

**WEST ORANGE BOARD OF EDUCATION
Public Board Meeting February 8, 2021
7:30 P.M. Public Session
Virtual**

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: President Trigg-Scales, Mrs. Tunncliffe, Mrs. Huerta, Mrs. Merklinger, Mr. Rothstein

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 8 and 28, 2021.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

Board Goals
<ul style="list-style-type: none"> → The Board of Education, in concert with the Administration, will review and evaluate district expenditures across all budget lines beginning in December, 2020 and will identify opportunities for efficiencies and financial savings in the budget preparation for the 2021-2022 school year. → The Board of Education will increase parent and community engagement by conducting two Town Hall meetings, one in the fall to identify the community's priorities for the 2021-22 budget preparation and one in the spring to gain input in the setting of the Board's goals for the 2021-2022 school year. → The Board of Education will assess the district's progress toward the goals of the 5-year strategic plan, and, including opportunities for input from the public, will review the plan's current relevancy and its implications on student achievement, policy, budget, community relations, and other areas of Board responsibility so as to enable the administration to develop action plans for implementation which align with the Board's review. → The Board of Education will complete the conversion of the Board's Policy Manual and accompanying By-Laws and Regulations to Strauss-Esmay and fully implement the ElanOnline search engine by June, 2021.

III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF January 25, 2021 (Att. #1)

MOTION: Mrs. Tunncliffe

SECOND: Mr. Rothstein

VOTE: 5-0 (RC)

Yes
Huerta

Yes
Merklinger

Yes
Rothstein

Yes
Tunncliffe

Yes
Trigg-Scales

IV. STUDENT LIAISON REPORT**V. SUPERINTENDENT/ BOARD REPORTS**

- A. Mr. Vincent DeJesus, NJASC Advisor of the Year 2020-2021
- B. 2019-2020 Audit Presentation - Donna Japhet, Lerch, Vinci & Higgins, LLP
- C. Superintendent Information Updates and Highlights

VI. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS****A. PERSONNEL****1. Resignations / Retirements**

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Sue Ellen Lian	WOHS	English	Resignation	3/26/21

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Chantay Parker	BMELC	Lunch Aide	Resignation	1/22/21

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location/Position	Item	Effective Date
William Bradley	WOHS Social Studies	Board approved Leave of Absence	2/3/21
Jamie Podhurst	WOHS Art	Board approved Leave of Absence	2/3/21
Patricia Quinn	Kelly Special Education	Board approved Leave of Absence	2/3/21

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
JoAnn Andrasko	WOHS	Family & Consumer Science Leave Replacement	Critelli	N/A	N/A	\$200 per diem	11.140.100.101.00.35.050	1/19/21 - 2/5/21

Jenna Heaslip	Washington	Art Leave Replacement	Carlson	MA	3	\$61,594 prorated	11.120.100.101.00.32.180	2/3/21 - 5/21/21 amended
Lauren Wasserman	Roosevelt	Special Education Mathematics	Marcus reassigned	MA	3	\$61,594 prorated	11.213.100.101.00.06.090	2/16/21* - 6/30/21
Dora Wong-Macias	WOHS	Family & Consumer Science Leave Replacement	Crittelli	N/A	N/A	\$200 per diem	11.140.100.101.00.35.050	2/8/21 - 2/26/21

*pending Criminal History Record Check process

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
Jeremiah Antoine	Central Office	Computer Technician Part-time	N/A	Tech	1	\$44,020 prorated amended	11.000.252.100.00.40.000	8/16/19 - 6/30/21

- c. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Account Code	Effective Dates
Catherine Connors	WOHS	Science Kennedy-Leave Replacement	MA+30	7	\$65.23 per diem	11.140.100.101.00.39.050	2/3/21 - 6/4/21
Michael DeAngelis	WOHS	Science Kennedy-Leave Replacement	BA+15	17	\$84.45 per diem	11.140.100.101.00.39.050	2/3/21 - 6/4/21
Daniel Duca	WOHS	Science Brandt-Vacancy	DR	17	\$109.05 per diem	11.140.100.101.00.39.050	9/14/20 - 2/2/21
Daniel Duca	WOHS	Science Kennedy-Leave Replacement	DR	17	\$109.05 per diem	11.140.100.101.00.39.050	2/3/21 - 6/4/21
Brad Mitchell	WOHS	Science Brandt-Vacancy	MA+45	17	\$106.24 per diem	11.140.100.101.00.39.050	2/3/21 - 6/4/21

- d. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Stipend/Rate of Pay	Account Code	Effective Dates
Jeanina Abramo	WOHS	Culinary Arts Pre-Apprenticeship Program	\$49.98 per hour* not to exceed 14 hours	TBD	2/9/21 - 6/23/21
Kaitlin Higgins	WOHS	Culinary Arts Pre-Apprenticeship Program	\$49.98 per hour* not to exceed 14 hours	TBD	2/9/21 - 6/23/21

*Funded by the Pre-Apprenticeship Grant for a total of 28 hours

- e. Superintendent recommends approval to the Board of Education for the following mentor assignments to be funded by the provisional teacher:

Mentor	Provisional Teacher	Location	Stipend	Account Code	Effective Dates
Nancy Silva	Alexa Mermini	Liberty	\$256	11-130-100-101-00-34-135	1/8/21 - 6/30/21

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Claudia Builes-Dally Personal	Gregory Special Education	N/A	N/A	1/25/21 - 2/5/21 amended	2/8/21 amended
Lisa Gray Medical	Kelly Grade 2	9/1/20 - 11/20/20 2/22/21 - 6/30/21 amended	11/23/20 - 2/19/21	N/A amended	9/1/21

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Diane Abounaja Personal	WOHS Paraprofessional	N/A	1/25/21 - 2/12/21	N/A	2/15/21
Luz Cubero Personal	WOHS Paraprofessional	N/A	N/A	3/1/21 - 6/30/21	9/1/21
Roseann Pryzbysz Medical	Redwood Paraprofessional	N/A	1/21/21 - 2/19/21	N/A	2/22/21

5. Superintendent recommends approval to the Board of Education for 2020-2021 revised rate(s) for hourly and per diem employees/assignments. (Att. #2)

Personnel - Items 1 through 5

MOTION: Mrs. Tunncliffe

SECOND: Mrs. Huerta

VOTE: 5-0 (RC)

Yes
Huerta

Yes
Merklinger

Yes
Rothstein

Yes
Tunncliffe

Yes
Trigg-Scales

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Applications for School Business requests. (Att. #3)
2. Recommend approval for student teaching for the 2020-2021 school year (Att. #4)
3. Recommend approval of 2020-2021 Special Olympics of NJ Unified Champion Schools Commitment Form for the creation and implementation of Unified Sports, Youth Leadership, and Whole School Engagement activities that promote inclusion, equity, friendships, and dignity among students with and without disabilities.

Curriculum and Instruction - Items 1 through 3

MOTION: Mrs. Merklinger

SECOND: Mr. Rothstein

VOTE: 5-0 (RC)

Yes
Huerta

Yes
Merklinger

Yes
Rothstein

Yes
Tunncliffe

Yes
Trigg-Scales

C. FINANCE**a.) Special Services**

1. Recommend approval for the following out of district placements for the 2020-2021 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
2807088	Jardine Academy	Tuition: \$37,141.00 100 days @ \$371.41/day	Budgeted

2. Recommend approval for the following tuition/extraordinary aide services adjustments as certified by the State of NJ Division of Administration and Finance:

School	Year	Certified Rate Less Adjustments	Tuition Paid	Tuition Adjustments
Deron II	2019-2020	\$60,610.00	\$57,558.00	\$3,052.00
P.G.Chambers School	2019-2020	\$225,123.36	\$210,503.04	\$14,620.32

b.) Business Office

1. Recommend approval of the 2/8/2021 Bills List:

Payroll/Benefits	\$ 6,797,168.63
Transportation	\$ 523,824.10
Tuition (Spec. Ed./Charter)	\$ 202,018.45
Instruction	\$ 35,596.71
Facilities/Security	\$ 55,841.99
Grants	\$ 112,001.61
Food Service	\$ 239.67
Support Svcs/Co-Curricular/Athletics/Misc.	\$ 87,157.32
	<u>\$ 7,813,848.48</u>

2. Recommend approval of proposed Non Public security aid program expenditures funded through the Office of State Aid Entitlements and Payments to Non Public Schools (not local funds).

School	Description	Amount
Seton Hall Prep	2 Security Cameras at Kelly Athletic Complex- Maffey Security Group	\$4,810.12

3. Recommend approval of Agreement between the International Association of Machinists Corporation for Re-Employment and Safety Training (IAM CREST) and the West Orange Board of Education for storage of IAM CREST equipment, tools and materials used for the IAM CREST Youth Transitions Work Program (YTTW), in the amount of \$600 annually.

4. Accept the financial audit and synopsis of the 2019-2020 school year as prepared by the firm Lerch, Vinci & Higgins, LLP. (Att. #5)
5. Recommend approval of an audit corrective action plan for the remediation of recommendations noted in the financial audit of the 2019-2020 school year. (Att. #6)
6. Recommend approval of proposed Non Public security aid program expenditures funded through the Office of State Aid Entitlements and Payments to Non Public Schools (not local funds).

School	Description	Amount
Seton Hall Prep	<ul style="list-style-type: none"> • 40 Verkada CD31 Network Surveillance Cameras • 17 Verkada CD31-E Network Surveillance Cameras • 57 Verkada Command Cloud Service Subscription Licenses 	\$58,240.00

7. Recommend acceptance of the following donation(s)/award(s):

Donor	Recipient	Donation
Brain Injury Alliance	WOHS/Youth Advisory Board	\$750

8. Recommend approval of agreement with NEMNET, West Orange, NJ, a national resource organization that assists schools and organizations in the identification and recruitment of minority faculty and staff, for a 1 year membership fee of \$1,950 plus \$500/candidate placement fee. (Att. #7)
9. Recommend approval of proposed Non Public security aid program expenditures funded through the Office of State Aid Entitlements and Payments to Non Public Schools (not local funds).

School	Description	Amount
Golda Och Upper School	<ul style="list-style-type: none"> • Security Strobes-Witness Security Solutions LLC 	\$8,255.04
Golda Och Lower School	<ul style="list-style-type: none"> • Security Strobes-Witness Security Solutions LLC 	\$8,255.04
Golda Och Lower School	<ul style="list-style-type: none"> • Fargo Badge Printer and Access Cards-Witness Security Solutions LLC 	\$4,076.46

10. Recommend approval of the following service provider:

Provider	Type of Service	Rate	Not to Exceed
Delta-T Group Woodbridge, NJ	Substitute Teacher - with sub certificate Substitute Teacher - with NJDOE certificate	\$117/diem \$130/diem	\$100,000

