

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting December 16, 2019
6:30 P.M. Executive Session
7:00 P.M. Public Session
West Orange High School
51 Conforti Avenue

Agenda

I. ROLL CALL OF THE MEMBERS

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 8, 2019.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. WEST ORANGE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the "Sen. Byron M. Baer Open Public Meetings Act" (N.J.S.A. 10:4-6 et seq.) requires all meetings of the West Orange Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Monday, December 16, 2019 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☐ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

■ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matters, described as specifically as possible without undermining the need for confidentiality are: Settlement Agreement Student #1106063.

□ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and_____.

□ "(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

□ "(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

■ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: OCR Agreement; Township Residential Development.

□ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

□ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall (select one) □ reconvene and immediately adjourn or ■ reconvene and

proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the West Orange Board of Education will go into Executive Session for the above stated reasons only; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

IV. PUBLIC SESSION AT 7:00 P.M.

V. PLEDGE OF ALLEGIANCE

VI. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF December 9, 2019
(Att. #1)

VII. STUDENT LIAISON REPORT

VIII. SUPERINTENDENT/ BOARD REPORTS

- A. "Parade of Honors" Student & Community Recognitions
- B. Recognition of Outgoing Board Members
- C. HIB Report

IX. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

X. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Cheryl Dabroski	Gregory	Conflict Resolution Advisor	Resignation	12/10/19
Joelle DeNotaris	Gregory	Conflict Resolution Advisor	Resignation	12/18/19

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
David Leach	WOHS	Curriculum Writing: Programming in Visual Basic	12/12/19
David Leach	WOHS	Curriculum Writing: Programming in C++	12/12/19

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Dora Wong-Macias	WOHS	Family & Consumer Science Long Term Substitute	Graham	MA	N/A	\$308 per diem	11/6/19 - 1/17/20 amended
Kristen Landsoca	Gregory	Grade 3	Lilburn	BA	4	\$58,105 prorated	2/17/20 - 6/30/20*
Andrea Serio	Gregory amended	School Psychologist	DeNotaris	MA+30	3	\$70,182 prorated	12/19/19 - 6/30/20 amended

*or upon release by current employer

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Brunie Petrus	Redwood	Lunch Aide	Grasso	N/A	N/A	\$18.96 per hour not to exceed 2.5 hours per day	1/2/20 - 6/19/20
Maureen Hargrave-Kerns	Mt. Pleasant	Paraprofessional	Beijian	Non Degree amended	5	\$29,289 prorated amended	10/8/19 - 6/30/20

- c. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Tara Donatiello	Gregory	Conflict Resolution Advisor	\$732 prorated	12/19/19 - 6/30/20
Lisa Picini-Asman	Gregory	Conflict Resolution Advisor	\$732 prorated amended	9/1/19 - 6/30/20
Douglas Nevins	WOHS	Play Unified Program Advisor	\$1,000*	1/2/20 - 6/30/20
Ferdinand Christian	WOHS	Play Unified Assistant Coach	\$600*	1/2/20 - 6/30/20
Gina Piserchio	WOHS	Play Unified Assistant Coach	\$600*	1/2/20 - 6/30/20
Nicole Fleck	WOHS	Play Unified Coach	\$1,000*	1/2/20 - 6/30/20

*Funded by Special Olympics Play Unified Grant

- d. Recommend approval for certificated staff to provide curriculum writing for the 2019-2020 school year at the contracted rate of \$39.78 per hour not to exceed the hours allotted.

Name	Location	Position	Stipend / Rate of Pay	Effective Dates
Barbara Cicciagliione	WOHS	Curriculum Writing: Programming in Visual Basic	\$39.78 per hour not to exceed 15 hours	12/13/19 - 6/30/20
Barbara Cicciagliione	WOHS	Curriculum Writing: Programming in C++	\$39.78 per hour not to exceed 15 hours	12/13/19 - 6/30/20

- e. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2019-2020:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Marvin Benton	N/A						X
Olivienne Evra	Substitute	X	X	X	X		

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Lori Graham Medical	WOHS Family & Consumer Science	11/5/19 - 1/15/20 amended	1/16/20 - 1/17/20 amended	N/A	1/21/20 amended

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Taneesha Gillard	Mt. Pleasant Paraprofessional	11/18/19 - 12/13/19 amended	N/A	N/A	12/16/19

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Applications for School Business requests. (Att. #2)

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2019-2020 school year:

Student #	Placement	Tuition	Budgeted/ Unbudgeted
1913011	Celebrate the Children	Tuition: \$50,005.65 123 days @ 406.55/day 1:1 Aide: \$18,450.00 123 days @ \$150.00/day	Unbudgeted
1806071	Honor Ridge Academy	1:1 Aide: \$21,700.00 124 days @ \$175.00/day	Unbudgeted

2. Designate the following out of district placements for the 2019-2020 school year as funded by IDEA (previously approved as LEA funded):

Student #	Placement	Tuition
1010091	Celebrate the Children	Tuition: \$73,179.00 180 days @ \$406.55/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day
1103027	Cerebral Palsy of North Jersey	Tuition: \$123,826.50 210 days @ \$589.65/day
1411025	Cerebral Palsy of North Jersey	Tuition: \$123,826.50 210 days @ \$589.65/day
1608087	Cerebral Palsy of North Jersey	Tuition: \$111,514.70 210 days @ \$531.02/day
2806078	Cerebral Palsy of North Jersey	Tuition: \$123,826.50 210 days @ \$589.65/day
2806125	Cerebral Palsy of North Jersey	Tuition: \$84,665.70 210 days @ \$403.17/day
2906068	Cerebral Palsy of North Jersey	Tuition: \$123,515.70 210 days @ \$588.17/day
2806017	Chancellor Academy	Tuition: \$71,187.00 183 days @ \$389.00/day
1605033	Chapel Hill Academy	Tuition: \$71,190.00 210 days @ \$339.00/day
2910100	Glenview Academy	Tuition: \$75,879.04 212 days @ \$357.92/day 1:1 Aide \$43,460.00 212 days @ \$205.00/day
246142	Matheny	Tuition: \$110,000.00 220 days @ \$500.00/day
1813029	P.G. Chambers School	Tuition: \$83,722.80 210 days @ 4398.68
236129	Reed Academy	Tuition: \$116,602.50 210 days @ \$555.25/day
1508055	Shapard School	Tuition: \$57,485.79 183 days @ \$314.13/day
1808094	Windsor Learning Center	Tuition: \$67,200.00 210 days @ \$320.00/day

3. Recommend approval of the following retroactive tuition/extraordinary services adjustments for the 2018-2019 school year as certified by the State of NJ Division of Administration and Finance:

School	Year	Tuition Paid (2018-2019)	Certified Rate	Tuition Adjustment
Calais School	2018-2019	\$219,997.00	\$228,368.00	\$8,371.00
Partnership in Education	2018-2019	\$243,368.00	\$272,947.00	\$29,579.00

Spectrum 360	2018-2019	\$500,131.28	\$509,702.71	\$9,571.43
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4. Recommend approval of provider for home instruction for the 2019-2020 school year to provide services to the West Orange School District students as follows:

Name of Facility	Rate	Not to Exceed
Educational Services Commission of New Jersey 1660 Stelton Road Piscataway, NJ 08854	\$69.00 per hour	\$10,000 (previously approved for \$5,000)
Union County Educational Services Commission 45 Cardinal Drive Westfield, NJ 07901	\$68.00 per hour	\$4,000 (previously approved for \$2,000)

b.) Business Office

1. Recommend approval of the 12/16/19 Bills List:

Payroll/Benefits	\$ 5,570,126.98
Transportation	\$ 198,406.69
Tuition (Spec. Ed./Charter)	\$ 78,028.87
Instruction	\$ 58,628.19
Facilities/Security	\$ 112,082.01
Grants	\$ 72,887.79
Food Service	\$ 293,843.09
Support Svcs/Co-Curricular/Athletics/Misc.	\$ 67,705.86
	\$ 6,451,709.48

2. Recommend approval of proposed Non Public security aid program expenditures funded through the Office of State Aid Entitlements and Payments to Non Public Schools (not local funds).

Non Public School	Description	Amount
Seton Hall Prep	Replace two exterior pan tilt cameras with static wide angle cameras	\$4,466.25

3. Recommend approval of proposed non-public technology aid program expenditures funded through the Office of State Aid Entitlements and Payments to Nonpublic Schools (not local funds):

Non Public School	Description	Budget
Golda Och Lower	CDW Logitech Wired Mice Quantity:23	\$196.42

4. Recommend approval of 2019-2020 vendors that exceed the bid threshold of \$40,000. (Att. #3)
5. Recommend approval of settlement agreement of Worker's Compensation claims in the matter of former employee #7862 in an amount up to \$16,008, as stipulated in

closed session.

6. Recommend approval of settlement agreement of Worker's Compensation claims in the matter of employee #4269 in an amount up to \$41,190, as stipulated in closed session.
7. Recommend approval of Settlement Agreement between the parents of Student #1106063 and the West Orange Board of Education, as stipulated in closed session.
8. Recommend acceptance of the following donations/awards:

Donor	Recipient	Donation
Hermetic Family Foundation	West Orange Public Schools	\$10,000 for the reduction of school lunch debt
WOHS African Heritage Organization	WOHS	\$5,000 for Field Trip to National Museum of African American History and Culture, D.C.
Brain Injury Alliance of New Jersey	WOHS	\$750.00

9. Recommend approval of IT Asset Removal Agreement with UPCYCLE to remove retired/obsolete IT equipment and to compensate at the District total amount of \$1,406.00 (Att. #4)
10. Recommend approval to void the following check(s) from the indicated account(s):

School Account	
Check Number	Check Amount
47042	\$2,275.00

Redwood Student Activity Account	
Check Number	Check Amount
2191	\$20.00

11. Recommend approval of StoneGate Associates, LLC, Middletown, NJ Proposal #2019-57 in the amount of \$4,875: conduct COPS grant funded site surveys to identify and itemize security equipment, technology, supplies and physical space upgrades and retrofits for the development job specifications to inform an RFP for vendors to perform the respective work.

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending December 16, 2019.

2. Harassment, Intimidation and Bullying

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on December 9, 2019, the Superintendent reported HIB Incident Number(s) 015 to the Board; and

Whereas, on December 12, 2019 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 015 for the 2019-2020 school year for the reasons conveyed to the Board.”

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

XII. NEXT BOARD MEETING for the purpose of annual reorganization to be held at 8:00 p.m. on January 6, 2020 at West Orange High School.

XIV. EXECUTIVE SESSION (as deemed necessary)

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XV. ADJOURNMENT

**Applications for Absence for School Business 2019-2020
12-16-19**

Name	Position	School	Conference	Dates	Amount	Funded
John Calavano	Business Administrator	Administration Building	Negotiating Your Health Benefits Procuring Insurances (Property, Casualty, W.C.) Mt. Laurel, NJ*	12/17/19*	\$100.00	Local
Robert Csigi	Director of Buildings & Grounds	Administration Building	2019 NJ Buildings & Grounds Annual Conference Atlantic City, NJ	3/23/20, 3/24/20, 3/25/20	\$575.00	Local
Xavier Fitzgerald	Principal	Edison	Rutgers Institute of Improving Achievement (RIISA) Somerset, NJ	3/24/20	\$150.00	Local
Xavier Fitzgerald	Principal	Edison	NJAMLE Union, NJ	3/13/20	\$139.00	Local
Tracy Gordon	Science Teacher	Roosevelt	Next Generation Science Standards: Practical Strategies and the Best New Tools West Orange, NJ	2/12/20	\$279.00	Local
Mike Hanley	Operations Foreman	Administration Building	2019 NJ Buildings & Grounds Annual Conference Atlantic City, NJ	3/23/20, 3/24/20, 3/25/20	\$575.00	Local
Jessica Khordos	School Psychologist	Kelly	NASP 2020 Annual Convention Baltimore, MD	2/20/20, 2/21/20	\$444.65	Local
Christine Lattimer	LDTC	Kelly	Sound, Mind and Body: A District's Obligation to Address Anxiety, School Phobia and Mental Health Issues New Providence, NJ	1/15/20	\$185.00	Local
Elena McFarland	Director of Transportation	Transportation Building	51st Annual NJ Pupil Transportation Conference and Equipment Show Atlantic City, NJ	3/26/20, 3/27/20	\$725.90	Local
Cindy Newell	School Social Worker	Kelly	Improving Social Skills for Students with Autism Spectrum Disorder New Providence, NJ	1/29/20	\$135.00	Local
Elizabeth Ramos	School Nurse	Edison	School Nurse: Enhance Effective Medical Emergency Response Teams at Each of Your School Sites West Orange, NJ	1/16/20	\$295.00	Local
Fil Santiago	Director of Technology	Administration Building	TECHSPO 2020 NJASA Atlantic City, NJ	1/30/20, 1/31/20	\$908.40	Local

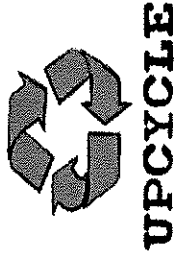
Denise Werzen	School Nurse	WOHS	School Nurse: Enhance Effective Medical Emergency Response Teams at Each of Your School Sites West Orange, NJ	1/16/20	\$295.00	Local
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*Revised date / location

Recommend approval of 2019-2020 vendors that exceed the bid threshold of \$40,000.

Vendor	Service	Contract
Alarm & Communications Technologies	Fire Alarm Systems	ESCNJ 17/18-59
American Paper & Supply Company	Custodial Supplies	ESCNJ 17/18-47
BHS Foodservice Solutions, LLC	Food Service Supplies & Equip.	HCESC-CAT-18-05
Bio Shine	Custodial Supplies	ESCNJ 18/19-35 HCESC-CAT/SER-19-02
Cascade School Supplies, Inc.	School Supplies	Ed Data #9271; 9326; 9293; 9367
CDW-G Government	Data Comm. Equip. Software License	ESCNJ 18/19-03 State Contract #87720 State Contract #89849
Command Radio	Radio Comm. & Equip.	State Contract #83927
Combustion Service Corp.	Boiler Repair	Ed Data #9177
Computer Design & Integration LLC	Computer Equip., Peripherals, & Related Svcs.	State Contract #89966
Dell Marketing L.P.	Data Comm. Equip Software License & Related Svcs. Computer Equip., Peripherals & Related Svcs.	State Contract #88796 State Contract #89850 State Contract #19-Tele-00656
Generations Services Inc.	Electrical	Ed Data #9740
K & S Music	Musical Instrument Supplies, Equip., Repair, etc.	Ed Data #9298 ESCNJ 17/18-52 HCESC-CAT/SER-18-03
In-Line Air Conditioning Co., Inc.	HVAC	MRESC #15/16-58
Mackin Educational Resources	Publication Media	State Contract #86069
Millennium Communications Group	Communications Wiring	State Contract #88740
Premier Business Solutions, Inc.	Lockers	Ed Data #9369
RFS Commercial, Inc.	Concrete Repair	ESCNJ 18/19-59; ESCNJ 17/18-16
Riddel	Athletic Equip. Reconditioning & Repair	ESCNJ 18/19-24
Rubberecycle, LLC	Playground Surfacing	ESCNJ 17/18-18
School Specialty	School Supplies	Ed-Data 9306; 9273; 9334; 9275; 9271 ESCNJ 18/19-78; ESCNJ/AEPA 18 D
SHI International Corp.	Data Comm. Equipment Software Lic. & Related Svc.	State Contract #87720; 88130 State Contract #89851

Sussex County Regional	Transportation	Sussex County Regional Coop
Universal Protection Services	Security Services	State Contract #79768
W.B. Mason Company Inc.	School/Office Supplies	Ed-Data 9271;9461 ESCNJ 18/19-02; ESCNJ 18/19-01 State Contract #0000003 State Contract #81606 (Furniture)



IT Asset Removal Agreement

Client: West Orange School

Client Contact: Dave Repsher

Date: November 25, 2019

Presented By: Mark DeTroia

Upcycle LLC Contacts/Title	Project Role	Contact Info
Mark DeTroia – Account Manager	Key contact for all inquiries regarding project management.	973-567-8341 mark@upcyclellc.com

Upcycle LLC, is committed to providing a cost effective, environmentally conscious and socially responsible outlet for end of life IT equipment while improving the access to vital technology for those in need. We are excited to partner with WEST ORANGE SCHOOL DISTRICT, to dispose of your retired IT equipment. One of our goals is to make the process of partnering with Upcycle LLC as effortless and rewarding as possible. We pride ourselves on being flexible and amenable to fit all of each of our clients' needs and specific requests. All services listed below, but not limited to, are guaranteed by Upcycle LLC to WEST ORANGE SCHOOL DISTRICT, upon agreeing to work with Upcycle LLC to handle your retired IT hardware disposal.

Services:

1. Upcycle LLC will package and remove equipment from the storage facility, office or wherever the equipment is being held.
2. Upcycle LLC guarantees full removal of assets identified for disposal.
3. Upcycle LLC will accept anything with a plug in any condition and will pick up any and all of your end of life equipment and electronic waste.
4. Each shipment will be assigned a unique job number and all assets associated with the job will be catalogued and inventory will be provided.
5. Upcycle LLC will perform discovery services per unit to assure all hard drives are purged of confidential client information. Hard drives will be wiped according to Department of Defense standards (DoD 5220.22M). A certificate of Data Destruction will be provided upon completion of data wiping services.
6. All equipment will be transported to the Upcycle LLC facility where it will be weighed with the weights being sent directly to our contact at WEST ORANGE SCHOOL DISTRICT.
7. If units cannot be refurbished and restored to good working condition, they will be recycled according to the responsible recycling practices set forth by the industry. A certificate of Recycling will be generated after all equipment has been processed.

www.upcyclellc.com
(973)575-1400 f (973)575-1404

8. We maintain relationships with NPO's such as New Century/New Horizons, a fully functional NPO, helping to train and support at risk youth and juvenile offenders.
9. The following reports will be provided to the Client.
 - ✓ **An Inventory Report** detailing a list of all equipment received.
 - ✓ **A Certificate of Recycling** guaranteeing that all equipment is recycled according to local, state, and federal guidelines.
 - ✓ **A Certificate of Destruction** that pertains to all hard drives and documents the full and complete erasure of all hard drives from this pick up.

We will come out and pick up all of the agreed upon electronic waste and provide all of the above mentioned services as well as be responsible for all of the boxes, pallets, and trucks required for pick up. Based on the list and information provided Upcycle will pay \$1406 to West Orange Schools for all of the equipment in the corresponding email/spreadsheet. This price takes into account certified data wipe, all trucking and labor, and certified recycling.

There are no EXTRA charges or fees associated with any of these services and we look to make it easy, cost effective, and fulfilling for our partners and our goal is to develop long term and mutually beneficial relationships. We hope to develop an effective partnership in handling your old IT equipment in a cost effective, environmentally conscious, and socially beneficial and responsible fashion. As mentioned, we are able to tailor our IT asset removal projects to each client's specifications so please feel free to contact me directly with any questions and or requests.

Thank you in advance for this opportunity, and your support and commitment to handling your EOL equipment responsibly.

Mark DeTroia

Mark DeTroia
www.upcyclellc.com
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973-567-8341

www.upcyclellc.com
(973)575-1400 f (973)575-1404

Qty.	Type of Equipment	Computer Name	Serial Number	Asset Tag#:	Tech Initials &	Notes	
1	Laptop	EMSTE-01L	1S20BL000BUSPC0059RW	none	DR 11/4/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-25L	1S20BLS00400PB03DB04	5969	DR 11/4/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-20L	1S20BLS00400PB02U4CC	none	DR 11/4/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-14L	1S20BLS00400PB03DD9M	none	DR 11/4/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-44L	1S20BLS00400PB02U4CD	none	DR 11/4/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-100L	1S20BLS00400PB03DAXV	none	DR 11/4/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-62L	1S20BLS00400PB03DC1Z	5833	DR 11/4/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-LOANER01	1S20BLS00400PB03DCR5	6585	DR 11/4/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-46L	1S20BLS00400PB03DAXM	none	DR 11/4/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	WOFAC-177	1S20D9S00100LR033CHV	7938	DR 11/6/2019	Lenovo Thinkpad Yoga 11e	\$10
1	Laptop	COHRVFN-01	1S33722VUPB8VANB	none	DR 11/6/2019	Lenovo Thinkpad X131e	\$10
1	Laptop	COHR-L1	1S062223ULR8VFCK	none	DR 11/12/2019	Lenovo Thinkpad X130e	\$10
1	Laptop	CO-EH-LAP	1S06222GULRX76Y8	none	DR 11/19/2019	Lenovo Thinkpad X130e	\$10
1	Laptop	unknown		none	DR 11/14/2019	Dell XPS M1330	5
1	Laptop	WOHSLAPTOP-13	HWLK5L1	none	DR 11/15/2019	Dell Latitude 13	5
1	Misc	N/A	N/A	N/A	DR 11/14/2019	Box of assorted computer parts	0
1	Misc	N/A	10FP003574	none	DR 11/15/2019	Smart Slate WS200	0
1	Laptop		1S20BLS00400PB03DCT5	5719	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop				MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-14	1S20BLS00400PB02U4CE	6258	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop		1S33722VUPB5VLAD	5503	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-32	1S20BLS00400PB03DBZW	6520	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-33	1S062223ULRC038N	5709	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	WASK2-31	1S062223ULR4KYCD	5935	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop		1S062223ULR8VFLD	5710	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-16	1S20BLS00400PB03D9Z6	6523	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-17	1S20BL000BUSPC0059NU	6281	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-45	1S20BLS00400PB03DCS2		MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-22	1S20BLS00400PB03DAXC	6554	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop		1S20BLS00400PB03DCTL	5604	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-02	1S20BL000BUSPC0059P4	6280	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-27	1S062223ULRC038E	5701	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-20	1S20BLS00400PB02U4DQ	6257	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	WASK2-08	1S062223ULRB793T	5682	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	WASK2-07	1S062223ULRB782N	5687	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-25	1S062223ULRB788T	5685	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-07	1S20BLS00400PB02U4E0	6524	MB 11/15/2019	Lenovo Thinkpad X140e	\$10

Qty.	Type of Equipment	Computer Name	Serial Number	Asset Tag#:	Tech Initials &	Notes	
1	Laptop		1S20BLS00400PB03DC1K	6249	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-24	1S06222FULR2EYXG	6212	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-26	1S06222GULRX77T7	5793	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-03	1S062223ULRC038H	5684	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-21	1S20BL000BUSPC0059QX	5832	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-18	1S20BL000BUSPC0059R2	6288	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-12	1S20BLS00400PB02U4CR	5838	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-19	1S20BLS00400PB03DAW8	6556	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-05	1S20BLS00400PB03DBYQ	6525	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC1-01	1S20BLS00400PB03DCR6	6259	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-01	1S20BLS00400PB03DCN9	13243	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-02	1S20BLS00400PB03DCRV	13244	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-03	1S20BLS00400PB03DAVM	13245	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-04	1S20BLS00400PB03DCSR	13246	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-05	1S20BLS00400PB03DCNG	7800	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-06	1S20BLS00400PB03DCPG	13247	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-07	1S20BLS00300PB01LT9V	13248	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-08	1S20BLS00400PB03DDB8	13249	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-09	1S20BLS00400PB03DD6T	13250	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-10	1S20BL000BUSPC0059RG	13251	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-11	1S20BL000BUSPB03F2UQ	13252	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-12	1S20BL000BUSPB03F2TL	13253	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-13	1S20BLS00400PB03DB0Q	13254	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-14	1S20BLS00400PB03DCPA	13255	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-15	1S20BLS00400PB03DCNE	13256	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-16	1S20BLS00400PB03DCKE	13268	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-17	1S20BLS00400PB03DCQ8	13269	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-18	1S20BLS00400PB03DCPM	13270	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-19	1S20BLS00400PB03DCRF	13271	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-20	1S20BLS00400PB03DDBB	13272	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-21	1S20BLS00400PB03DAW6	13257	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-22	1S20BLS00400PB03DB0Z	13258	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-23	1S20BLS00400PB03DAYB	13259	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-24	1S20BLS00400PB03DA1J	5827	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-25	1S20BLS00400PB03DCSA	13261	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-26	1S20BLS00400PB03DAVQ	7795	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-27	1S20BLS00400PB03DB0W	13264	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-28	1S20BLS00400PB03DCQX	13265	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-29	1S20BLS00400PB03DCPC	13266	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	COTTLC1-30	1S20BLS00400PB03DCTJ	13267	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	WOFAC-521		7134	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-LOANER03	1s20bls00400pb03daxe		MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-17L	1s20bls00400pb03daxf		MB 11/15/2019	Lenovo Thinkpad X140e	\$10

Qty.	Type of Equipment	Computer Name	Serial Number	Asset Tag#:	Tech Initials &	Notes	
1	Laptop	EMSLC1-08	1s06222gulrx77v4	5616	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	WOFAC-139		11049	MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSTE-09L	1s20bls00400pb03dc3b		MB 11/15/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-51	1S33722VUPB0TTYG	5621	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-25	1S20BLS00400PB03DAX1	6581	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-55	1S33722VUPBE957E	5578	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-61	1S33722VUPB8LTB4	5891	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-64	1S33722VUPB8LWY3	5626	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-62	1S33722VUPB8LKC6	5908	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-63	1S33722VUPB8LTZ6	5632	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC14-23	1S33722VUPB0FGLA	5593	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC14-18	1S33722VUPBE954E	5588	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC6-26	1S20BLS00400PB03DCTM	6577	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	EMSLC11-14	1S20BLS00400PB03DAZS	5824	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-63	1S20BLS00400PB02U4D0	5822	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-22	1S20BLS00400PB02U4DR	5813	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-52	1S33722VUPB5VVBA	5628	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-53	1S33722VUPBE958N	5581	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-45	1S33722VUPB5VLDH	6321	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-24	1S20BLS00400PB03DAWY	6579	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-54	1S33722VUPBE954Y	5575	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-01	1S20BLS00400PB02U3GP	5819	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-65	1S20BLS00400PB03DC28	5817	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-08	1S20BLS00400PB03DAX2	6575	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-06	1S20BLS00400PB03DAY3	6566	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-09	1S20BLS00400PB03DAZN	6571	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-56	1S062223ULRB791M	5615	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-60	1S33722VUPB7WLZB	5633	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-57	1S33722VUPB8LTY0	6189	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-59	1S33722VUPB0FDGE	5631	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
1	Laptop	GREK2-58	1S33722VUPB8LKA3	5900	MB 11/22/2019	Lenovo Thinkpad X140e	\$10
3	Misc.	N/A	N/A	N/A	MB 11/22/2019	Box of assorted computer parts	0
5	TV	N/A	N/A	N/A	MB 11/22/2019	5 old televisions	200
2	Speakers	N/A	N/A	N/A	MB 11/22/2019	2 speakers	0
1	Chromebook	HAZCBCART13-01	NXEF2AA0025221D9467600	4757	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	N/A	NXEF2AA0025311A0DF7600	N/A	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	N/A	NXEF2AA0025221DB457600	1972	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	N/A	NXEF2AA0025221DB6D7600	17641	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	N/A	NXEF2AA0025220988B7600	526	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	N/A	NXEF2AA00255305C997600	10679	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	N/A	NXEF2AA0025231C5C67600	1681	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	STCLCBCART1-03	NXEF2AA00252900B5A7600	11788	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	STCLCBCART5-12	NXEF2AA00252900B6B7600	10515	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0

Qty.	Type of Equipment	Computer Name	Serial Number	Asset Tag#:	Tech Initials &	Notes	
1	Chromebook	STCLCBCART3-05	NXEF2AA002529050707600	11921	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	REDWCBCART2-18	NXEF2AA00255305CA37600	10606	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	N/A	NXEF2AA002551201C97600	11666	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	HAZCBCART3-23	NXEF2AA002551201BB7600	11620	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Chromebook	REDWCBCART13-11	NXEF2AA0025311A0307600	10910	AP 11/19/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Computer	REDW154-01	3ZT44F1	7077	AP 11/19/2019	Dell Optiplex 745	3
1	Chromebook	N/A	NXEF2AA0027180722C7600	19063	AP 11/21/2019	Acer C740 (Broken hinges, LCD, motherboard used for parts)	0
1	Laptop	X131E	N/A	5887	JA 11/19/2019		10
1	Laptop	X131E	N/A	5976	JA 11/19/2019		10
1	Laptop	X131E	N/A		JA 11/19/2019		10
1	Laptop	X131E	N/A	5994	JA 11/19/2019		10
1	Laptop	X131E	N/A	5979	JA 11/19/2019		10
1	Printer		CNLJC12186		JA 11/19/2020		0
1	Printer		CNBHJ23834		JA 11/19/2021		0
1	Printer		CNBHJG23424		JA 11/19/2022		0
1	Printer		CNLJX59915		JA 11/19/2023		0
1	Projector		N/A	6990	JA 11/19/2024		0
1	Projector		N/A	13553	JA 11/19/2025		0
1	Projector		N/A		JA 11/19/2026		0
1	Laptop	X131E	N/A	5618	JA 11/19/2027		10
1	Laptop	X131E	N/A	6234	JA 11/19/2028		10
1	Laptop	X131E	N/A	5620	JA 11/19/2029		10
1	Computer	Dell Optiplex 745	BD58FD1		JA 11/19/2030		3
1	Computer	Dell Optiplex 745		6120	JA 11/19/2031		3
1	Computer	Dell Optiplex 745		6121	JA 11/19/2032		3
1	Computer	Dell Optiplex 745		5446	JA 11/19/2033		3
1	Computer	Dell Optiplex 745	5Z047D1		JA 11/19/2034		3
1	Computer	Dell Optiplex 745		5447	JA 11/19/2035		3
1	Computer	Dell Optiplex 745	FZT44F1		JA 11/19/2036		3
1	Computer	Dell Optiplex 390		6699	JA 11/19/2037		3
1	Computer	Dell Optiplex 380		5476	JA 11/19/2038		3
	Printer						0
							0
1	Misc.		382167		LG 11/20/2019	SONY Digital Handycam	0
1	Misc.		970722102		LG 11/20/2019	SHURE Power Distributer	0
1	Misc.		954640050			SHURE Power Distributer	0
4	Misc.		N/A		LG 11/20/2019	SHURE Receivers	0
1	Misc.		OYA09510		LG 11/20/2019	PANASONIC Switcher	0
1	Misc.		43A03551		LG 11/20/2019	PANASONIC Switcher	0
1	Misc.		80111850		LG 11/20/2019	SANYO VCR	0
1	Misc.		K1A6243D1		LG 11/20/2019	PANASONIC Distributor	0
1	Misc.		09036PRO		LG 11/20/2019	LEIGHTRONIX Pro Distributor	0
1	Misc.		123C0524		LG 11/20/2019	JVC DVD Recorder	0

Qty.	Type of Equipment	Computer Name	Serial Number	Asset Tag#:	Tech Initials &	Notes	
1	Misc.		VA2HA013386		LG 11/20/2019	PANASONIC DVD/CD Player	0
1	Misc.		VAZHA105449		LG 11/20/2019	PANASONIC DVD/CD Player	0
1	Misc.		0308114773G2		LG 11/20/2019	MINTEK DVD/CD Player	0
1	Misc.		405DG00049		LG 11/20/2019	PORTLAND DVD Player	0
1	Misc.		73656710		LG 11/20/2019	TOA Amplifier	0
1	Misc.		4604006748		LG 11/20/2019	ONKYO Double Cassette Player	0
5	Misc.		N/A		LG 11/20/2019	PRO ACOUSTICS Speakers	0
1	Misc.		063C025		LG 11/20/2019	JVC DVD/DV Recorder	0
1	Misc.		MB00420427		LG 11/20/2019	PANASONIC Color Monitor (television)	0
1	Keyboard		246C001147		LG 11/20/2019	MACULY EZ Keyboard	0
1	Computer	WOHS - TV36-02			LG 11/20/2019	Service Tag # 44DDJK1 - Dell Optiplex 960	3
1	Computer	Dell Precision 390			LG 11/20/2019	Service Tag # 437RDD1 (no computer label)	3
1	Computer	iMac	N/A		LG 11/20/2019		10
							\$1,406

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 7:00 p.m. - December 16, 2019
West Orange High School
51 Conforti Avenue
Agenda Addendum

A. PERSONNEL

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Lori Graham	WOHS	Family & Consumer Science	Retirement 21.5 years	4/1/20

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Yanira Escobar	WOHS	Paraprofessional	Resignation	1/10/20

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Yanira Escobar	.5 Liberty / .5 Roosevelt	ESL	Fumia	BA	5	\$58,504 prorated	1/13/20 - 6/30/20**
Kristina Estupinan	Mt. Pleasant	ESL	Marconi	BA+15	5	\$59,157 prorated	2/18/20 - 6/30/20*
Jessica Reid	Gregory	Grade 4 Special Education Extended Assignment Substitute	Sopranzetti	N/A	N/A	\$200 per diem	1/2/20 - 1/22/20
Jessica Reid	Gregory	Grade 4 Special Education Leave Replacement	Sopranzetti	BA	3	\$57,681 prorated	1/23/20 - 6/30/20

*or upon release by current employer

**or sooner as determined by the Superintendent

- f. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary/Rate of Pay	Effective Dates
Maheen Ahmad	Edison	English Language Arts Watford	MA	7	\$59.78 per diem	1/2/20 - 3/5/20
Jennifer Blume	Edison	English Language Arts Watford	MA	17	\$99.64 per diem	1/2/20 - 3/5/20

Amy McEntee	Edison	English Language Arts Watford	MA+45	17	\$108.78 per diem	1/2/20 - 3/5/20
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4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Anna Maria Sopranzetti Medical/Family	Gregory Special Education	12/16/19 - 1/21/20 amended	N/A	1/22/20 - 6/30/20 amended	9/1/20
Janis Lewis Personal	Special Services District Nurse	1/7/20-1/9/20	1/2/20-1/6/20	N/A	1/10/20 amended