

WEST ORANGE HIGH SCHOOL STUDENT ABSENCE EXCUSE FORM

Student Name: _____ Date: _____

Grade: _____

Parent/Guardian Name: _____

Phone Number: _____

Date of Absence(s): _____ to _____

Please check one of the following:

- Illness/Injury
- Is late due to _____
- Religious observance _____
- Approved College Visit (**Include College Documentation**)
- Medical/Dental Doctor's appointment - **Verification of appointment needed from doctor submitted directly to Nurses Office**
- Death in the Family (**Please state relationship to student**)
- Court Date (**Include Documentation**)
- Chronic Illness (**Must have paper work filed with the Nurses Office**)
- Other (write explanation below)

I certify that the above named student was absent on the date(s) listed for the reason specified.

Parent/Guardian Signature

STUDENTS MUST PROVIDE A NOTE TO THE ATTENDANCE OFFICE WITHIN 48 HOURS UPON RETURN TO SCHOOL FROM ANY ABSENCE. STUDENTS THAT BRING IN NOTES AFTER 48 HOURS WILL BE DISCIPLINED.

FAILURE TO BRING IN AN EXCUSE NOTE MEANS STUDENT IS "CUT" FROM CLASS.

3 CUTS = LOSS OF CREDIT.

THANK YOU!