WEST ORANGE BOARD OF EDUCATION Public Board Meeting April 11, 2022 6:30 P.M. Executive Session 7:30 P.M. Public Session West Orange High School 51 Conforti Avenue

Agenda

I. ROLL CALL OF THE MEMBERS

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 7, 2022.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the <u>West</u> <u>Orange Chronicle</u> and the <u>Star-Ledger</u>.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

Board Goals

- → The West Orange Board of Education will support the work of the administration to define multiple measures to assess and evaluate student achievement. Such measures will evaluate effectiveness of programs, equity and access for all students, identify achievement gaps, and be used to improve instructional delivery with student achievement presentations to the Board and community mid-year and at the end of the year.
- → The West Orange Board of Education will be an active participant in monitoring and providing input into the strategic planning process which will include community input and participation. The Board will allocate the necessary and appropriate resources for the completion of the Five Year Strategic Plan by June, 2023.
- → The West Orange Board of Education will provide support to the administration in its development of district resources to support students and staff with social emotional and mental health needs throughout the school year with mid-year and end-of-year presentations to the Board and community.
- → The West Orange Board of Education will direct the administration to issue Requests for Proposals (RFPs) for all of the district's major vendors, including: insurance, legal, financial, architects, transportation, etc.
- → The West Orange Board of Education will seek ways to continue to improve communication between the Board and the community by relying on the work and recommendations of the Board's Public Relations Committee and consensus of the Board in developing an action plan.
- → The West Orange Board of Education will strive to have effective, open, respectful, and professional communication among board members, between board members and the administration and exhibiting the highest level of boardsmanship at Board meetings by regularly participating in NJSBA trainings, meetings and workshops.
- → The West Orange Board of Education supports the administration in the submission of the Preschool Expansion Grant Application to the NJ Department of Education in an effort to provide our community with public preschool opportunities and access.

III. WEST ORANGE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the "Sen. Byron M. Baer Open Public Meetings Act" (N.J.S.A. 10:4-6 <u>et seq</u>.) requires all meetings of the West Orange Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that one (1) issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Monday, April 11, 2022 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

 \Box "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

 \square "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

• "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matters, described as specifically as possible without undermining the need for confidentiality are: Student #1604020.

 \square "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and ______.

 \Box "(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

 \square "(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is, or may

become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under <u>South Jersey Publishing Co. v. New Jersey Expressway Authority</u>, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: Employee Numbers _____.

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) \Box reconvene and immediately adjourn or \blacksquare reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the West Orange Board of Education will go into Executive Session for the above stated reasons only; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

IV. PUBLIC SESSION AT 7:30 P.M.

V. PLEDGE OF ALLEGIANCE

VI. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF March 24 and 28, 2022. (Att. #1)

VII. STUDENT LIAISON REPORT

VIII. SUPERINTENDENT/BOARD COMMITTEE REPORTS

A. HIB Report

IX. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

X. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Stephanie Coia	Kelly	Grade 2	Retirement 25 years	7/1/22
Jamie Podhurst	WOHS	Art	Retirement 18 years	7/1/22
Linda Ruggieri	Gregory	Grade 4	Retirement 28 years	7/1/22

b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Darline Hamilton	Mt. Pleasant	Paraprofessional	Resignation	4/30/22
Rosalina Tejada de Moran	Transportation	Bus Drive Part-time	Resignation	4/1/22

2. Appointments

a. 2021-2022 School Year

1. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Matthew Gervasio	Gregory	Grade 5 Leave Replacement	Massey	MA	N/A	\$320 per diem	4/14/22 - 6/22/22
Anjanette McGrath	WOHS	Art Leave Replacement	Podhurst	BA	3	\$60,011 prorated	4/11/22 - 6/30/22 amended from 10/5/21 - 4/8/22
Deborah Sharkey	WOHS	Business Education Leave Replacements	Dunlap	MA	N/A	\$320 per diem	4/5/22 - 5/11/22

2. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Danis Arango	Roosevelt	Custodian Mid-shift	Smith	Custodian	1	\$37,085 prorated includes shift differential of \$285	5/10/22 - 6/30/22
Shanaelle Sommervil	BMELC	Paraprofessional	New	BA	3	\$32,207 prorated	5/16/22 - 6/30/22

3. Superintendent recommends approval to the Board of Education for the amendment of the following Board approved 2021-2022 longevity for the following certificated staff:

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Name	Location	Job Title	Salary Guide	Step 20-21	Base Salary 20-21	Longevity 20-21	Stipend	Salary 20-21	FTE %	Effective Dates
Vicki Bauer	Washington	Teacher	BA+30	17	\$102,630	\$10,266	N/A	\$112,896	100	9/1/21 - 1/1/22
Alisa Steiner	Mt. Pleasant	Teacher	MA+30	17	\$114,304	\$8,667	N/A	\$122,971	100	9/1/21 - 6/30/22

4. Superintendent recommends approval to the Board of Education for the amendment of the following Board approved 2021-2022 additional teaching assignment stipend(s) for the following certificated staff member(s):

Name	Location	Position	Guide	Step	Salary	Stipend	Effective Dates
Jean-Claude Cenatus	Liberty	French	BA+30	16	\$92,214	\$15,369	9/1/21 - 2/14/22

5. Superintendent recommends approval to the Board of Education for the amendment of the following Board approved 2021-2022 salary for the following non-certificated staff:

Name	Location	Job Title	Salary Guide	Step 20-21	Base Salary 20-21	Longevity 20-21	Stipend	Salary 20-21	FTE %	Effective Dates
Areeg Moustafa	Washington	Paraprofessional	BA	6	\$32,985	N/A	N/A	\$32,985	100	9/1/21 - 6/30/22

- **6.** Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s): (Att. #2)
- 7. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Daniel Gianonne OOD	WOHS	Spring Musical: Pit Orchestra Musician	\$60 per rehearsal not to exceed 2 rehearsals amended	2021-2022

- **8.** Superintendent recommends approval to the Board of Education for the following WOHS 2021-2022 volunteer Weight Room supervisors assignment(s): (Att. #3)
- **9.** Superintendent recommends approval to the Board of Education for the following 2022 Summer Enrichment Program staff assignment(s). (Att. #4)
- **10.** Superintendent recommends approval to the Board of Education for the following 2022 Extended School Year staff assignment(s). (Att. #5)
- **11.** Superintendent recommends approval to the Board of Education for the following mentor assignments to be funded by the provisional teacher.

Mentor	Provisional Teacher	Location	Stipend	Effective Dates	
Kristina Estupinan	Gul Conger	.5 Mt. Pleasant / .5 St. Cloud	\$400	4/1/22 - 6/30/22	

12. Superintendent recommends approval to the Board of Education for the use of the district developed evaluation instrument for members of the International Union of Operating

Engineers (I.U.O.E.), Local 68 for the 2021-2022 school year as follows: Head Custodians, Custodians, Maintenance, and Utility.

b. 2022-2023 School Year

1. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Rochell Alves	WOHS	Spanish	Macoski	MA	15	\$79,089	9/1/22 - 6/30/23
Alyssa Gbur	St. Cloud	Grade 2	Whitworth	BA	4	\$62,718	9/1/22 - 6/30/23
Casey Schott	Edison	Science	Troya- Furnaguera	BA	4	\$62,718	9/1/22 - 6/30/23

2. Superintendent recommends approval to the Board of Education for the following noncertificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Anthony Bennett	Central Office	IT Support Specialist Funded via ESSER 1-year position	New	Technology	8	\$75,241	7/1/22 - 6/30/23
Emily Blum	Roosevelt	Paraprofessional	New	BA	3	\$33,012	9/1/22 - 6/30/23
Matthew Haine	Central Office	Computer Technician	Mando	Technology	2	\$67,419	7/1/22 - 6/30/23
Svitlana Voroshchuk	Roosevelt	Paraprofessional	New	MA	7	\$36,455	9/1/22 - 6/30/23

3. Leaves of Absence:

a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Employee #	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
7941 Family	Redwood	6/6/22 - 6/30/22	9/1/22 - 11/30/22	N/A	12/1/22
8656 Family	Kelly	6/10/22 - 6/30/22	9/1/22 - 1/27/23	N/A	1/30/23
7852 Family	Edison	5/9/22 - 6/30/22	9/5/22 - 12/16/22	N/A	12/19/22
4141 Medical	WOHS	N/A	4/7/22 - 5/6/22	N/A	5/9/22
5090 Medical	WOHS	3/22/22 - 4/14/22	N/A	N/A	4/25/22
4261 Medical	WOHS	3/28/22 - 4/11/22	4/12/22 - 6/30/22	N/A	9/1/22
4272 Medical	WOHS	10/5/22 - 6/7/22	6/8/22 - 6/22/22	N/A	N/A
6695 Family	WOHS	9/1/22 - 10/4/22	10/5/22 - 12/23/22	N/A	1/2/23

Employee #	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
4831 Medical	St. Cloud	5/25/22 - 6/30/22	N/A	N/A	9/1/22
6992 Family	St. Cloud	9/1/22 - 11/18/22	11/21/22 - 12/9/22	N/A	12/12/22
8325 Medical	Roosevelt	1/27/22 - 3/17/22	3/18/22 - 4/14/22 amended from 3/18/22 - 4/6/22	N/A	4/25/22 amended from 4/7/22

b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
4367 Medical	Kelly	1/18/22 - 5/3/22 amended from 1/18/22 - 4/1/22	N/A	N/A	5/4/22 amended from 4/4/22
4663 Medical	BMELC	3/14/22 - 6/30/22 9/1/22 - 9/20/22			9/21/22 amended from 4/16/22
5205 Medical	WOHS	2/23/22 - 4/14/22 amended from 2/23/22 - 4/1/22	N/A	N/A	4/25/22 amended from 4/4/22
4295 Medical	WOHS	12/20/21 - 4/20/22 amended from 12/20/21 - 3/21/22	N/A	N/A	4/21/22 amended from 3/22/22
4776 Medical	Redwood	2/22/22 - 4/29/22 amended from 2/22/22 - 4/1/22			5/2/22 amended from 4/4/22

4. Superintendent recommends approval to the Board of Education for the following job description(s): (Att. #6)

Job Description	New	Revised
Athletic Field Maintenance Worker	Х	
School Counselor		Х
Student Assistance Counselor		Х

B. CURRICULUM AND INSTRUCTION

- 1. Recommend approval of Applications for School Business requests. (Att. #7)
- Recommend approval of Wilson Language Training to provide Wilson Reading System Level 1 Certification to the district's reading specialists on June 14 - June 16, 2022 in the amount of \$9,177.28 funded through ESSER III Grant and September - June for the 2022-2023 school year in the amount of \$20,650 funded through ESSER III Grant.

C. FINANCE

- a.) Special Services
 - 1. Recommend approval for the following out-of-district placements for the 2021-2022

school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
2907054	Pillar High School	Tuition: \$16,759.20 40 days @ \$418.98/day	Budgeted
1606062	Morris Union Jointure Commission (DLC Warren)	Tuition: \$28,748.14 Physical Therapy Services: \$1,300.00	Budgeted
1207143	Morris Union Jointure Commission (DLC New Providence)	Tuition: \$25,689.83 1:1 Aide: 18,221.10 Physical Therapy Services: \$2,700.00	Budgeted
2113056	Summit Speech School	Tuition: \$11,920.00	Unbudgeted
2110005	Westbridge Academy	Tuition: \$25,616.28 58 days @ \$441.66/day	Unbudgeted

b.) Business Office

1. Recommend approval of the 4/11/2022 Bills List:

Payroll/Benefits	\$	7,443,379.66
Transportation	\$	517,339.14
Tuition (Spec. Ed./Charter)	\$	782,194.05
Instruction	\$	52,805.77
Facilities/Security	\$	136,914.64
Capital Outlay	\$	112,275.21
Grants	\$	417,848.91
Food Service	\$	5,903.50
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$</u>	215,466.59
	\$	9,684,127.47

- 2. Recommend approval of renewal of Lease Agreement with The Life Christian Church, 747 Northfield Avenue, West Orange, effective 7/1/22 6/30/23, (plus two year renewal options), in the monthly rental amount of \$26,583.08, for the continued operations of the Betty Maddalena Early Learning Center preschool facility.
- **3.** Recommend acceptance of the following grants/donations:

Donor	Recipient	Donation
The Blackbaud Giving Fund o/b/o New York Life and its Donors	WOHS	\$40
Gregory School PTA	Gregory School	4 Water Fountains valued at \$5,781.00 4 Air Conditioners valued at \$7,248.08

4. Recommend approval of Camden Dream Center, a part of the CTE Cisco Academy Program, which includes the option of virtual Cisco Academy instructors for the remainder of the 2021-2022 school year, not to exceed 50 sessions at a cost of \$90/session.

- 5. Recommend approval of the Parental Contract for Student Transportation for Student #236129, for the period February 2022-August 2022, in the amount of \$7,332.50.
- 6. Amended Resolution: Recommend awarding of RFP #PC 01-22 Professional Development Services to TeacherCoach LLC, Mount Laurel, NJ in the amount of \$59,794, <u>funded through ESSER III</u> (previously approved on the 3/28/22 Board Agenda).
- 7. Recommend awarding of RFP #SUP-2 Superintendent Search Consultant to Ray and Associates, Inc., New Brunswick, NJ in the amount of \$21,200 plus additional estimated advertising costs of \$1,500.

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending April 11, 2022.

2. Harassment, Intimidation and Bullying

"Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on March 28, 2022, the Superintendent reported HIB Incident Number(s) 032 to the Board; and

Whereas, on March 31, 2022 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 032 for the 2021-2022 school year for the reasons conveyed to the Board."

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. NEXT BOARD MEETING to be held at 7:30 p.m. on April 28, 2022 at West Orange High School.

XIII. EXECUTIVE SESSION (as deemed necessary)

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XIV. ADJOURNMENT

Additional Teaching Assignments

Name	Location	Position	Guide	Step	Salary Rate of Pay	Effective Dates
Jessica Corino	Edison	Mathematics Leave Replacement-Ramchandani	MA+15	17	\$105.82 per diem	3/22/22 - 6/22/22
Kristin Azzato	Edison	Supplemental Reading Support Enrollment	MA+30	15	\$83.96 per diem	12/21/21 - 6/22/22
Jennifer Cataldo	Roosevelt	Mathematics Leave Replacement- Kolkka/Cerutti	MA+15	17	\$103.20 per diem	9/9/21 - 5/12/22 amended from 9/9/21 - 3/31/22
Lizandra Geraldo	Roosevelt	Mathematics Leave Replacement- Kolkka/Cerutti	MA	3	\$55.74 per diem	9/9/21 - 5/12/22 amended from 9/9/21 - 3/31/22
Salma Hassan	Roosevelt	Mathematics Leave Replacement- Kolkka/Cerutti	MA	3	\$57.73 per diem	9/9/21 - 5/12/22 amended from 9/9/21 - 3/31/22
Lisa Rocha	Roosevelt	Mathematics Leave Replacement- Kolkka/Cerutti	BA+30	17	\$98.84 per diem	9/9/21 - 5/12/22 amended from 9/9/21 - 3/31/22
Victor Alcindor	WOHS	English Leave Replacement-Favetta	DR	17	\$113.68 per diem	3/22/22 - 4/14/22
Kathryn Baran	WOHS	English Leave Replacement-Favetta	MA+45	17	\$109.36 per diem	3/22/22 - 4/14/22
Teresa Harris	WOHS	English Leave Replacement-Favetta	MA+45	9	\$71.20 per diem	3/22/22 - 4/14/22
Ozzie Diaz	WOHS	Physical Education / Health Vacancy-Hayes	MA+30	17	\$110.78 per diem	4/1/22 - 5/13/22 amended from 4/4/22 - 5/14/22
Christopher Evans	WOHS	Physical Education / Health Vacancy-Hayes	MA+30	17	\$110.78 per diem	4/1/22 - 5/13/22 amended from 4/4/22 - 5/14/22
Nicole Fleck	WOHS	Physical Education / Health Vacancy-Hayes	MA+45	7	\$69.99 per diem	4/1/22 - 5/13/22 amended from 4/4/22 - 5/14/22
Charles Mound	WOHS	Physical Education / Health Vacancy-Hayes	BA	15	\$62.72 per diem	4/1/22 - 5/13/22 amended from 4/4/22 - 5/14/22
Danielle Tracy	WOHS	Physical Education / Health Vacancy-Hayes	MA+45	17	\$112.22 per diem	4/1/22 - 5/13/22 amended from 4/4/22 - 5/14/22
Marcella Vitale	WOHS	Physical Education / Health Vacancy-Hayes	MA+30	17	\$109.35 per diem	4/1/22 - 5/13/22 amended from 4/4/22 - 5/14/22
Michael DeAngelis	WOHS	Science Vacancy-Newman	BA+15	17	\$87.06 per diem	9/1/21 - 6/22/22

Additional Teaching Assignments

Name	Location	Position	Guide	Step	Salary Rate of Pay	Effective Dates
Daniel Duca	WOHS	Science Vacancy-Newman	DR	17	\$113.68 per diem	9/1/21 - 6/22/22 amended from 9/1/21 - 4/11/22
Tantanya Hodges	WOHS	Science Vacancy-Newman	MA	17	\$93.53 per diem	12/13/21 - 6/22/22 amended from 12/13/21 - 4/11/22
Eric Sternberg	WOHS	Science Vacancy-Newman	MA+45	17	\$104.41 per diem	9/9/21 - 6/22/22 amended from 9/9/21 - 4/11/22
Simona Ascher	WOHS	Special Education Leave Replacement-Paradiso	MA+15	17	\$107.49 per diem	12/9/21 - 6/22/22 amended from 12/9/21 - 3/25/22
Mark Cacciatore	WOHS	Special Education Leave Replacement-Paradiso	MA+30	17	\$107.93 per diem	12/9/21 - 6/22/22 amended from 12/9/21 - 3/25/22
Anthony Edelstein	WOHS	Special Education Leave Replacement-Paradiso	MA+45	15	\$86.33 per diem	12/9/21 - 6/22/22 amended from 12/9/21 - 3/25/22
Michael Fess	WOHS	Special Education Leave Replacement-Paradiso	MA	17	\$101.34 per diem	12/9/21 - 6/22/22 amended from 12/9/21 - 3/25/22
Bryan Ribardo	WOHS	Special Education Leave Replacement-Paradiso	MA+45	17	\$110.79 per diem	12/9/21 - 6/22/22 amended from 12/9/21 - 3/25/22
Kimberly Robinson	WOHS	Special Education Leave Replacement-Paradiso	MA+45	8	\$70.51 per diem	12/9/21 - 6/22/22 amended from 12/9/21 - 3/25/22

Weight Room Supervisors Volunteer Position 2021-2022

		Stipend /	Effective
Name	Location	Rate of Pay	Dates
Edward Bejian	OOD	N/A	2021-2022
Damien Betances	OOD	N/A	2021-2022
Ferdinand Christian	WOHS	N/A	2021-2022
Demond Cowins	WOHS	N/A	2021-2022
Andrew Crozier	Kelly	N/A	2021-2022
Shane Daiek	WOHS	N/A	2021-2022
Christopher Evans	WOHS	N/A	2021-2022
Dante Fernandez	OOD	N/A	2021-2022
Richard Forfa	OOD	N/A	2021-2022
Thomas Gargiulo	WOHS	N/A	2021-2022
David Grant	WOHS	N/A	2021-2022
Cyrus Harbin	WOHS	N/A	2021-2022
Kathy Jackson	Edison	N/A	2021-2022
Jason-Lamont Jackson	WOHS	N/A	2021-2022
Gregory Marchesi	St. Cloud	N/A	2021-2022
Michael Marini	WOHS	N/A	2021-2022
Brayan Martinez	WOHS	N/A	2021-2022
Donald Massey	Washington/BMELC	N/A	2021-2022
James Matsakis	WOHS	N/A	2021-2022
Andrew Mazurek	Redwood	N/A	2021-2022
Jeffrey Mazurek	WOHS	N/A	2021-2022
Kayla Negron	OOD	N/A	2021-2022
Douglas Nevins	WOHS	N/A	2021-2022
Peter Pascarella	WOHS	N/A	2021-2022
John Prescott	Edison	N/A	2021-2022
Edward Scafidi	OOD	N/A	2021-2022
Gerald Silvera	District Substitute	N/A	2021-2022
Michael Spadola	OOD	N/A	2021-2022
Jeo Spina	WOHS	N/A	2021-2022
Christopher Terranova	OOD	N/A	2021-2022

2022 Summer Enrichment Program Staff Assignments

Name	Position	Course	Rate of Pay	Not to Exceed	Effective Dates
Sebastian DePinho	Coordinator Extended day	Extended Day Grades 6-8	\$51.00 per hour	4 hours per day	6/27/22-7/22/22
Lisa Belott	Coordinator Extended Day	Extended Day Grades 2-5	\$51.00 per hour	5 hours per day	6/27/22-7/22/22
Scott Tomlin	Coordinator Summer Enrichment	Site Management	\$51.00 per hour	6 hours per day	6/27/22-7/22/22
Denise Makri-Werzen	Nurse	Nurse-SE & Extended Day	\$55.00 per hour	8 hours per day	6/27/22-7/22/22
Kenson Felix	Office Asst.	Office Assistant ESL	\$31.00 per hour	4 hours per day	7/11/22-7/22/22
Max Jean-Baptiste	Office Asst.	Office Assistant ESL	\$31.00 per hour	4 hours per day	6/27/22-7/8/22
Leslie Taylor	Paraprofessional	ESL-Kindergarten	\$27.00 per hour	4 hours per day	6/27/22-7/22/22
		Cadet Band			
		Flute Saxophone			
Andrea Rommel	Teacher	Flute Lessons	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
		Extended Day-Digital Art-Graphic			
Ashley Morris	Teacher	design	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Bonnie Pomeroy	Teacher	Drama/Musical Theater	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
		Rep & Symphonic Orchestra Violin Viola			
Catherine Solino	Teacher	Cello Int/Adv.	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Cecilia Ferrera	Teacher	Art Design	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Colleen Martin	Teacher	Piano Lab-Summer Enrichment	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Dara Brevard	Teacher	Math Quest	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Debbie Rees	Teacher	Grade 2-3 Music	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Diana Bolivar	Teacher	Grade 2-3 ESL Language Arts	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Dineen Robinson	Teacher	ESL Beginner/Int-Adv-4-9	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
		Cadet Orchestra Violin			
Francesco Composto	Teacher	Viola Cello B	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Giselle Heredia	Teacher	Grade 2-3 ESL Math	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Greg Marchesi	Teacher	Baseball Skills	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Jeffrey Mazurek	Teacher	Photoshop I & II	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Jonathan Russo	Teacher	Piano Lab-Extended Day	\$47.00 per hour	8 hours per day	6/27/22-7/22/22

Board approved April 11, 2022

2022 Summer Enrichment Program Staff Assignments

Name	Position	Course	Rate of Pay	Not to Exceed	Effective Dates
		Preparatory Band Percussion Trombone			
Joseph Romano	Teacher	French Horn Lessons	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Joshua Zimmer	Teacher	Saxophones lessons	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Joy Burnett	Teacher	Grade 2-3 Language Arts	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Kathleen Laszlo	Teacher	Science & Tech	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Kim Carrissimo	Teacher	Grade 2-3 Dance	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Kristina Estupinan	Teacher	ESL Kindergarten	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Kristy Lopez	Teacher	Ceramics	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Lisa DeMichele	Teacher	Grade 2-3 Math	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Lisette Villalobos	Teacher	Arts and Crafts-Extended Day	\$47.00 per hour	8 hours per day	6/27/22-7/22/22
Melanie Racanelli	Teacher	Painting Plus	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Melissa Sande	Teacher	Dance	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Michael Fess	Teacher	Gym Jamboree	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Michele Ledesma	Teacher	Adventures in Mixed Media	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Nicole McArdle	Teacher	Book Club	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Nicole Siebert	Teacher	Grade 2-3 Art	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Paul Stefanelli	Teacher	Enrichment Organized Play	\$47.00 per hour	8 hours per day	6/27/22-7/22/22
Rosemary Martos	Teacher	Intro to Coding	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Ryan Krewer	Teacher	Trumpet, French Horn	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Ryan Patcsher	Teacher	Physical Fitness	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Sebastian DePinho	Teacher	Grade 2-3 Physical Education	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Shaan Shah	Teacher	ESL-4-9 Math	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Shrina Patel	Teacher	Science & Tech/Math Quest	\$47.00 per hour	4 hours per day	6/27/22-7/22/22
Yajing Li	Teacher	Fun with Chinese	\$47.00 per hour	4 hours per day	6/27/22-7/22/22

2022 Extended School Year Program Staff Assignments

Name	Location	Position	Assignment	Stipend/Rate of Pay	Effective Dates
Lee Cohen	Kelly	Coordinator	PreK to Grade 5	\$7,250	6/27/22 - 7/29/22
Sanhita Kar	Liberty	Coordinator	Grade 6 to 12; 18-21 Program	\$7,250	6/27/22 - 7/29/22
Nicole DeJoseph	BMELC	Teacher	Preschool Disabled	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Megan Comery OOD	BMELC	Teacher	Preschool Disabled	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Alexa Pizzuta	BMELC	Teacher	Preschool Disabled	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Nicole Suriano- Postiglione	BMELC	Teacher	Preschool Disabled	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Lauren Porter	BMELC	Teacher	Preschool Disabled	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Elizabeth Rubin	BMELC	Teacher	Preschool Disabled	\$53.38 per hour not to exceed 20 hours per week	6/27/22 - 7/29/22
Felicia Mulee	Kelly	Teacher	Primary Autism K-2	\$53.38 per hour not to exceed 20 hours per week	6/27/22 - 7/29/22
Kelly Ann Gambuti	Kelly	Teacher	Primary Autism K-2	\$53.38 per hour not to exceed 20 hours per week	6/27/22 - 7/29/22
Anton Carrera	Kelly	Teacher	Primary Autism 1-3	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Jessica Ferguson	Kelly	Teacher	Primary Autism 2-3	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Joseph Postiglione	Kelly	Teacher	Primary Autistic 3-5	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Michael Serino OOD	Kelly	Teacher	Primary Autistic 4-5	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Kelly Clancy	Kelly	Teacher	ID 3-5	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Carol Ann Collazo	Kelly	Teacher	LLD K	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Tracey McCall	Kelly	Teacher	LLD 1	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Andrew Crozier	Kelly	Teacher	LLD 1	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Patricia Rudy	Kelly	Teacher	LLD 2	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Danielle Massot	Kelly	Teacher	LLD 3	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Michelle Herrera	Kelly	Teacher	LLD 3	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Kimberly MacDonald	Kelly	Teacher	LLD 4	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Nicole Kuser	Kelly	Teacher	LLD 4	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Alyssa Rogers OOD	Kelly	Teacher	LLD 5	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Nick Salese	Kelly	Teacher	LLD 5	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Spyridon Mantzas	Liberty	Teacher	ID 6-8	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Joseph Spina	Liberty	Teacher	ID 9-10	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22

2022 Extended School Year Program Staff Assignments

Name	Location	Position	Assignment	Stipend/Rate of Pay	Effective Dates
Michelle Hartley	Liberty	Teacher	ID 10-12	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Sil Bastaio	Liberty	Teacher	Autistic - MS	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Domenica Alessi-Obando	Liberty	Teacher	Autistic - HS	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Kevan Murphy	Liberty	Teacher	MD 18-21 yrs.	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Althea Farella	Liberty	Teacher	LLD - 6th grade	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Erika DeVos	Liberty	Teacher	LLD - 6th grade	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Janet Wiggins	Liberty	Teacher	LLD - 7th grade	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22
Arielle Mazurek	Liberty	Teacher	LLD - 7th grade	\$53.38 per hour not to exceed 20 hours per week	6/27/22 - 7/29/22
Kelly Dower	Liberty	Teacher	LLD - 8th grade	\$53.38 per hour not to exceed 20 hours per week	6/27/22 - 7/29/22
Christina Ferinde	Liberty	Teacher	LLD - 8th grade	\$53.38 per hour not to exceed 20 hours per week	6/27/22 - 7/29/22
Simona Ascher	Liberty	Teacher	LLD - 9-10	\$53.38 per hour not to exceed 20 hours per week	6/27/22 - 7/29/22
John Tomaszewski	Liberty	Teacher	LLD - 10-12	\$53.38 per hour not to exceed 20 hours per week	6/27/22 – 7/29/22



West Orange Public Schools West Orange, New Jersey

Title: Athletic Field Maintenance Worker

Location: West Orange High School

Organizational Responsibilities Reports to: Director of Buildings and Grounds Assistant Director of Buildings and Grounds Head Custodian of West Orange High School Athletic Director

Terms of Employment: 12 Month Employee/Local 68

Job Goals: The Athletic Field Maintenance worker is responsible for undertaking and completing routine and special projects for athletic fields and areas related to athletic fields. In addition they are the lead person for organizing the maintenance needs in respect to athletic special events such as games, practices and tournaments. Work is of a special nature that requires in-depth knowledge of athletic fields and grounds design maintenance. The Athletic Field Maintenance worker will determine and schedule all tasks required to keep the athletic fields in peak condition. They will be responsible for general staff maintenance duties during down times from athletic field maintenance.

Qualifications:

- 1. At least five years experience in oversight of Athletic fields maintenance
- 2. Ability to read, write, understand and speak English
- 3. Possession of High School Diploma or GED
- 4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
- 5. Black Seal License has or will obtain within two years from date of hire

Performance Responsibilities:

- 1. Responsible for maintenance and preparation of all athletic fields.
- 2. Performs specialized work on baseball, softball, and soccer fields.
- 3. Maintains fields in a high quality manner.
- 4. Schedules maintenance on all athletic fields and leads staff to ensure schedules are met.
- 5. Prior to each season, monitor and maintain field lips and edges.
- 6. Prepares athletic fields for play including striping, dragging and leveling fields.
- 7. Repair worn out turf, spread seed, apply fertilizer, top dress and control weeds.
- 8. Will properly level and maintain pitcher mounds and batter boxes.
- 9. Maintains and conducts safety inspections of dug outs, player benches, fences, spectator bleachers, backstops, goal posts, basketball and tennis courts and other related site amenities.
- 10. Operates and maintains the appearance of hand tools, power equipment, trucks, tractors, heavy equipment, landscaping equipment, snow removal equipment and all

other equipment pertaining to this position.

- 11. Possesses a thorough knowledge of equipment, tools, and materials used in field operations.
- 12. Performs general maintenance duties as assigned when not performing athletic field responsibilities.
- 13. Has knowledge and experience in the general care and maintenance of parks and facilities.
- 14. Must be available to work evenings and weekends as required.
- 15. Perform all job tasks within the rules and guidelines of the District's Risk Management policy.
- 16. Will develop and maintain effective relationships with internal and external members through oral and written communications.
- 17. Will respond to internal and external phone calls, e-mails, comments and suggestions in a timely manner.

Evaluation

Annual performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff.

Board Approved Date:



West Orange Public Schools West Orange, New Jersey

Title: School Counselor

Location: K-12

Organizational Responsibilities Reports to:

Director of Counseling/Pupil Services, Building Principal

Coordinates with:

Child Study Team, School Nurses, Teachers, Building Administration

Liaison with:

Other public/private schools, colleges/universities and mental health agencies/practitioners

Terms of Employment: Ten-month

Job Goals:

To help students achieve personal fulfillment by providing them with guidance and counseling services to make successful personal, educational and occupational life plans.

Qualifications:

- 1. Valid New Jersey School Counselor certificate, Student Personnel Services certificate and/or equivalent.
- 2. Master's degree required in Counseling
- 3. Broad knowledge of theories of individual and group school counseling techniques, elementary/middle/secondary school counseling program design and career educational information and placement
- 4. Demonstrated ability to communicate and work effectively with students, parents, staff and constituency groups and organizations
- 5. Demonstrate aptitude and competence of assigned responsibilities
- 6. Required criminal history record check and proof of U.S. citizenship or legal resident alien status

Performance Responsibilities:

- 1. Assists students in evaluating their aptitudes and abilities through the use of teacher comments, grades, interpretation of individual standardized test scores and other pertinent data
- 2. Work with students in evolving education career plans in terms of such evaluation
- 3. Develop, implement and manage the school counseling program
- 4. Implement elementary and middle school classroom counseling curriculum
- 5. Interpret tests, student data and other assessment results appropriately in the counseling environment to identify trends
- 6. Maintains student records and ensures their confidentiality
- 7. Provides secondary school student information and prepares recommendations to colleges for admissions and scholarships, as well as to potential employers and other

agencies

- 8. Consult and collaborate with teachers, child study team members, parents, administrators and other professional staff members providing information and assistance where needed for the ultimate benefit of students
- 9. Works closely with and involves parents in planning students' career path
- 10. Assists in the resolution of school-related problems
- 11. Register students new to the school, provide orientation and information relative to school procedures, curriculum and extracurricular activities
- 12. Participate in the follow-up of former secondary school students for the purpose of improving services and evaluating the effectiveness of the educational program offered by the school
- 13. Work to prevent secondary school students from dropping out of school and assist those who do in finding alternative educational programs and/or employment
- 14. Arrange for enrollment in summer school programs to address noted deficiencies
- 15. Maintain a professional office environment
- 16. Assist in the evaluation of current secondary school curriculum offerings and in the planning, selection and implementation of new course offerings
- 17. Make effective use of community resources in developing and expanding school counseling services and activities
- 18. Provide for a smooth transition from elementary to middle to secondary school environments which may include orientation programs for students and parents
- 19. Maintain professional competence and continuous improvement through in-service education and other professional growth opportunities
- 20. Counsel students in individual and small group settings for social/emotional, behavioral and academic concerns
- 21. Assist in the development and implementation of student academic and behavioral action plans
- 22. Assist with crisis assessment and response
- 23. Assist students with the development of essential social/emotional skills
- 24. Work with students to develop critical life skills such as organization and time management
- 25. Monitor and record student progress to ensure programs and interventions are effective
- 26. Make referrals to outside agencies as needed
- 27. Performs other duties within the scope of his/her employment and certification as may be assigned

Evaluation

Annual performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff.

Board Approved Date: 6/21/10 Revised Date: 12/17/12 **Revised Date:**



West Orange Public Schools West Orange, New Jersey

Title:

Student Assistance Counselor

Location:

Grades 7-12

Organizational Responsibilities Reports to:

Director of School Counseling/Pupil Support, Building Principal

Terms of Employment:

Ten-month position

Job Goals:

To provide leadership in the development of prevention and intervention programs for at-risk students regarding prevalent adolescent social and emotional issues; coordinate these programs between the school and appropriate community programs.

Qualifications:

- 1. Valid New Jersey Substance Awareness Coordinator Certificate and/or New Jersey Student Assistance Counselor Certificate
- 2. Master's or higher degree in Social Work, Psychology or Counseling; New Jersey certification in one or more of these areas strongly preferred
- 3. Demonstrated knowledge of substance abuse curriculum development, counseling and staff development
- 4. Demonstrated ability to work effectively with students, staff, parents, outside agencies and community groups
- 5. Experience as an active member of a crisis team
- 6. Required criminal history record check and proof of U.S. citizenship or legal resident alien status

Performance Responsibilities:

- 1. Counseling
 - a. Provides short-term individual and/or group counseling for students with substance abuse problems or concerns
 - b. Provides individual and/or group counseling for "at-risk students" (e.g., children of substance abusers, children having loss/grief issues, mental health related issues/concerns)
 - c. Addresses the needs of students in crisis at the request of the building principal and in accordance with district procedures
 - d. Provides intervention, recommendation for referral and follow-up support for those students who have been identified
 - e. Works in cooperation with treatment facilities, counselors, parents, school personnel, and students in developing and implementing the aftercare plan for

students placed in residential or out-patient programs

- f. Facilitates conferences with parents or child's guardian to review, discuss and/or implement appropriate steps and stages of intervention options
- g. Promotes a proactive approach for students in abstaining from substance use through the implementation of building and district-wide programs and activities
- 2. Staff Consultation
 - a. Serves as a resource to district personnel on substance awareness/abuse issues as well as on the availability of training programs
 - b. Assists with the development and annual review of policies and procedures regarding drugs and alcohol use and substance abuse and recommends changes to the administration
 - c. Assist the administration in the implementation of substance abuse policies
 - d. Coordinates the activities and training of the Crisis Team; serves as a participant of the Crisis Team
- 3. Student and Parent Orientation
 - a. Provides information to students and parents concerning the Student Assistance Program
 - b. Plans and implements, incorporation with appropriate district personnel and community agencies, parent education programs related to substance awareness and other concerns
 - c. Assists in the coordination of supplemental programs and guest speakers for student awareness and support
- 4. Record Keeping/Reporting
 - a. Maintains confidential records concerning students and student contacts in accordance with federal and state law and Board policy
 - b. Provides monthly and annual summary reports on the Director of School Counseling/Pupil Services
- 5. Assessment
 - a. Through coordination with the Crisis Team, assesses students' needs and makes appropriate referrals and provides interventions
 - b. Assists the administration in assessing school substance use
 - c. Assesses the district's prevention/intervention program on an annual basis and makes recommendations
- 6. Professional Development
 - a. Maintains professional standards and the review of statutes and codes through readings, attendance at conferences, workshops, and memberships in professional organizations
 - b. Assists in the design, implementation and training of staff with respect to substance awareness, intervention and referral procedures
- 7. School and Community Relations
 - a. Serves as a liaison in community-based organizations (i.e., West Orange Municipal Alliance Committee) to facilitate the relationship between the schools and the community
 - b. Provides coordination of school-based prevention programs with community-based prevention programs
 - c. Maintains and regularly updates directory of referral services to be utilized in crisis situations
 - d. Serves as an active member of the School Crisis Team
 - e. Serves as the Anti-Bullying Specialist at the middle and high school levels

Evaluation

Annual performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff

Board Approved Date: 6/21/10 **Revised Date:**

Applications for Absence for School Business 2021-2022 4-11-2022

Name	Position	School	Conference	Dates	Amount	Funded
Stephanie Suriano	Science Supervisor	WOHS	Climate Change Mandate Workshop	5/13/22, 6/9/22	\$350.00	Local

Applications for Absence for School Business Extracurricular Activities 2021-2022							
Jason-Lamont Jackson Sr.	Boy's Head Track Coach	WOHS	2022 Penn Relay Carnival Philadelphia, PA	4/28/22 - 4/30/22	\$2,475.00	Local	
Kathy Jackson	Girl's Head Track Coach	WOHS	2022 Penn Relay Carnival Philadelphia, PA	4/27/22 - 4/28/22	\$2,285.00	Local	