

**WEST ORANGE BOARD OF EDUCATION  
Public Board Meeting March 19, 2020  
7:30 P.M. Public Session  
West Orange High School Auditorium  
51 Conforti Avenue**

**Minutes**

**I. ROLL CALL OF THE MEMBERS**

**Present:** President Alper, Mrs. Trigg-Scales, Mrs. Merklinger, Mr. Rothstein, Mrs. Tunnickliffe

**Absent:** Darlene Folas, Student Liaison

**II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**

A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 7, 2020.

B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.

C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

**III. PLEDGE OF ALLEGIANCE**

**IV. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF March 9 and 16, 2020 (Att. #1)**

**MOTION:** Mrs. Trigg-Scales

**SECOND:** Mrs. Merklinger

**VOTE:** 5-0 (RC)

Yes  
Merklinger

Yes  
Rothstein

Yes  
Tunnickliffe

Yes  
Trigg-Scales

Yes  
Alper

**V. SUPERINTENDENT/ BOARD REPORTS**

A. Preliminary Budget Presentation

Dr. Cascone and Mr. Calavano presented the budget. The Board discussed and asked questions regarding the budget.

**VI. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

**VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

## 1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Susan Cooper	Washington	Grade 2	Retirement 22 years	7/1/20
Elizabeth Manning	WOHS	Social Studies	Retirement 25 years	7/1/20
Gerald Powers	Redwood	Grade 5	Retirement 25 years	7/1/20

## 2. Appointments

- a. Superintendent recommends approval to the Board of Education for adjustments for the following Board approved salaries for non-certificated staff:

Name	Location	Guide	Step	Base	Stipend	Longevity	Effective Dates
Barbara Solomon	Kelly	BA	6	\$30,992	N/A	N/A	9/1/17 - 6/30/18
Barbara Solomon	Kelly	BA	7	\$31,845	N/A	N/A	9/1/18 - 6/30/19
Barbara Solomon	Kelly	BA	8	\$32,780	N/A	N/A	9/1/19 - 6/30/20

- b. Superintendent recommends approval to the Board of Education for the following to serve as Summer Enrichment Program staff effective June 29, 2020 through July 24, 2020: (Att. #2)

## 3. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Annamarie Megaro Medical	WOHS Administrative Assistant	2/7/20 - 3/27/20 a.m. only amended	3/27/20 p.m. only - 4/30/20 amended	N/A	5/1/20

- b. Superintendent recommends approval to the Board of Education for the following leave(s) of absence:

Employee #	Leave Dates	Type of Leave	Anticipated Return Date
#8570	3/11/20 - TBD	Administrative Unpaid	TBD

**Personnel - Items 1 through 3****MOTION:** Mrs. Tunncliffe**SECOND:** Mr. Rothstein**VOTE:** 5-0 (RC)Yes  
MerklingerYes  
RothsteinYes  
TunncliffeYes  
Trigg-ScalesYes  
Alper**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval of Applications for School Business requests. (Att. #3)
2. Superintendent recommends approval for field trip destinations for the 2019-2020 school year:

Destination	City	State
Middlesex County College	Edison	NJ

3. Recommend approval of Affiliation Agreement with Kean University for School Social Work Internship for the 2020-2021 school year.

**Curriculum and Instruction - Items 1 through 3****MOTION:** Mrs. Trigg-Scales**SECOND:** Mrs. Tunncliffe**VOTE:** 5-0 (RC)Yes  
MerklingerYes  
RothsteinYes  
TunncliffeYes  
Trigg-ScalesYes  
Alper**C. FINANCE****a.) Special Services**

1. Recommend approval for the following out of district placements for the 2019-2020 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
1913045	Celebrate the Children	Tuition: \$25,612.65 63 days @ \$ 406.55/day 1:1 Aide: \$9,450.00 63 days @ \$150.00/day	Unbudgeted
1913050	Pillar Elementary School	Tuition: \$27,415.56 68 days @ \$403.17/day 1:1 Aide: \$12,580.00 68 days @ \$185.00/day	Unbudgeted

2. Recommend approval of contracts with Pillar Care Continuum (formerly known as Cerebral Palsy of North Jersey, Inc.) Livingston, NJ to continue to provide services for the 2019-2020 school year as follows:

Service	Rate
Augmentative & Alternative Communication Evaluation travel fee	\$400.00

3. Recommend approval of provider for home instruction for the 2019-2020 school year to provide services to the West Orange School district students as follows:

Name of Facility	Rate	Not to Exceed
Center for Children's Behavioral Health	\$75.00 per hour	\$10,000 - previously approved for \$5,000
American Tutor, Inc.	\$59.00 per hour	\$7,000 - previously approved for \$2,000

**b.) Business Office**

1. **Recommend approval of the following Preliminary Budget Resolution:**

**Be It Resolved,** that the preliminary budget be approved for the 2020-2021 School Year using the 2020-2021 State Aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval:

	General Fund	Special Revenues	Debt Service	Total
2020-2021 Total Appropriations	\$161,688,766	\$3,229,122	\$6,082,026	\$170,999,914
Less: Anticipated Revenues	\$20,597,587	\$3,229,122	\$733,059	\$24,559,768
Taxes to be raised	\$141,091,179	\$0	\$5,348,967	\$146,440,146

**Be It Further Resolved,** that a public hearing be held on May 4, 2020 for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

2. **Be It Resolved,** that the West Orange School District includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The District has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$692,440 for the purpose of funding educational needs within the 2020-2021 budget. The District intends to complete said purposes by June 2021 and they cannot be deferred or incrementally completed over a longer period of time.
3. Recommend approval of the Maximum Travel Expenditures for the Pre-Budget Year, the YTD Expenditures, and the Ensuing Budget Year:

Object Code	Pre-Budget Year 2019-2020	YTD Expenditures	Proposed 2020-2021
58X	\$164,543	\$46,833	\$178,250

4. Recommend approval of the 3/19/20 Bills List:

Payroll/Benefits	\$ 5,464,312.88
Transportation	\$ 718,445.81
Tuition (Spec. Ed./Charter)	\$ 660,971.19
Instruction	\$ 58,211.31
Facilities/Security	\$ 109,482.98
Grants	\$ 126,816.58
Food Service	\$ 366,787.91
Debt Service	\$ 448,534.38
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 63,270.39</u>
	\$ 8,016,833.43

5. Recommend approval of February 2020 transfers within the 2019-2020 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #4)
6. Secretary's Report - Acceptance and Certification - February 2020

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of February 2020, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #5)

7. Report of the Treasurer of School Monies - February 2020

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of February 2020, which report is in agreement with the Secretary's Report. (Att. #6)

8. Recommend approval of Joint Transportation Agreement between Sussex County Regional Transportation Cooperative and the West Orange Board of Education, for athletics and special education and general education transportation, for the 2020-2021 school year, as per the attached. (Att. #7)
9. Recommend acceptance of the following grants/donations for WOHS Virtual Enterprise Trade Show purchases:

Donor	Donation
The Kids Palace II LLC	\$50

10. Recommend approval of participation in the Cooperative Pricing System known as Edge Market Cooperative, a partnership between NJSBA and Edge, New Jersey's nonprofit research and education network technology partner, to connect Edge and NJSBA with state of the art technology at competitive bid and negotiated prices.

#### **Finance - Special Services Items 1 through 3; Business Office Items 1 through 10**

**MOTION:** Mr. Rothstein

**SECOND:** Mrs. Merklinger

**VOTE:** 5-0 (RC)

Yes  
Merklinger

Yes  
Rothstein

Yes  
Tunncliffe

Yes  
Trigg-Scales

Yes  
Alper

**D. REPORTS****1. Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on March 9, 2020, the Superintendent reported HIB Incident Number(s) 031, 032 to the Board; and

Whereas, on March 11, 2020 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 031, 032 for the 2019-2020 school year for the reasons conveyed to the Board.”

**MOTION:** Mrs. Merklinger**SECOND:** Mr. Rothstein**VOTE:** 5-0 (RC)

Yes  
Merklinger

Yes  
Rothstein

Yes  
Tunncliffe

Yes  
Trigg-Scales

Yes  
Alper

**E. MISCELLANEOUS**

1. Recommend approval of the revised 2019-2020 District Master Calendar. (Att. #8)

**MOTION:** Mrs. Tunncliffe**SECOND:** Mr. Rothstein**VOTE:** 5-0 (RC)

Yes  
Merklinger

Yes  
Rothstein

Yes  
Tunncliffe

Yes  
Trigg-Scales

Yes  
Alper

**VIII. PETITIONS AND HEARINGS OF CITIZENS****IX. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS****X. NEXT BOARD MEETING to be held at 7:30 p.m. on April 6, 2020 at West Orange High School.****XI. ADJOURNMENT at 8:42 p.m.**

Respectfully submitted,

John Calavano, Board Secretary