

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting July 26, 2021
6:30 P.M. Executive Session
7:30 P.M. Public Session
West Orange High School
51 Conforti Avenue

Revised Agenda

I. ROLL CALL OF THE MEMBERS

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 8, 2021.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. WEST ORANGE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the "Sen. Byron M. Baer Open Public Meetings Act" (N.J.S.A. 10:4-6 et seq.) requires all meetings of the West Orange Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that two (2) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Monday, July 26, 2021 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☐ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matters, described as specifically as possible without undermining the need for confidentiality are: _____.

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and _____.

☐ "(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

■ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: Addendum to Supplemental Settlement Agreement: Student #2706115

■ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: Superintendent Evaluation.

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) ☐ reconvene and immediately adjourn or ☒ reconvene and proceed

with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the West Orange Board of Education will go into Executive Session for the above stated reasons only; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

IV. PUBLIC SESSION AT 7:30 P.M.

V. PLEDGE OF ALLEGIANCE

VI. CONSIDERATION OF THE CLOSED MEETING MINUTES OF June 21, 2021 AND THE PUBLIC MEETING MINUTES OF June 16 and 21, 2021 and July 8, 2021 (Att. #1)

VII. SUPERINTENDENT/ BOARD REPORTS

- A. Strategic Planning Presentation
- B. HIB Report

VIII. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

IX. SECOND READING/ADOPTION OF THE FOLLOWING BOARD POLICY(IES): (Att. #2)

X. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Danielle DeRosa	Gregory	.6 Intervention	Retirement 24 years	7/1/22

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Cheryl Dunlap	WOHS	CTE Summer Camp Instructor	7/12/21
Jeffrey Weiler	Preschool	Summer Child Study Team:School Occupational Therapist Case Management	7/20/21
Jeffrey Weiler	Preschool	Summer Child Study Team:School Occupational Therapist Evaluations	7/20/21

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Nicole Antunes	Washington	Grade 3	Duarte reassigned	BA	6	\$58,934	9/27/21* - 6/30/22
Karen Convery	Kelly	Speech Therapist	DeFrance	MA	10	\$64,855	9/1/21 - 6/30/22
Nancy Dattelkramer	Kelly	Kindergarten Special Education Leave Replacement	Collazo	MA	3	\$61,594 prorated	9/1/21 - 12/23/21
Paula Didyk	Kelly	Grade 4 Leave Replacement	Dietz	MA	3	\$61,594 prorated	9/1/21 - 12/23/21
Floyd Gray	Edison	Mathematics	Corino reassigned	BA+30	9	\$63,529	9/1/21 - 6/30/22
Delisa Jackson	Hazel	School Counselor	Tirado-Smith	MA	6	\$62,932	9/1/21 - 6/30/22
Jessica Lodato	Redwood	Kindergarten Special Education	Sartages reassigned	MA	12	\$66,745	9/27/21* - 6/30/22
Alexandra Mallinas	Gregory	Grade 4 Special Education	Lynch reassigned	MA	3	\$61,594	9/1/21 - 6/30/22
Alyssa Wicks	Kelly	Library Media Specialist Leave Replacement	DeBaun-Orr	N/A	N/A	\$180 per diem	9/13/21 - 11/2/21 amended from 9/1/21

*or upon release from current employer

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:**

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Michele Pasquale	Redwood	Lunch Aide	N/A	N/A	N/A	\$19.34 per hour not to exceed 4 hours per day amended from 2.5 hours per day	9/1/21 - 6/22/22
Lidia Santarella	Redwood	Lunch Aide	N/A	N/A	N/A	\$19.34 per hour not to exceed 4 hours per day amended from 2.5 hours per day	9/1/21 - 6/22/22
Theresa Adams	WOHS	Paraprofessional	Abounaja	BA	13	\$37,132	9/1/21 - 6/30/22
Anne Betkowski	Washington	Paraprofessional Part-time	New	MA	13	\$32.85 per hour	9/1/21* - 6/30/22
Duane Dyson	Hazel	Paraprofessional	Romain	Non Degree	3	\$28,559	9/1/21 - 6/30/22
Brendan Peart	Gregory	Paraprofessional	Pfarr	Non Degree	3	\$28,559	9/1/21 - 6/30/22
Stephanie Prado	Roosevelt	Paraprofessional	New	BA	3	\$30,655	9/1/21 - 6/30/22
Yaritza Recinos	Roosevelt	Paraprofessional	New	BA	3	\$30,655	9/1/21 - 6/30/22
Tuli Roy-Kirwan	Liberty	Paraprofessional	New	BA	3	\$30,655	9/1/21 - 6/30/22
Rebecca Temple	WOHS	Paraprofessional	New	BA	3	\$30,655	9/1/21 - 6/30/22

*pending Criminal History Record Check process

- c. Superintendent recommends approval to the Board of Education for the amendment of the following Board approved 2021-2022 salary to include longevity for the following non-certificated custodial/maintenance staff member(s):

Location	Name	Job Title	Guide	Step	Base Salary	Longevity	Differential	Salary	FTE	Effective Dates
WOHS	Gordana Miric	Custodian Night-shift	Custodian	12	\$51,400	\$3,623 amended from \$4,618	\$580	\$55,603	100.00	2021-2022
Buildings & Grounds	William Temple	Maintenance	Maintenance	15	\$71,514	\$3,623 amended from \$8,241	N/A	\$75,137	100.00	2021-2022

- d. Superintendent recommends approval to the Board of Education for approved salaries for the 2019-2020 school year for the West Orange Administrators Association Bargaining Unit Members (Supervisors, Directors, Assistant Principals, Principals) retroactive from 7/1/2019 through 6/30/2022. (Att. #3)
- e. Superintendent recommends approval to the Board of Education for approved salaries for the 2020-2021 school year for the West Orange Administrators Association Bargaining Unit Members (Supervisors, Directors, Assistant Principals, Principals) retroactive from 7/1/2019 through 6/30/2022. (Att. #4)
- f. Superintendent recommends approval to the Board of Education for approved salaries for the 2021-2022 school year for the West Orange Administrators Association Bargaining Unit Members (Supervisors, Directors, Assistant Principals, Principals) retroactive from 7/1/2019 through 6/30/2022. (Att. #5)
- g. Superintendent recommends approval to the Board of Education for the following additional summer assignment(s). (Att. #6)
- h. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Guide	Step	Salary	Effective Dates
Leanna Amorim	Roosevelt	Spanish Enrollment	MA+30	16	\$17,724.33	2021-2022
Anna Maria Grammatica	Roosevelt	Italian Enrollment	BA	4	\$9,684	2021-2022
Dana Peart	WOHS	Italian Enrollment	MA+45	12	\$13,054	2021-2022
Rosanna Zamloot	WOHS	French Enrollment	MA+45	16	\$16,684	2021-2022

- i. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Amanda Best	WOHS	Fall Drama: Make-up	\$306	2021-2022
Amanda Best	WOHS	Spring Musical: Make-up	\$510	2021-2022
Amanda Best	WOHS	Spring Musical: Set Design	\$1,817	2021-2022

Allison Gibbons Gregory	WOHS	Marching Band: Color Guard Designer, Overall Effects, and Drill Designer	\$3,060	2021-2022
Mark Lagatic Gregory/Mt. Pleasant	WOHS	Marching Band: Visual Consultant	\$510	2021-2022
Tynia Thomassie CO	WOHS	Screenwriter's Society	\$2,187	2021-2022
Katherine Westerlund OOD	WOHS	Marching Band: Color Guard Flags	\$2,040	2021-2022

- j. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Stipend / Rate of Pay	Effective Dates
Debra Coen	WOHS	Curriculum Council	\$39.78 per hour as assigned	2021-2022
Tonio Favetta	WOHS	Curriculum Council	\$39.78 per hour as assigned	2021-2022
Tracy Gordon	Roosevelt	Curriculum Council	\$39.78 per hour as assigned	2021-2022
Lisa Rodino	Roosevelt	Curriculum Council	\$39.78 per hour as assigned	2021-2022
Danielle Secola	Redwood	Curriculum Council	\$39.78 per hour as assigned	2021-2022

- k. Superintendent recommends approval to the Board of Education for the following home instructor appointments at \$74.46 per hour for the 2021-2022 school year. Stipend(s) / Rate(s) may be adjusted upon ratification of collective bargaining agreement:

Name	Certification	Certification	Certification	Effective Dates
Megan Comery	TOSD	PK-3	Elementary K-6	2021-2022

- l. Superintendent recommends approval to the Board of Education for the following Student Teacher assignments:

Student Teacher Candidate	Affiliated University	Assigned School	Effective Dates
Patrick O'Connor	William Paterson University	St. Cloud	9/1/21 - 12/9/21
Sharon Halpern	New Jersey City University	Liberty / WOHS	9/8/21 - 5/9/22
Isabella Londono	Montclair State University	WOHS	9/1/21 - 5/6/22
Alexa Tammone	Montclair State University	Edison	9/13/21 - 5/6/22
Angela Williams	Montclair State University	WOHS	9/1/21 - 5/6/22
Zoe Zylowski	Montclair State University	WOHS	9/1/21 - 5/6/22

- m. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2021-2022:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Marvin Benton	N/A						X
Peter Bianco	N/A						X

Douglas Bolton	Standard	X					
Jusnold Marcellus	N/A						X
Sam Mitchell	Substitute	X					

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Paige Battista Family	Mt. Pleasant Grade 4	9/1/21 - 10/8/21	10/11/21 - 1/7/22 amended from 11/11/21	1/10/22 - 1/31/22	2/1/22

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Mary Giovine	WOHS Clerical Aide	N/A	N/A	7/6/21 - 7/20/21 7/23/21 - 7/27/21 7/30/21	8/2/21
Melinda Levendusky	Roosevelt Paraprofessional	10/9/21 - 11/9/21	11/10/21 - 1/31/22	N/A	2/1/22

5. Transfer(s):

- a. Superintendent recommends approval to the Board of Education for the following transfer(s) of certificated staff:

Name	From	Position	To	Position	Effective Date
Elsa Batista Voluntary	.3 Mt. Pleasant / .3 Washington / .4 Gregory	Spanish	.2 Hazel / .4 Gregory / .4 Mt. Pleasant	Spanish	2021-2022
Wendy Paul Voluntary	.3 St. Cloud / .3 Washington / .4 Kelly	Spanish	.4 St. Cloud / .6 Kelly	Spanish	2021-2022
Maria Pirovano Voluntary	.3 Hazel / .3 Redwood / .4 Washington	Spanish	.1 Hazel / .4 Washington / .5 Redwood	Spanish	2021-2022
Kellyanne Gambutti Voluntary	Edison	Special Education / Social Studies	Kelly	Grade 5	2021-2022
Patricia Hack Voluntary	Gregory	Reading Specialist	Liberty	ELA Interventionist	2021-2022

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Applications for School Business requests. (Att. #7)
2. Recommend approval of the Mackin Learning Company to provide Professional Development in The Process for Building Social Justice Inquiry Units of Study for ELA teachers grades 9-12 and library media specialists for the 2021-2022 school year in the amount of \$5,100.

3. Recommend approval of the Mackin Learning Company to provide Professional Development in the Framework for Social Justice Education for Career Education teachers for the 2021-2022 school year in the amount of \$2,250 funded by the Perkins Grant.
4. Recommend approval of Wilson's Just Words Professional Development for Reading Specialists grades K-5 for the 2021-2022 school year in the amount of \$2,023.
5. Recommend approval of the Administrators Perceptions of Implementing a Hybrid Learning Environment During Crisis: A Case Study dissertation proposal from Kathy Jackson, Career Education and Technology teacher at Edison Middle School.
6. Recommend approval of the following textbook adoption requests for the 2021-2022:
 - Technology for Success, Microsoft Office 365 & Office 2019

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2021-2022 school year: (Att. #8)
2. Recommend approval of contracts with Pillar Care Continuum, Livingston, NJ to continue to provide Physical Therapy Services for the 2021 - 2022 school year:

Service	Rate	Not to Exceed
Physical Therapy Services, including travel	\$100.00/hour	\$168,150.00
Initial Evaluations & Re-Evaluations for Physical Therapy including report	\$375.00/per evaluation	\$9,750.00

3. Recommend approval for the following service providers for related services for the 2021-2022 school year:

ID Number	Provider	Type of Service/Cost	Not to Exceed	Budgeted/ Unbudgeted
2908102 2908103 236129	Miriam Jeremie Hafitz-Ross	Speech/Feeding Therapy Services \$150.00 per hour \$115.00 per 45 minutes	\$30,800.00	Budgeted
1607109	Heidi Miller Speech, LLC	Feeding and Speech Therapy	\$60,500.00 \$140.00/session	Budgeted
2506122	JTF Vision Rehabilitation Specialist, LLC	Orientation & Mobility Services \$125.00 per hour	\$12,000.00	Budgeted
1504060	NJ Commission For The Blind & Visually Impaired Newark, NJ	Educational Level 4 \$16,590.00	\$16,590.00	Budgeted
2006067	NJ Commission For The Blind & Visually Impaired Newark, NJ	Educational Level 1 \$2,200.00	\$2,200.00	Budgeted
1205063	NJ Commission For The Blind & Visually Impaired Newark, NJ	Educational Level 4 \$16,590.00	\$16,590.00	Budgeted

1306052	NJ Commission For The Blind & Visually Impaired Newark, NJ	Educational Level 1 \$2,200.00	\$2,200.00	Budgeted
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4. Recommend authorization of submission to the NJDOE a “Request to Establish a Special Education Program” for Autism at Gregory Elementary School.
5. Recommend authorization of submission to the NJDOE a “Request to Establish a Special Education Program” for Emotional Regulation Impairments at Liberty Middle School.
6. Recommend approval for the following service provider for district substitute nursing for the 2021-2022 school year.

Provider	Type of Service	Rate	Not to Exceed
St. Monica Healthcare Agency, LLC West Orange, NJ	Substitute Nursing as needed in district schools	\$55.00 per hour RN \$50.00 per hour LPN <i>[Amended from June 21, 2021]</i>	\$10,000

7. Recommend approval for the following tuition student(s) for the 2021-2022 school year:

Student #	School	Responsible District	Tuition Received
1601008	West Orange High School	Irvington	ESY Tuition: \$3,824.44 1:1 Aide: \$2,323.43 2021-2022 Tuition: \$29,931.00 1:1 Aide: \$38,273.88
236124	West Orange High School	North Plainfield	2021-2022 Tuition: \$29,931.00 1:1 Aide: \$30,743.76
Not Applicable	West Orange High School	Verona	2021-2022 Tuition: \$29,931.00

8. Recommend approval for the following providers for Independent Specialist Evaluations for the 2021-2022 school year:

Provider	Cost	Type of Evaluation/Service	Not to Exceed	Budgeted
Dr. Mark Faber	\$300 per hour	Psychiatric Evaluation/ Report	\$18,000.00	Budgeted
Dr. Ellen Platt/ Platt Psychiatric Associates, L.L.C.	\$700 per Evaluation \$150 Expedited Fee \$150 per hour Translator Fee \$1,200 per Complex Evaluation	Psychiatric Evaluation/Report Risk Assessment/Report	\$4,000.00	Budgeted
Dr. Marilyn Kubichek	\$600 per Evaluation	Neurological Evaluation/Report	\$15,000.00	Budgeted

Gringerbred Kidz, LLC Dr. Isabel Carotenuto	\$560 per Evaluation	Pediatric Neurodevelopmental Evaluation/Report	\$10,000.00	Budgeted
Advancing Opportunities	AT Evaluation (travel included) - \$990 AAC Evaluation (travel included) - \$1320 AT Support and Training (travel included) - \$155 per hour AAC Support and Training (travel included) - \$185 per hour	AAC/AT Evaluation/Report and Support	\$10,000.00	Budgeted
Kid Clan Services	Bilingual Educational \$450 per Evaluation Bilingual Psychological \$450 per Evaluation Bilingual Speech \$375 per Evaluation Bilingual Occupational \$325 per Evaluation Monolingual Occupational \$290 per Evaluation	Bilingual Evaluations/Reports Monolingual OT Evaluations/Reports	\$15,000.00	Budgeted
JVS	Vocational Observation \$925	Vocational Observation/ Assessment and Report	\$9,000.00	Budgeted

9. Recommend approval for the following service contract agreements for the 2021-2022 school year for Related Services to Nonpublic Schools IDEA grant funded:

Provider	Schools	Rate
Georganne Fitzpatrick Occupational Therapy Services	Golda Och Academy Lower School Golda Och Academy Upper School Seton Hall Preparatory School	\$140 per hour
Aliza Feurstien/ PTatric Therapy, LLC Physical Therapy Services	Golda Och Academy Lower School Golda Och Academy Upper School Seton Hall Preparatory School	\$90 per half hour

Helene Korn/ Kornerstone Kids, LLC Occupational Therapy Services	Golda Och Academy Lower School Golda Och Academy Upper School Seton Hall Preparatory School	\$90 per half hour
Stacy Potkulski/Next Step Pediatric Therapy Pediatric Physical Therapist	Golda Och Academy Lower School Golda Och Academy Upper School Seton Hall Preparatory School	\$90 per hour

b.) Business Office

1. Recommend approval of the 7/26/2021 Bills List:

Payroll/Benefits	\$ 3,512,709.94
Transportation	\$ 136,643.73
Tuition (Spec. Ed./Charter)	\$ 95,929.10
Instruction	\$ 373,319.62
Facilities/Security	\$ 330,877.05
Capital Outlay	\$ 27,962.00
Grants	\$ 25,749.72
Summer Enrichment	\$ 355.00
Debt Service	\$ 387,600.00
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 522,208.59</u>
	\$ 5,413,354.75

2. Recommend acceptance of the following donation(s)/award(s):

Donor	Recipient	Donation
The Blackbaud Giving Fund obo New York Life and its donors	WOHS	\$160
NJM Insurance obo U Got Brains Champion School Competition	WOHS	\$10,000
Scholarship America	WOHS	\$1,000

- Recommend approval of Agreement for Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record between Phoenix Advisors, LLC and the West Orange Board of Education for the 2021-2022 school year for a base fee of \$1,000. There is no additional fee for the designation of Independent Registered Municipal Advisor (IRMA). (Att. #9)
- Recommend approval of contract with Professional Software for Nurses for the 2021-2022 school year in the amount of \$12,488.80.
- Recommend approval of the following insurance policies as per the recommendation of the Board of Education's insurance broker, Balken Risk Management Services, LLC:

Carrier	Type	Term	Amount
National Union	General Liability Employee Benefit Liability Auto Liability and Physical Damage	7/1/21-7/1/22	\$301,200

	Excess Liability		
National Union	Property Scheduled Equipment Equipment Breakdown Computer Equipment and Media Earthquake and Flood Crime	7/1/21-7/1/22	\$268,424
National Union	School Board Leaders Error & Omissions (including Employment Practices Liability)	7/1/21-7/1/22	\$73,793
Chubb/ACE	Environmental	7/1/21-7/1/22	\$21,432
NJUEP	Excess Liability	7/1/21-7/1/22	\$82,920
Philadelphia	Student Accident	7/1/21-7/1/22	\$78,783
RLI	Bonds	7/1/21-7/1/22	\$3,345

6. Recommend approval of StoneGate Associates, LLC, Middletown, NJ Proposal #2021-40A, in an amount not to exceed \$5,900, for Emergency Management Consulting Services.
7. Recommend approval of Revised list of State Contract Vendors for the 2021-2022 school year. (Att. #10)
8. Recommend approval of submission of the IDEA (Individuals with Disabilities Education Improvement Act) Consolidated Grant for the period 7/1/21-9/30/22 in the following amounts:

Basic Public Amount	\$1,561,425
Basic Non Public Proportionate Amount	\$199,536
Total Basic	\$1,760,961
Preschool	\$70,350

9. Recommend approval of submission of the ESSA/ESEA (Every Student Succeeds Act) Consolidated Grant Application inclusive of Titles IA, IIA, III, III Immigrant, and IVA for Fiscal Year 2022 in the amount of \$1,217,562, and acceptance of the grant award of these funds upon subsequent approval of the FY2022 ESSA/ESEA Application.

	Public	Non-Public	Total
Title I A	\$900,834		\$900,834
Title IIA	\$147,417	\$31,097	\$178,514
Title III	\$52,958		\$52,958
Title III Immigrant	\$17,006		\$17,006
Title IV	\$56,361	\$11,889	\$68,250

Total	\$1,174,576	\$42,986	\$1,217,562
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10. Recommend acceptance of the Pre Apprenticeship EXPand Grant #22E00013, for the 2021-2022 school year, in the amount of \$100,000. This is the second year of the grant for the Culinary Arts program at WOHS.
11. Recommend approval to void the following stale-dated checks from the indicated accounts:

School Account		
Check Number		Check Amount
55766	(1)	\$227.00
55772	(1)	\$111.00
55780	(1)	\$227.00
55820	(1)	\$283.00
55830	(1)	\$283.00
55914	(1)	\$261.00
56079	(1)	\$361.00
56150	(2)	\$439.00
56305	(1)	\$532.80
56767	(1)	\$72.00
56791	(3)	\$150.00

- (1) Aid in Lieu
(2) Tuition Reimbursement
(3) Registration Reimbursement

Liberty Student Activity		
Check Number		Check Amount
1242	(4)	\$25.00
1243	(4)	\$30.00

- (4) Replacement Checks

Gregory Student Activity		
Check Description		Check Total
Kindergarten/SOPAC	(5)	\$105.50
Grade 1/Paper Mill	(5)	\$85.50
Grade 5/Paper Mill	(5)	\$42.10

- (5) 2019-2020 Class trip reimbursements

Redwood Student Activity		
Check Description		Check Total
Grade 1/Environmental Center	(6)	\$104.00

(6) 2019-2020 Class trip reimbursements

Hazel Student Activity		
Check Description		Check Total
Kindergarten/Paper Mill	(7)	\$59.00
Grade 1 /Paper Mill	(7)	\$42.00
Grade 3/Sandy Hook	(7)	\$67.50

(7) 2019-2020 Class trip reimbursements

Roosevelt Student Activity		
Check Description		Check Total
Explorer Club	(8)	\$50.00
Grade 8 /American Museum Natural History	(8)	\$384.25
Yearbook	(8)	\$50.00

(8) 2019-2020 Class trip reimbursements

12. Recommend approval of addendum to supplemental settlement agreement between the parents of Student #2706115 and the West Orange Board of Education as stipulated in closed session.
13. Recommend approval of School Meal Prices for the 2021-2022 school year (no increase from prior school year):

Description	Lunch	Breakfast	Milk
Elementary Schools	\$3.15	\$1.95	\$.70
Middle Schools	\$3.45	\$2.15	\$.70
High School	\$3.70	\$2.30	\$.70
Adult	\$4.70	\$2.80	\$.70

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending July 26, 2021.

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

XIII. NEXT BOARD MEETING to be held at 7:30 p.m. on August 16, 2021 at West Orange High School.

XIV. EXECUTIVE SESSION (as deemed necessary)

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XV. ADJOURNMENT

POLICY #	POLICY TITLE
1000	ADMINISTRATION
1310	Employment of School Business Administrator
1320	Duties of SBA/BA
1523	Comprehensive Equity Plan (M)
1613	Disclosure and Review of Applicant's Employment History (M)
2000	PROGRAM
2415	No Child Left Behind Programs (M)
2415.01	Academic Standards, Academic Assessments, and Accountability (M)
2415.02	Title I – Fiscal Responsibilities (M)
2415.05	Student Surveys, Analysis and/or Evaluations (M)
2415.06	Unsafe School Choice Option (M)
2415.20	No Child Left Behind Complaints (M)
2415.30	Title I – Education Stability for Children in Foster Care (M)
4000	SUPPORT STAFF MEMBERS
4324	Right of Privacy
7000	PROPERTY
7522	School District Provided Technology Devices to Staff Members
8000	OPERATIONS
8335	Family Educational Rights and Privacy Act
8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M)

Amended WOOA Salaries 2019-2020 School Year

[illegible]

Amended WOAA Salaries 2109-2020 School Year

Location	Last Name	First Name	Description	Amended Base Salary	Longevity	Longevity	Stipend	Amended Salary	FTE %	Effective Dates
Central Office	DEAS	KAREN	Supervisor-Special Education PreK-5	121,500.00				121,500.00	100.00	7/1/19-6/30/20
Central Office	HANRATTY	BEATRICE	Supervisor ELA K-5	101,500.00				101,500.00	100.00	8/19/19-6/30/20
Central Office	PLATA	FELIX	Supervisor-WL & ESL K-12	142,000.00			4,000.00	146,000.00	100.00	7/1/19-6/30/20
Gregory	HEWITT	MAKEIDA	Principal	131,000.00				131,000.00	100.00	7/1/19-6/30/20
Gregory	OLSHALSKY	STEPHEN	Assistant Principal-.6Greg/.4Kelly	117,000.00	9,254.00	9/1/2019		126,254.00	100.00	7/1/19-6/30/20
Redwood	MARTI	ANA	Principal-Hazel	147,000.00	6,404.00			153,404.00	100.00	7/1/19-6/30/20
Redwood	JACKSON	KIMYA	Assistant Principal-Redwood/Wash	121,000.00	6,404.00			127,404.00	100.00	8/27/19-6/30/20
WOHS	FIGUEIREDO	MICHAEL	Supervisor Social Studies K-12	117,500.00	6,404.00			123,904.00	100.00	9/1/19-6/30/20

Amended: Tenured Contract Administrative Staff for 2019-2020 School Year

Location	Last Name	First Name	Description	Amended Base Salary	Longevity	Longevity	Stipend	Amended Salary	FTE %	Effective Dates
Mt Pleasant	DIGIACOMO	JULIE	Principal	147,000.00				147,000.00	100.00	7/1/19-6/30/20
WOHS	VENEZIANO	ELIZABETH	Supervisor-ELA 6-12	156,695.00				156,695.00	100.00	7/1/19-6/30/20

Amended WOAA Salaries 2020-2021

[illegible]

[illegible][illegible]

Amended WOAA Salaries 2021-2022 School Year

[illegible]

Amended Salaries: Non-Tenured Administrative Staff for 2021-2022 School Year

Location	Last Name	First Name	Job Title	Base Salary	Longevity	Stipend	Salary	FTE %	Effective Dates
Central Office	HANRATTY	BEATRICE	Supervisor-ELA K-5	109,500.00			109,500.00	100.00	7/1/21-6/30/22
Central Office	PLATA	FELIX	Supervisor ESL& World Language	151,400.00		4,000.00	155,400.00	100.00	7/1/21-6/30/22
Kelly	CASTILLO	JOEL	Principal	135,000.00			135,000.00	100.00	7/1/21-6/30/22
Redwood	JACKSON	KIMYA	Principal	139,000.00	6,404.00		145,404.00	100.00	7/1/21-6/30/22

Amended Salaries: Tenured Contract Administrative Staff for 2021-2022 School Year

Location	Last Name	First Name	Job Title	Base Salary	Longevity	Stipend	Salary	FTE %	Effective Dates
Hazel	MARTI	ANA	Principal	155,000.00	6,404.00		161,404.00	100.00	7/1/21-6/30/22
Liberty	OLSHALSKY	STEPHEN	Assistant Principal	125,000.00	9,254.00		134,254.00	100.00	7/1/21-6/30/22
WOHS	FIGUEIREDO	MICHAEL	Supervisor Social Studies K-12	125,500.00	6,404.00		131,904.00	100.00	7/1/21-6/30/22

Additional Summer Assignments

Name	Location	Position	Stipend/Rate of Pay	Effective Dates
Charlene Davis-Williams St. Cloud	Central Office	Administrative Assistant PowerSchool Training	\$193.88 per diem	8/9/21
Paula Goncalves-Healey Gregory	Central Office	Administrative Assistant PowerSchool Training	\$200.12 per diem	8/9/21
Catherine Lee Hazel	Central Office	Administrative Assistant PowerSchool Training	\$212.76 per diem	8/9/21
Madeline Machuca Mt. Pleasant	Central Office	Administrative Assistant PowerSchool Training	\$309.56 per diem	8/9/21
Megan Malia Kelly	Central Office	Administrative Assistant PowerSchool Training	\$190.12 per diem	8/9/21
Dayna Martinez Redwood	Central Office	Administrative Assistant PowerSchool Training	\$190.12 per diem	8/9/21
Ellen Nelson Washington	Central Office	Administrative Assistant PowerSchool Training	\$278.68 per diem	8/9/21
Rosa Valencia BMELC	Central Office	Administrative Assistant PowerSchool Training	\$196.19 per diem	8/9/21
Catherine Connors	WOHS	CTE Summer Camp Instructor	\$49.98 per hour not to exceed 12 hours as assigned amended from 7 hours	7/12/21 - 7/15/21
Debra Coen	WOHS	Curriculum Council	\$39.78 per hour as assigned	7/28/21
Tonio Favetta	WOHS	Curriculum Council	\$39.78 per hour as assigned	7/28/21
Tracy Gordon	Roosevelt	Curriculum Council	\$39.78 per hour as assigned	7/28/21
Lisa Rodino	Roosevelt	Curriculum Council	\$39.78 per hour as assigned	7/28/21
Danielle Secola	Redwood	Curriculum Council	\$39.78 per hour as assigned	7/28/21
Cindy Newell	.2 Gregory / .8 Kelly	School Social Worker to provide Court Testimony	\$408.60 per diem as assigned	Prep Day TBD 8/4/21
Alyson Abdallah	District	Summer Child Study Team: BCBA Case Management	\$66.30 per hour not to exceed 5 hours	6/28/21 - 8/31/21
Todd Cohen	District	Summer Child Study Team: LDT-C Case Management	\$66.30 per hour not to exceed 50 hours amended from 30 hours	6/28/21 - 8/31/21
Todd Cohen	District	Summer Child Study Team: LDT-C Evaluations	\$204 per evaluation not to exceed 20 evaluations amended from 10	6/28/21 - 8/31/21
Dia DeAngelis	District	Summer Child Study Team: School Social Worker Case Management	\$66.30 per hour not to exceed 50 hours amended from 8 hours	6/28/21 - 8/31/21
Amy Drost	District	Summer Child Study Team School Psychologist Evaluations	\$204 per evaluation not to exceed 20 evaluations amended from 10	6/28/21 - 8/31/21

Additional Summer Assignments

Name	Location	Position	Stipend/Rate of Pay	Effective Dates
Danielle Emmolo	District	Summer Child Study Team Speech Therapist Case Management	\$66.30 per hour not to exceed 25 hours amended from 10 hours	6/28/21 - 8/31/21
Katherine Hedlund	Preschool	Summer Child Study Team School Occupational Therapist Case Management	\$66.30 per hour not to exceed 30 hours amended from 10 hours	6/28/21 - 8/31/21
Katherine Hedlund	Preschool	Summer Child Study Team School Occupational Therapist Evaluations	\$204 per evaluation not to exceed 25 evaluations amended from 10	6/28/21 - 8/31/21
Andrea Serio	Preschool	Summer Child Study Team: School Psychologist Case Management	\$66.30 per hour not to exceed 15 hours	6/28/21 - 8/31/21
Andrea Serio	Preschool	Summer Child Study Team: School Psychologist Evaluations	\$204 per evaluation not to exceed 15 evaluations	6/28/21 - 8/31/21
Kimberly Wilson	As Needed	Summer Teacher Meetings: General Education	\$39 per hour not to exceed 20 hours amended from 10 hours	6/28/21 - 8/31/21
Kenson Felix	WOHS	Summer Enrichment Office Assistant-ESL Substitute	\$31 per hour not to exceed 4 hours per day as assigned	6/28/21 - 7/23/21

Applications for Absence for School Business 2021-2022
7-26-21

Name	Position	School	Conference	Dates	Amount	Funded
Lesley Diglio	Reading Specialist	Redwood	Wilson Just Words Virtual	9/17/21	\$289.00	Local
Wendi Guiulian	Reading Specialist	Washington	Wilson Just Words Virtual	9/17/21	\$289.00	Local
Beatrice Hanratty	ELA Supervisor K-5	Administration Building	Wilson Just Words Virtual	9/17/21	\$289.00	Local
Shari Ritter	Reading Specialist	Mt. Pleasant	Wilson Just Words Virtual	9/17/21	\$289.00	Local
Stephanie Ross	Reading Specialist	Kelly	Wilson Just Words Virtual	9/17/21	\$289.00	Local
Jennifer Sissman	Reading Specialist	Hazel	Wilson Just Words Virtual	9/17/21	\$289.00	Local

2. Recommend approval for the following out of district placements for the 2021-2022
School year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
1805058	Academy 360-Lower School	Tuition: \$73,924.68 183 days @ \$403.96/day 1:1 Aide \$32,025.00 183 days @ \$175.00/day	Budgeted
1913053	Bergen County Special Services	Extended School Year Tuition \$6,500.00	Budgeted
10621	Bergen County Special Services	Extended School Year Tuition \$6,500.00 4 Speech Therapy Sessions : \$260.00 @ \$65.00/session	Unbudgeted
2002028	Calais School	Tuition: \$82,651.80 210 days @ \$393.58/day	Budgeted
1110040	Calais School	Tuition: \$82,651.80 210 days @ \$393.58/day	Budgeted
1403019	Calais School	Tuition: \$82,651.80 210 days @ \$393.58/day	Budgeted
2806151	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day	Budgeted
1808076	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day	Budgeted
2706115	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day	Budgeted
1913045	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00	Budgeted

		180 days @ \$150.00/day	
1913011	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day	Budgeted
1913010	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day	Budgeted
2806132	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day	Budgeted
1207143	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day	Budgeted
2706123	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day	Budgeted
1010091	Celebrate the Children	Tuition: \$74,160.00 180 days @ \$412.00/day 1:1 Aide: \$27,000.00 180 days @ \$150.00/day	Budgeted
1004086	Chancellor Academy	Tuition: \$76,677.00 183 days @ \$419.00/day	Budgeted
1507108	Chancellor Academy	Tuition: \$85,057.00 203 days @ \$419.00/day	Budgeted
1204079	Chapel Hill Academy	Tuition: \$72,450.00 210 days @ \$345.00/day	Budgeted
1409115	Chapel Hill Academy	Tuition: \$62,100.00	Budgeted

		180 days @ \$345.00/day	
2506122	Crossroad Academy	Tuition: \$96,535.00 215 days @ \$449.00/day 1:1 Aide: \$45,917.55 215 days @ \$213.57/day	Budgeted
2366118	Crossroad Academy	Tuition: \$83,065.00 185 days @ \$449.00/day	Budgeted
1110021	Crossroad Academy	Tuition: \$96,535.00 215 days @ \$449.00/day 1:1 Aide: \$35,296.55 215 days @ \$164.17/day	Budgeted
1004099	Deron School of New Jersey, Union	Tuition: \$73,353.00 210 days @ \$349.30/day	Budgeted
1004100	Deron School of New Jersey, Union	Tuition: \$73,353.00 210 days @ \$349.30/day	Budgeted
2908102	Deron School of New Jersey, Union	Tuition: \$73,353.00 210 days @ \$349.30/day 1:1 Aide: \$34,650.00 210 days @ \$ 165.00/day	Budgeted
2908103	Deron School of New Jersey, Union	Tuition: \$73,353.00 210 days @ \$349.30/day 1:1 Aide: \$34,650.00 210 days @ \$ 165.00/day	Budgeted
1307137	Deron School of New Jersey, Essex	Tuition: \$71,169.00 210 days @ \$338.90/day 1:1 Aide: \$34,650.00 210 days @ \$ 165.00/day	Budgeted
1811040	Deron School of New Jersey, Essex	Tuition: \$71,169.00 210 days @ \$338.90/day 1:1 Aide: \$34,650.00 210 days @ \$ 165.00/day	Budgeted
2506093	ECLC of New Jersey	Tuition: \$63,082.00	Budgeted

		200 days @ \$315.41/day 1:1 Aide: \$47,000.00 200 days @ \$ 235.00/day	
246102	ECLC of New Jersey	Tuition: \$63,082.00 200 days @ \$315.41/day	Budgeted
1105097	George Washington	Tuition: \$65,455.08 199 days @ \$328.92/day	Budgeted
236104	Gramon School	Tuition: \$91,600.96 212 days @ \$432.08/day	Budgeted
1502037	Holmstead School	Tuition: \$58,860.00 180 days @ \$327.00/day	Budgeted
2807088	Jardine Academy	Tuition: \$78,172.50 210 days @ \$372.25/day	Budgeted
1209097	Lakeview Learning Center	Tuition: \$108,368.40 210 days @ \$516.04/day	Budgeted
1906064	Matheny Medical & Educational Center	Tuition: \$112,640.00 220 days @ \$512.00/day 1:1 Aide: \$42,900.00 220 days @ \$ 195.00/day	Budgeted
246142	Matheny Medical & Educational Center	Tuition: \$112,640.00 220 days @ \$512.00/day	Budgeted
2013010	Mount Carmel Guild Academy	Tuition: \$61,000.00 200 days @ \$305.00/day 1:1 Aide: \$49,200.00 200 days @ \$ 246.00/day	Budgeted
2910107	Mount Carmel Guild Academy	Tuition: \$61,000.00 200 days @ \$305.00/day 1:1 Aide: \$24,600.00 200 days @ \$ 123.00/day	Budgeted

1809087	Mount Carmel Guild Academy	Tuition: \$61,000.00 200 days @ \$305.00/day	Budgeted
1809088	Mount Carmel Guild Academy	Tuition: \$61,000.00 200 days @ \$305.00/day	Budgeted
1409058	Mount Carmel Guild Academy	Tuition: \$61,000.00 200 days @ \$305.00/day	Budgeted
1609098	Mount Carmel Guild Academy	Tuition: \$54,900.00 180 days @ \$305.00/day	Budgeted
1308110	Mount Carmel Guild Academy	Tuition: \$61,000.00 200 days @ \$305.00/day	Budgeted
1404046	Mount Carmel Guild Academy	Tuition: \$61,000.00 200 days @ \$305.00/day	Budgeted
2604108	Mountain Lakes Board of Education	Extended School Year Tuition: \$7,203.70 Extra Occupational Therapy: \$109.00	Budgeted
1406078	Mountain Lakes Board of Education	Extended School Year Tuition: \$7,203.70	Budgeted
1406066	Partnerships in Education d/b/a/ Inclusive Learning Academy	Extended School Year Tuition: \$10,000.00	Budgeted
1406066	Partnerships in Education d/b/a/ Inclusive Learning Academy	Tuition: \$89,100.00 180 days @ \$495.00/day	Budgeted
226057	Phoenix Center	Tuition: \$78,699.54 201 days @ \$391.54/day 1:1 Aide: \$34,974.00 201 days @ \$ 174.00/day	Budgeted
2111004	Pillar Elementary School	Tuition: \$78,471.63 207 days @ \$379.09/day	Unbudgeted
236129	Reed Academy	Tuition: \$120,506.40	Budgeted

		210 days @ \$573.84/day	
2706125	Sawtelle Learning Center	Tuition: \$70,857.93 199 days @ \$356.07/day	Budgeted
2706137	Sawtelle Learning Center	Tuition: \$70,857.93 199 days @ \$356.07/day 1:1 Aide: \$40,912.41 199 days @ \$205.59/day	Budgeted
2806058	Shepard Preparatory High School	Tuition: \$65,895.81 213 days @ \$309.37/day	Budgeted



**2021-2022
AGREEMENT
for
CONTINUING DISCLOSURE and
INDEPENDENT REGISTERED MUNICIPAL ADVISOR SERVICES**

THIS AGREEMENT, valid for the fiscal year noted above, (the "Agreement") by and between West Orange Township School District, 179 Eagle Rock Avenue, West Orange, NJ 07052 (the "Issuer"), and Phoenix Advisors, LLC, 625 Farnsworth Avenue, Bordentown, New Jersey 08505 ("Phoenix Advisors") for the provision of professional services as more fully described in the accompanying Scope of Services.

WITNESSETH:

WHEREAS, the Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more bond issuances to provide specific financial and other information and notices, within specified timeframes, to the marketplace in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") governs the many aspects of continuing disclosure; and

WHEREAS, Phoenix Advisors provides continuing disclosure agent services, has the expertise as Continuing Disclosure Agent ("Disclosure Agent"), and has hereunder been appointed by the Issuer to serve as its Disclosure Agent until the expiration of this Agreement, as defined in Section 4 herein; and

WHEREAS, Phoenix Advisors, being duly registered as a Municipal Advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), provides professional municipal advisory services and has heretofore been appointed by the Issuer to be its Independent Registered Municipal Advisor ("IRMA") and to offer such municipal advisory services as may be requested until the expiration of this Agreement, as defined in Section 4 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

Section 1 - CONTINUING DISCLOSURE SERVICES

- I. The Issuer's Disclosure Agent will assist the Issuer in meeting the secondary market disclosure obligations delineated in relevant CDAs and as specified under the Rule, including any required posting of any material event ("Event") notices.

The Issuer understands and acknowledges that its full cooperation is requisite to the Disclosure Agent's success assisting the Issuer in maintaining compliance with its CDAs and requirements of the Rule. The Issuer agrees that it will:

- i. Supply all documents required to be filed under its CDAs to the Disclosure Agent promptly, when available.
 - ii. Notify the Disclosure Agent immediately of any Event requiring the filing of a notice under the Rule or its CDAs.
- II. This Agreement applies to bonds issued since the effective date of the secondary market disclosure requirements of the Rule, unless said bonds are exempt under the Rule.
- III. Phoenix Advisors will perform such services relating to its role as the Issuer's Disclosure Agent to a professional standard. Described below is the scope of the Disclosure Agent services and methodology:
 - i. **Codify Issues That Are Subject to Continuing Disclosure**
To make timely and accurate disclosure filings on the MSRB's Electronic Municipal Market Access Data Port website ("EMMA"), the Disclosure Agent will obtain and examine the Issuer's Official Statements relating to the outstanding bond issues to research the requirements found in the CDAs.
 - ii. **Security Set-up**
We enter in our proprietary database details of each outstanding issue and its filing obligations. This security set-up applies our database functionality to your issues.
 - iii. **Review Data contained in Official Statements**
The Disclosure Agent will review the Issuer's Official Statements for information concerning disclosure obligations and discuss the filing or reporting obligations with the Issuer. Our review will include other financial obligations undertaken of which we are made aware.
 - iv. **Monitor, React, and Meet Filing Deadlines**
The schedule of filing dates for outstanding bond issues is part of our database to ensure that required filings are made. We monitor each client's different deadlines to ensure timely filing of necessary

documents. Our proprietary database produces ongoing reports that are used to alert the Issuer to approaching filing deadlines providing an essential safeguard for the timely filing of continuing disclosure information.

The Disclosure Agent will endeavor to gather required documents from public sources, e.g., state and local websites, to lessen the client's burden. Phoenix Advisors takes a proactive approach to client service. When we must obtain documents from clients, we provide email reminders sufficiently well in advance of upcoming deadlines, then follow up as necessary until completed on EMMA.

v. **File Financial and Operating Data to Meet Your Obligations**

In addition to filing Audited Financial information, CDAs require the filing of Operating Data. If the operating data is prepared with the assistance of the Disclosure Agent, the report will typically contain information consistent with the statistical data found in relevant Official Statements. This process often requires collaboration with the Issuer and other of the Issuer's retained professionals.

vi. **File Documents Uniformly, Accurately, and Promptly**

EMMA is a powerful resource for investors, analysts, and, importantly, underwriters that bid on debt issues. Easy identification on EMMA of filed documents is essential. The Disclosure Agent uses consistent naming and filing conventions, applying clear descriptive titles to filings, and correctly associates them with the right CUSIP on EMMA. The result is a uniform and logical chronology of data where EMMA users can easily find what they need.

The Disclosure Agent files documents on EMMA within forty-eight (48) hours of receipt. However, we file most documents on the same business day they are received.

vii. **Confirm Filings to Client Promptly**

The MSRB generates a submission confirmation for all disclosure filings made on EMMA. The Disclosure Agent will promptly send the Issuer an email copy of the MSRB's proof of required, voluntary, or Event filings made on the Issuer's behalf.

viii. **Coordinate and Submit Voluntary Information**

Voluntary filings are proper because the marketplace is hungry for information. We gather documents including Budgets, Debt Statements, and unaudited financials from issuers then file them as voluntary submissions. The more information, carefully labeled, the Issuer provides, the more professional and forthcoming their appearance is to market participants.

- ix. **Monitor Need for Material Events and Timely Filing of Notices**
There is a significant list of items that regulators deem to be Events, whose incurrence requires a notice to be posted within ten (10) business days of the Event on EMMA. The occurrence of an Event is not apparent to those who are not directly involved with a transaction or with the Issuer's financial operations. It is the Issuer's responsibility to notify the Disclosure Agent of any reportable Event.
- x. **Actively Monitor Issuer Rating Changes**
Rating changes are events that require Event Notice filing on EMMA. The Disclosure Agent's staff endeavors to regularly monitor rating agency news and updates for rating changes that affect the Issuer, and we file the appropriate Event notice. Issuers are always notified by the rating agencies when their ratings are adjusted, and when so told, the Issuer must alert the Disclosure Agent.
- xi. **Monitor Bond Insurer and Program Rating Changes**
If a municipal bond insurer or a state program, e.g., a school bond enhancement program, is affected by a rating change, then all the bonds that carry that insurance or participate in that program will undergo a rating change, too. We monitor these types of rating changes, determine which, if any, of our clients are affected, and file the appropriate Event notices.
- xii. **Provide a Comprehensive Report Each Fiscal Year**
We know the importance of documentation and well-organized files. The Disclosure Agent prepares a continuing disclosure report ("Annual Report") each year that shows every issue on which there is a continuing disclosure obligation, every filing, and every Event notice filed on the Issuer's behalf during the year on EMMA. The Annual Report also recaps a five (5) year history of the Issuers filings. Investors, underwriters of bonds, and the Issuer want to see the record of filing history. An accurate record during this timeframe is vital to the Issuer when it prepares Official Statements since a misstatement in such a document could have serious legal consequences.
- xiii. **Acceptance of Annual Report**
The Annual Report highlights any exceptions to required filings and the timeliness of filings. The Issuer must carefully review said report and relay to the Disclosure Agent within ten (10) business days any error, discrepancy, omission, or concern relating to the Annual Report's accuracy or completeness.

We, the Issuer, and Phoenix Advisors agree that after ten (10) business days, without notice from the Issuer, the Annual Report is accepted by the Issuer is accurate and complete.

Section 2 - CONTINUING DISCLOSURE SERVICES COMPENSATION

- I. The Issuer will compensate Phoenix Advisors for its services as Disclosure Agent, as set forth below:
 - i. \$1,000 – base fee
 - ii. \$450 per issue set-up charge, discounted to \$200 if Phoenix Advisors serves as Municipal Advisor on the transaction.
 - iii. \$250 for each Event filing we make under the SEC's Event Disclosure Rule. Phoenix Advisors will waive this fee if engaged as Municipal Advisor on a transaction that involves such Event filing.
 - iv. All fees are accumulated and invoiced toward the end of the relevant year.

Section 3 – INDEPENDENT REGISTERED MUNICIPAL ADVISOR

- I. Under the Dodd-Frank law, the SEC requires that any person or entity that provides advice concerning municipal securities issuance be licensed and regulated by the SEC and the MSRB to provide any such advice.
 - i. Professionals providing advice to the Issuer must hold a Municipal Advisor Series 50 license. Additionally, persons supervising the provision of municipal securities advice must possess a Series 54 Municipal Principal license.
 - ii. Phoenix Advisors professionals are Series 50 licensed and, as appropriate, a Series 54 license. Importantly, all licensees are subject to a continuing education protocol.
 - iii. Under the SEC and MSRB regulation, the Municipal Advisor owes a Fiduciary Obligation to the Issuer.

- II. There is no separate fee, financial cost, or obligation concerning the Issuer's appointment of Phoenix Advisors as the Issuer's Independent Registered Municipal Advisor ("IRMA" or "Municipal Advisor"). As the Issuer's IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, prepare a preliminary project analysis, or preliminarily review financing proposals received by the Issuer as requested.
 - iv. The Issuer, through the designation of an IRMA, allows third parties, primarily broker-dealer underwriting firms, but also other professional disciplines to submit proposals and ideas concerning financings to the Issuer.
 - v. Failure to actively seek advice from the Municipal Advisor means there is no one on your side appropriately licensed to advise the Issuer concerning the issuance or structure of municipal obligations, including bonds, notes, leases, or bank loans the Issuer may embark.
- III. When, and if, the Issuer requests the Municipal Advisor's involvement in a debt issuance, the undertaking of a financial obligation, an in-depth evaluation of a proposal or project, perform a consultant service, or assist with rating agency surveillance, then a separate Fee Addendum to this Agreement together with a scope of service will be provided for the Issuer's acknowledgment.

Section 4 – AGREEMENT TERM AND CONDITIONS

- I. Phoenix Advisors nor any individual representing Phoenix Advisors possess any authority concerning any decision of the Issuer or any official of the Issuer beyond the rendition of information or advice. Phoenix Advisors is not legal counsel nor an accountant and is not providing legal or accounting guidance. None of the services contemplated in this Agreement shall be construed as legal services or a substitute for legal services. The Issuer hereby acknowledges its responsibility concerning federal securities laws and represents its intention to comply in all respects with federal securities laws.
- II. This Agreement is subject to annual renewal and may be terminated by either the Issuer or Phoenix Advisors upon thirty (30) days' prior written notice.
- III. This Agreement shall be governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, The Issuer and Phoenix Advisors have caused this Agreement to be duly executed by its authorized representative, as of the day and year first above written.

WEST ORANGE TOWNSHIP SCHOOL DISTRICT

By: _____

PHOENIX ADVISORS, LLC

By:  _____
David B. Thompson, Chief Executive Officer

**West Orange Board of Education
State Contract Vendors
2021-2022 School Year
REVISED**

Company	Category	Contract #	Exp. Date
CDW Government LLC	Software License	20-Tele-01511	05/24/26
Cisco Systems, Inc.	Data Communications Products & Services (see below)	21-Tele-01506	10/01/24
Aspire	Vendor		
CDW Government LLC	Vendor		
Computer Design & Integration, LLC	Vendor		
DynTek	Vendor		
ePlus Technology	Vendor		
New Era Technology NJ, Inc.	Vendor		
SHI International	Vendor		
Millennium Communications Group	Vendor		
Datum Storage Solutions	Furniture: Office, Lounge	19-Food-00615	04/30/22
W.B. Mason	Authorized Dealer		
Nickerson NJ Inc.	Authorized Dealer		
Datum Storage Solutions	Classroom & Library Furniture	19-Food-00614	04/11/22
Dell Marketing, LP	Software License and Related Ser.	20-Tele-01510	05/24/26
Dencompany LLC	Automotive Parts for Heavy Duty Vehicles	42088	08/09/21
Haskell Office Furniture	Furniture: Office, Lounge	81716	04/30/22
Hewlett Packard	Data Communications Equipment (see below)	21-Tele-01517	10/01/24
HON Company	Furniture Office, Lounge	19-Food-00927	04/30/22
Lawson Products	Parts & Repairs for Lawn & Grounds Equip.	43023	02/16/22
Mackin Educational Resources	Publication Media	86069	02/28/22
Millennium Communications Group	Communications Wiring Services	88740	03/19/22
On Site Fleet Service Inc.	Maint. & Repair for Light/Medium Duty Vehicles	40817	03/17/22
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/22
RD Sales Door & Hardware LLC	Locking Hardware (parts only)	87241	08/31/21
SHI International Corporation	Data Processing, Computer, Programming & Software Services	21-Tele-01360	09/15/26
Storr Tractor Company	Parts/Repairs for Lawn & Grounds Equip.	43038	02/16/22
Universal Protection Services DBA Allied Universal Security Services	Armed and Unarmed Security Guard Services for NJ Statewide	19-GNSV1-00840	05/31/22
W.B. Mason	Office Supplies & Recycled Copy Paper	0000003	05/06/22
Chas S Winner Inc. (DBA Winner Ford)	Vehicles, Trucks, Class 3 Pickup/Utility/Dump	88758	09/18/21