

**WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:10 p.m. – February 22, 2016
West Orange High School
51 Conforti Avenue**

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Lab, Mr. Robertson, Mrs. Mordecai, Mr. Schwarzbaum

Absent: Mr. Charles

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 5, 2016.

B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.

C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF February 8, 2016 (Att. #1)

MOTION: Mr. Schwarzbaum

SECOND: Mrs. Mordecai

VOTE: 4-0 (VV)

IV. Moment of Silence for Sam Spina - Former Mayor of West Orange

V. SUPERINTENDENT/ BOARD REPORTS

- A. Redwood Elementary Presentation
- B. Recognition of WOHS Student
- C. Middle School Honors Presentation
- D. District Calendar 2016-2017 - Edison P/T Conferences
- E. Graduation Rate
- F. HIB Mid-Year Report (September 2015-December 2015)
- G. HIB Report
- H. Athletic/Extracurricular Update

QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL**1. Resignations / Retirements**

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Keith Frey	WOHS	Science	Retirement 17 years	7/1/16

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Matthew Pravetz	Mt. Pleasant	Paraprofessional (504)	Resignation	2/17/16
Carmela Varricchio	Roosevelt	Paraprofessional	Resignation	2/26/16

2. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Carolyn Barnes	WOHS	Physical Science Extended Assignment Substitute	Macdonald	N/A	N/A	\$200 per diem	2/16/16 - 3/29/16
Elizabeth Bauer	Liberty	School Psychologist	Weingold	MA+30	2	\$63,102 prorated	3/2/16 - 6/30/16*
James Casalino	.8 WOHS / .2 Roosevelt	Family & Consumer Science Extended Assignment Substitute	Ortiz	N/A	N/A	\$200 per diem	2/16/16 - 4/4/16 as assigned
Dennis Chae	Gregory	School Psychologist Leave Replacement	Tuitt	MA	2	\$55,380 prorated	3/3/16 - 6/30/16
Evelyn D'Onofrio	Pleasantdale	School Occupational Therapist	P. Guerriero	MA	11	\$69,914 prorated	3/9/16 - 6/30/16*
Dawn Edwards-Raynold	Pleasantdale	Special Education Extended Assignment Substitute	Phelan	N/A	N/A	\$200 per diem	2/29/16 - 3/24/16
Ana Maria Flores	Administration Building	Assistant Business Administrator	Yeo	N/A	N/A	\$115,000 prorated	4/25/16*
Nathalie Martin-Ziras	Mt. Pleasant	School Psychologist Leave Replacement	S. Lee	MA	2	\$55,380 prorated	9/8/15 - 3/10/16 extended 2/29/16 - 3/10/16
Dana Peart	District	World Languages Coordinator K-12	Quiroz	N/A	N/A	\$4,226 prorated	1/20/16 - 2/19/16 amended
Jerry Peralta	Liberty	Spanish Leave Replacement	Velez	BA	2	\$51,862 prorated	11/2/15 - 6/30/16 amended 4/4/16 - 6/30/16 extended

Ann Zaaijer	District	ESL Coordinator K-12	Quiroz	N/A	N/A	\$4,226 prorated	1/20/16 - 2/19/16 amended
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*or sooner as determined by the Superintendent

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Anne Marie Lachenauer	Mt. Pleasant	Paraprofessional	Pravetz	Non-Degree	2	\$26,915 prorated	2/23/16 - 6/30/16
Kimberly Stecher	Administration Building	Confidential Administrative Assistant to the Director of HR	De Los Angeles	N/A	N/A	\$56,188 (\$55,000 plus \$1,188 stipend for BA Degree) prorated	3/9/16 - 6/30/16
Tarajee Withers	Mt. Pleasant	Lunch Aide	Toscano	N/A	N/A	\$17.35 per hour (not to exceed 2.25 hours per day)	2/23/16 - 6/21/16

- c. Superintendent recommends approval to the Board of Education for the following negotiated athletic assignment(s):

Name	Location	Position	Stipend	Effective Dates
Paul Chegwiddden OOD	WOHS	Track: Assistant Coach	\$8,481	2015-2016
Thomas Minichillo OOD	WOHS	Lacrosse: Volunteer	N/A	2015-2016

- d. Superintendent recommends approval to the Board of Education for the following negotiated Co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Larry Pelham OOD	Roosevelt	Drama: Set Design and Construction	\$1,379	2015-2016
Sandra Van Dyke OOD	Roosevelt	Drama: Choreographer	\$1,379	2015-2016

- e. Superintendent recommends approval to the Board of Education for the following mentor assignments:

Mentor	Provisional Teacher	Location	Stipend	Effective Dates
Jaclyn Morgan	Bard Goodrich	WOHS	\$275	2/1/16 - 6/30/16

- f. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Rate of Pay	Effective Dates
Lee Cohen	WOHS	Social Skills through Expressive Art Instructor Substitute	\$73 per hour not to exceed 75 minutes per day as assigned	2/10/16 - 6/9/16 not to exceed 34 sessions

Michael Denburg	WOHS	SAT Boot Camp Mathematics Instructor assignment change	\$1,600 per session session 3	2/22/16 - 3/3/16
Nicole Handler	WOHS	Social Skills through Expressive Art Instructor Substitute	\$73 per hour as assigned not to exceed 75 minutes per day as assigned	2/10/16 - 6/9/16 not to exceed 34 sessions
Shaan Shah	WOHS	ACT Boot Camp Mathematics Instructor assignment change	\$1,600 per session session 1	5/31/16 - 6/9/16
Craig Stanton OOD	WOHS	Pit Orchestra Musician Spring Musical	\$125 per performance (not to exceed 5) \$60 per rehearsal (not to exceed 3)	2015-2016

- g. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2015-2016:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Carolyn Barnes	CEAS	X					
Kevin Humes	Substitute	X	X	X	X		
Eileen Levitt	Standard	X	X	X			
Elizabeth Meyer-Donadio	Substitute	X	X		X		
Larry Pugliese	CE	X	X				
Sheila Zegarra	N/A			X			

3. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Kimberly Alfano Family	WOHS Special Education	2/4/16 - 3/9/16 amended	N/A	3/10/16 - 6/30/16 amended	9/1/16
Kristen Azzato Family	Edison Special Education	5/2/16 - 6/30/16	N/A	9/1/16 - 10/28/16	10/31/16
Shannon Core Family	WOHS Special Education	1/19/16 - 3/8/16 amended	3/9/16 - 9/30/16 amended	10/1/16 - 6/30/17	9/1/17
Andrea Klein Medical	Gregory ESL	2/17/16 - 3/17/16	N/A	N/A	3/18/16
Suzanne Lee Family	Edison / Roosevelt School Psychologist	10/26/15 - 12/10/15	12/11/15 - 3/10/16 extended	N/A	3/11/16 extended
Elena Peres Family	WOHS Music	1/4/16 - 1/28/16 amended	1/29/16 - 6/30/17 amended	N/A	9/1/17
Diane Phelan Family	Pleasantdale Special Education	11/23/15 - 12/8/15	N/A	12/9/15 - 3/24/16 extended	3/28/16 extended

Mary Quiroz Medical	WOHS Supervisor of World Languages/ESL K-12	1/20/16 - 2/19/16 early return	N/A	N/A	2/22/16 early return
Zoe Velez Family	Liberty Spanish	10/12/15 - 10/29/15	10/30/15 - 4/1/16	4/4/16 - 6/30/16 extended	9/1/16 extended

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
John Diminich Medical	WOHS Custodian	N/A	2/11/16 - 3/25/16	N/A	3/28/16
Talal Emam Personal	Mt. Pleasant Head Custodian	N/A	2/24/16 - 2/26/16	N/A	2/29/16
Catrina Files Medical	Transportation Part-time Bus Driver	1/28/16 - 2/3/16	2/4/16 - TBD	N/A	TBD
Jill Florance Medical	Transportation Administrative Assistant	2/17/16 - 3/16/16	N/A	N/A	3/17/16
Ernest Jean- Louis Medical	Transportation Part-time Bus Driver	1/25/16 - 1/29/16 (a.m. only)	1/29/16 (p.m. only) - 2/26/16	N/A	2/29/16
Olivia Marciano Medical	St. Cloud Lunch Aide	2/16/16 - 2/26/16	N/A	2/29/16 - 3/7/16	3/8/16
Ghassan Shakhshir Personal	Liberty Custodian	N/A	4/11/16 - 4/15/16	N/A	4/18/16

4. Transfer(s):

Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff:

Name	From	Position	To	Position	Effective Date
Dona Dellacqua Involuntary	Mt. Pleasant	Lunch Aide	St. Cloud	Lunch Aide	2/23/16
Debra Joseph Kelly Involuntary	Edison	Paraprofessional	Mt. Pleasant	Paraprofessional	2/23/16
Olivia Marciano Voluntary	St. Cloud	Lunch Aide	Mt. Pleasant	Lunch Aide	2/23/16
Sean Norton Involuntary	WOHS	Paraprofessional	Mt. Pleasant	Paraprofessional	2/18/16
Germina Romain Voluntary	Hazel	Paraprofessional General Education	Hazel	Paraprofessional Special Education	2/18/16

Personnel - Item 2a (Dawn Edwards-Raynold)

MOTION: Mr. Robertson

SECOND: Mr. Schwarzbaum

VOTE: 3-0-1 (RC)

ABSTAIN: Mrs. Mordecai

Personnel - Items 1 through 4 with the exception of the above.**MOTION:** Mr. Robertson**SECOND:** Mr. Schwarzbaum**VOTE:** 4-0 (RC)**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval for field trips for the 2015-2016 school year. (Att. #2)

2. Recommend approval/acceptance of Applications for School Business requests:

Name	Position	School	Conference	Dates	Amount	Funded
Darlene Berg	Math K-5 Supervisor	Administration Building	Mathematics Roundtable Forum Mahwah, NJ	3/7/16	\$20.73	Local
Florence Chirichiello	Guidance Counselor	Pleasantdale	NJASSW 55th Annual Spring Institute Iselin, NJ	3/14/16	\$0	
Aldo Casale	Guidance Counselor	WOHS	Rutgers Spring Counselor Day Newark, NJ	3/11/16	\$0	
Jenny Garcia-Rezik	Special Education Teacher	St. Cloud	Wilson WRS Introductory Workshop Yorktown Heights, NY	5/10/16, 5/11/16, 5/12/16	\$569.00	Local
Linda Garrelick	Speech Therapist	Liberty	The Social Thinking Informal Dynamic Assessment and Core Treatments Strategies Tarrytown, NY	3/17/16	\$0	
Amanda Hempel	LDTTC	Gregory	Working Memory: Strategies for Success Across Content Areas Teaneck, NJ	5/20/16	\$12.65	Local
Yajing LI	Chinese Teacher	WOHS	National Chinese Language Conference Chicago, IL	4/28/16-4/30/16	\$1,331.00	Confucius Grant
Mary Ann Maccarino	Special Education Teacher	Washington	Wilson WRS Introductory Workshop Yorktown Heights, NY	5/10/16, 5/11/16, 5/12/16	\$569.00	Local
Mary Quiroz	World Language/ESL Supervisor	WOHS	Making Differentiation Work for You and Your World Language Students	4/16/16	\$75.00	Local
Mary Quiroz	World Language/ESL Supervisor	WOHS	National Chinese Language Conference Chicago, IL	4/28/16-4/30/16	\$1,331.00	Confucius Grant

Curriculum and Instruction - Items 1 and 2**MOTION:** Mrs. Mordecai**SECOND:** Mr. Schwarzbaum**VOTE:** 4-0 (RC)

C. FINANCE**a.) Special Services**

1. Recommend approval of submission of amended IDEA Grant for fiscal year 2016 in the amount of \$1,941,731 (Basic) and \$66,269 (Preschool). Amended application includes fiscal year 2015 Carryover Funds in the amount of \$188,279 (Basic) and \$591 (Preschool).
2. Recommend approval for the following extraordinary service for Out of District student as per IEP:

Student #	Agency	Service	Rate	Not to Exceed	Budgeted/ Unbudgeted
1403019	Calais School Whippany, NJ	1:1 Aide	\$150 per diem	\$11,550	Unbudgeted

3. Recommend approval for the following Assistive Technology Services support & training:

Student #	School	Service	Cost	Provider	Budgeted/Unbudgeted
1209103	Redwood	Assistive Technology Support & Training	\$920.00 (\$115/hr for 8 hrs.)	Advancing Opportunities	Budgeted

b.) Business Office

1. Recommend approval of the 2/22/16 Bills List: (Att. #3)

Payroll/Benefits	\$ 1,469,522.69
Transportation	\$ 360,400.39
Tuition (Spec. Ed./Charter)	\$ 439,878.17
Instruction	\$ 76,221.10
Facilities	\$ 118,007.02
Grants	\$ 98,421.76
Food Service	\$ 289,688.30
Debt Service	\$ 22,302.36
Support Svcs/Co-Curricular/Athletics/Misc	\$ 76,789.30
	\$ 2,951,231.09

2. Recommend transfers within the 2015-2016 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

#	From Account	Description	Amount	To Account	Description	Amount
1	11-000-222-611	Library Books/Mat. EMS	\$2,250.00	11-000-222-320	Purch. Prof. Svcs.	\$2,250.00
2	11-000-222-611	Library Books/Mat. Pleasantdale	\$1,500.00	11-000-222-320	Purch. Prof. Svcs.	\$1,500.00

3	11-000-230-331	Admin-Legal Svc. Exp.	\$2,500.00	11-000-230-332	Audit Fees	\$2,500.00
4	11-000-251-580	Personnel-Travel	\$5,000.00	11-000-251-890	Personnel-Subscriptions	\$5,000.00
5	11-000-100-566	Tuition-Pvt. Handl. State	\$67,371.85	11-000-100-567	Tuition-Handl. Out-of-State	\$47,371.85
				11-000-217-320	Extraordinary Svcs.	\$20,000.00
6	11-000-270-615	Trans. Supplies	\$1,500.00	11-000-270-893	Trans. Misc.	\$1,500.00
7	12-130-100-730	Equip-Grade 6-8	\$1,897.29	12-140-100-730	Equip-HS Tech Ed	\$1,897.29
8	11-000-213-100	Salary: Nurses	\$20,000.00	11-000-211-100	Salary-Attendance Office	\$20,000.00
9	11-213-100-106	Salary-Res. Room Aides	\$152,000.00	11-000-217-106	Salary-IEP Aides	\$152,000.00
10	11-000-223-104	Salary-Workshop Staff Dev.	\$3,220.00	11-000-221-102	Salary-Supervisor	\$3,220.00
11	11-000-240-105	Salary-Redwood Secretaries	\$36,461.00	11-000-240-103	Salary-Redwood Principals	\$36,461.00
12	11-000-240-105	Salary-Redwood Secretaries	\$3,928.00	11-000-240-104	Salary-Directors	\$3,928.00
13	11-000-262-110	Salary-Roosevelt Custodian	\$2,131.00	11-000-262-105	Salary-B&G Secretaries	\$2,131.00
14	11-000-270-517	Trans-Contr. Svcs.	\$96,428.00	11-000-270-160	Salary for Pupil Trans.	\$96,428.00
15	11-120-100-101	Salary-St. Cloud Teacher	\$6,322.58	11-110-100-101	Salary-St. Cloud Kindergarten	\$6,322.58
16	11-213-100-101	Salary-Res. Room Program	\$352,000.00	11-204-100-101	Salary-Lrng/Lang Dis. Teachers	\$301,550.00
				11-240-100-106	Salary-LD Aides	\$50,450.00
17	11-214-100-106	Salary-Autism Aides	\$110,853.00	11-214-100-101	Salary-Autism Teachers	\$110,853.00
18	11-120-100-101	Salary-St. Cloud Teachers	\$155,000.00	11-190-100-106	Instruction Other Salaries	\$155,000.00
19	11-213-100-101	Salary-Resource. Room Program Teachers	\$70,800.00	11-212-100-106	Other Salaries for Instruction	\$70,800.00
20	11-216-100-106	Salary-Pre School Handi F.T.	\$59,550.00	11-215-100-106	Salary-Pre School Handi P.T.	\$59,550.00
21	11-000-222-100	Salary-St. Cloud Librarian	\$62,000.00	11-000-219-104	Salary-Child Study Team	\$262,000.00
	11-130-100-101	Salary-Liberty Teachers	\$100,000.00			
	11-140-100-101	Salary-Subs 9-12	\$100,000.00			

22	11-216-100-101	Salary-Pre School Handi F.T. Teacher	\$113,590.00	11-230-100-101	Salary-BSIP Teachers	\$113,590.00
23	11-000-218-104	Salary-Guidance Summer	\$28,000.00	11-000-221-105	Salary-Supervisor Secretaries	\$40,200.00
	11-000-218-105	Salary-Guidance Secretaries	\$12,200.00			
24	11-000-262-621	Heating WOHS	\$70,000.00	11-000-252-100	Salary-Tech OT	\$100,000.00
	11-000-266-610	Security Supplies	\$30,000.00			
25	11-000-262-622	Electric WOHS	\$15,000.00	11-000-263-110	Salary-Grounds OT	\$15,000.00
26	11-000-270-615	Trans. Supplies	\$2,550.00	11-000-270-390	Trans. Prof. Svcs.	\$2,550.00
27	11-201-100-101	Salary-Cognitive Mild Teacher	\$117,500.00	11-201-100-106	Salary-Cognitive Mild Aides	\$117,500.00
28	11-000-262-622	Electric WOHS	\$15,000.00	11-000-262-612	Building/Grounds Exp.	\$15,000.00
29	11-000-266-890	Security Misc.	\$2,500.00	11-000-262-890	Oper. & Maint. Misc.	\$2,500.00
30	11-000-291-270	Health Ben. Ins.	\$70,775.50	11-000-291-299	Sick Payout	\$81,909.00
	11-000-291-290	EEHB-Comp. Absences	\$11,133.50			

3. Secretary's Report - Acceptance and Certification - January 2016

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of January 2016, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #4)

4. Report of the Treasurer of School Monies - January 2016

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of January 2016, which report is in agreement with the Secretary's Report. (Att. #5)

5. Recommend acceptance of the following donation(s):

Donor	Recipient	Donation
Scholastic	St. Cloud School	600 books

6. Recommend approval of contract with Buzz1441, Inc., West Orange, NJ, in the amount of \$1,000 per month, for the period 2/15/16-5/15/16, to provide enhanced communication services for the West Orange Public Schools.

7. Recommend appropriation of \$222,886 from 2014-2015 Extraordinary Aid to Contracted Services - Buildings (\$152,886) and Contracted Services - Grounds (\$70,000).

Finance - Special Services Items 1 through 3, Business Office Items 1 through 7

MOTION: Mrs. Mordecai **SECOND:** Mr. Robertson **VOTE:** 4-0 (RC)

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the September 2015-December 2015 HIB Report.
2. Superintendent recommends to the Board of Education acceptance of the HIB Report ending February 22, 2016.

3. Harassment, Intimidation and Bullying

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 8A:37-17(b)(6)(c), at its meeting on February 8, 2016, the Superintendent reported HIB Incident Number 059 to the Board; and

Whereas, on February 9, 2016 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number 059 for the 2015-2016 school year for the reasons conveyed to the Board.”

Reports - Items 1 through 3

MOTION: Mr. Schwarzbaum **SECOND:** Mrs. Mordecai **VOTE:** 4-0 (RC)

VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- IX. NEXT REGULARLY SCHEDULED BOARD MEETINGS to be held: at 7:30 p.m. on February 29, 2016 at the Administration Building (Budget Workshop); and, at 8:00 p.m. on March 14, 2016 at West Orange High School.**

MOTION: Mr. Robertson **SECOND:** Mr. Schwarzbaum **VOTE:** 4-0 (VV)

X. PETITIONS AND HEARINGS OF CITIZENS

- XI. ADJOURNMENT at 10:12 p.m.**

MOTION: Mr. Robertson **SECOND:** Mrs. Mordecai **VOTE:** 4-0 (VV)

Respectfully submitted,


John Calavano, Board Secretary