of Non-Public State Aid for the 2018-2019 school year as follows:

| School | Technology | Nursing | Textbook | Security |
|--------------------------------|--------------------|---------------------|--------------------|---------------------|
| Golda Och Academy-Lower School | \$ 9,216.00 | \$ 24,929.00 | \$13,670.00 | \$ 19,275.00 |
| Golda Och Academy-Upper School | \$ 8,748.00 | \$ 23,862.00 | \$12,976.00 | \$ 18,450.00 |
| Playhouse | \$ 612.00 | \$ 1,649.00 | \$ 908.00 | \$ 1,275.00 |
| Seton Hall Prep | \$34,524.00 | \$ 93,023.00 | \$51,211.00 | \$ 71,925.00 |
| Total: | \$53,100.00 | \$143,463.00 | \$78,765.00 | \$110,925.00 |

5. Recommend approval to void the following checks from the indicated accounts:

| Payroll Account | |
|-----------------|--------------|
| Check Number | Check Amount |
| 710459 | \$82.93 |
| 711482 | \$1,991.45 |
| 711877 | \$861.14 |
| 712366 | \$292.57 |
| 713145 | \$1,104.78 |
| 717663 | \$4.49 |
| 717822 | \$1,004.39 |
| 718260 | \$216.23 |
| 718521 | \$1,919.38 |

| WOHS Athletic Account | |
|-----------------------|--------------|
| Check Number | Check Amount |
| 30894 | \$200.00 |
| 30903 | \$150.00 |
| 31208 | \$150.00 |
| 31317 | \$83.00 |
| 31260 | \$97.00 |

| Edison School Account | |
|-----------------------|--------------|
| Check Number | Check Amount |
| 10390 | \$25.47 |

6. Item removed from agenda.
7. Recommend approval of State Contract Vendors (revised) for the 2017-2018 school year. (Att. #7)
8. Recommend acceptance of the following grants/donations:

| Donor | Recipient | Donation |
|------------------|----------------------|-----------------------------|
| Pupura Locksmith | WOHS Shop Department | Key Machine valued at \$100 |

9. Recommend appropriation of \$504,226.32 from Capital Reserve to construction services account code 12-000-400-450-16-00-000 for the Sports Bubble Replacement Project.
10. Recommend appropriation of \$79,552.68 from additional 2018-2019 state aid to construction services account code 12-000-400-450-16-00-000 for the Sports Bubble Replacement Project. Balance of \$174,221 to come from insurance proceeds.
11. Recommend approval of awarding of the following bid: (Att. #8)

| Bid # | Description | Vendor | Award Description |
|--------|--|---------------------------------|----------------------|
| 18K041 | Sports Bubble Replacement at West Orange High School | Catel Inc. Bradley Beach, NJ | Base Bid - \$758,000 |

12. Recommend approval of the following resolution regarding Government Obligation Contract dated as of August 12, 2018, between KS StateBank (Obligee) and West Orange Board of Education (Obligor) for the purchase of two school buses:

BE IT RESOLVED by the Governing Body of Obligor as follows:

1. Determination of need. The Governing Body of Obligor has determined that a true and very real need exists for the acquisition one (1) 2019 54-Passenger School Bus and one (1) 2019 Chevrolet 24-Passenger School Bus set forth in the Government Obligation Contract dated August 12, 2018, between the West Orange Board of Education (Obligor) and KS StateBank (Obligee) for a 5 year term at a rate of 4.680%.
2. Approval and Authorization. Transaction has been completed in accordance with the Hunterdon County ESC Co-op #34HUNCCP, award designation HCESC Bid #18/19 TELP Small Ticket Tax Exempt Lease Purchase Program. The Governing Body of Obligor has determined that the Contract, substantially in the form presented to this meeting, is in the best interest of the Obligor for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Contract by the Obligor and hereby designates the following person to execute and deliver the the Contract on Obligor's behalf with such changes thereto as such person deems appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Contract.

Authorized Individual: John Calavano, Business Administrator.

Finance - Business Office Item 2

MOTION: Mrs. Mordecai

SECOND: Mr. Robertson

VOTE: 4-1 (RC)

NAY: Mr. Robertson

Finance - Special Services Items 1 through 6; Business Office Item 1, and Items 3 through 12

MOTION: Mrs. Mordecai

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending August 6, 2018.

MOTION: Mr. Alper

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

IX. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- X. NEXT BOARD MEETING to be held at 8:00 p.m. on August 27, 2018 at West Orange High School.**

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. EXECUTIVE SESSION at 9:20 p.m.

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss a personnel matter. No formal action will be taken. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

MOTION: Mr. Robertson

SECOND: Mr. Schwarzbaum

VOTE: 5-0 (VV)

XIII. PUBLIC SESSION AT 10:53 p.m.

XIV. ADJOURNMENT at 10:53 p.m.

MOTION: Mr. Robertson

SECOND: Mr. Schwarzbaum

VOTE: 5-0 (VV)

Respectfully submitted,

John Calavano, Board Secretary