

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting January 25, 2021**  
**6:30 P.M. Executive Session**  
**7:30 P.M. Public Session**  
**Virtual**

**Revised Agenda**

**I. ROLL CALL OF THE MEMBERS**

**II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 8 and 18, 2021.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

Board Goals
<ul style="list-style-type: none"><li>→ The Board of Education, in concert with the Administration, will review and evaluate district expenditures across all budget lines beginning in December, 2020 and will identify opportunities for efficiencies and financial savings in the budget preparation for the 2021-2022 school year.</li><li>→ The Board of Education will increase parent and community engagement by conducting two Town Hall meetings, one in the fall to identify the community's priorities for the 2021-22 budget preparation and one in the spring to gain input in the setting of the Board's goals for the 2021-2022 school year.</li><li>→ The Board of Education will assess the district's progress toward the goals of the 5-year strategic plan, and, including opportunities for input from the public, will review the plan's current relevancy and its implications on student achievement, policy, budget, community relations, and other areas of Board responsibility so as to enable the administration to develop action plans for implementation which align with the Board's review.</li><li>→ The Board of Education will complete the conversion of the Board's Policy Manual and accompanying By-Laws and Regulations to Strauss-Esmay and fully implement the ElanOnline search engine by January, 2021.</li></ul>

**III. WEST ORANGE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, while the "Sen. Byron M. Baer Open Public Meetings Act" (N.J.S.A. 10:4-6 et seq.) requires all meetings of the West Orange Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

**WHEREAS**, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Monday, January 25, 2021 at 6:30 P.M, and

**WHEREAS**, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

- ☐ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- ☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- ☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matters, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_.
- "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and WOE, WOA, Local 68.
- ☐ "(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- ☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- ☐ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for

confidentiality are:

☐ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: Employee Numbers \_\_\_\_.

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) ☐ reconvene and immediately adjourn or ☒ reconvene and proceed with business where formal action will be taken.

**NOW, THEREFORE, BE IT RESOLVED** that the West Orange Board of Education will go into Executive Session for the above stated reasons only; and

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**IV. PUBLIC SESSION AT 7:30 P.M.**

**V. PLEDGE OF ALLEGIANCE**

**VI. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF January 7 and 13, 2021 (Att. #1)**

**VII. STUDENT LIAISON REPORT**

**VIII. SUPERINTENDENT/ BOARD REPORTS**

- A. Exemplary Educator Recognition: Dr. Keri Orange-Jones
- B. Equity Audit Update
- C. School Reopening Update
- D. HIB Report

**IX. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

**X. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

**1. Resignations / Retirements**

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Christine Aker	.8 Redwood / .2 Washington	LDTC	Retirement 35 years	7/1/21
Mary Ann Maccarino	Washington	Special Education	Retirement 28.5 years	5/1/21
Alan Reeder	Roosevelt	Social Studies	Retirement 24 years	7/1/21

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Matthew Pouy	WOHS	Paraprofessional	Resignation	2/26/21

## 2. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
Emily Busby	.4 Gregory / .3 Mt. Pleasant / .3 Washington	Music	Maliszewski	BA	3	\$57,681 prorated	11.120.100.101.00.25.120 11.120.100.101.00.25.140 11.120.100.101.00.25.180	2/1/21 - 6/30/21
Kristen Landosca	Kelly	Resource Room Leave Replacement	Andreula	BA	3	\$57,681 prorated amended	11.213.100.101.00.12.150	1/19/21 - 3/26/21
<u>Nicola Myrie-Cureton</u>	<u>WOHS</u>	<u>Chemistry</u>	<u>Laureni</u>	<u>MA</u>	<u>14</u>	<u>\$73,817</u> <u>prorated</u>	<u>11.140.100.101.00.39.050</u>	<u>2/3/21* -</u> <u>6/30/21</u>
Matthew Waselik	WOHS	Biology Leave Replacement	Stewart	BA	3	\$57,681 prorated	11.140.100.101.00.39.050	2/3/21* - 6/24/21

\*pending Criminal History Record Check process

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
Kianna Montplaisir	WOHS	Security Guard Leave Replacement	Casolaro	Security	6	\$45,958 prorated	11.000.266.110.00.03.050	7/10/20 - 1/22/21 amended

- c. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Guide	Step	Salary/ Rate of Pay	Account Code	Effective Dates
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Catherine Connors	WOHS	Science Leave Replacement-Stewart	MA+30	7	\$65.23 per diem	11.140.100.101.00.39.050	9/14/20 - 2/2/21 amended
Cynthia Critelli	WOHS	Family & Consumer Science enrollment	MA+45	17	\$19,654.83 prorated	11.140.100.101.00.35.050	9/1/20 - 1/15/21 amended
Li DaGraca	WOHS	Science Leave Replacement-Stewart	DR	7	\$70.00 per diem	11.140.100.101.00.39.050	9/14/20 - 2/2/21 amended
<u>Michael DeAngelis</u>	<u>WOHS</u>	<u>Science Vacancy-Laureni</u>	<u>BA+15</u>	<u>17</u>	<u>\$84.45 per diem</u>	<u>11.140.100.101.00.39.050</u>	<u>9/14/20 - 2/2/21 amended</u>
Eileen DeCaro	WOHS	Science Leave Replacement-Stewart	DR	14	\$78.83 per diem	11.140.100.101.00.39.050	9/14/20 - 2/2/21 amended
Shane Daick	WOHS	Science Leave Replacement-Stewart	MA	7	\$57.25 per diem	11.140.100.101.00.39.050	9/14/20 - 2/2/21 amended
<u>Brad Mitchell</u>	<u>WOHS</u>	<u>Science Vacancy-Laureni</u>	<u>MA+45</u>	<u>17</u>	<u>\$106.24 per diem</u>	<u>11.140.100.101.00.39.050</u>	<u>9/14/20 - 2/2/21 amended</u>
<u>Francis Newman</u>	<u>WOHS</u>	<u>Science Vacancy-Laureni</u>	<u>MA</u>	<u>17</u>	<u>\$99.98 per diem</u>	<u>11.140.100.101.00.39.050</u>	<u>9/14/20 - 2/2/21 amended</u>
<u>Eric Sternberg</u>	<u>WOHS</u>	<u>Science Vacancy-Laureni</u>	<u>MA+30</u>	<u>17</u>	<u>\$99.90 per diem</u>	<u>11.140.100.101.00.39.050</u>	<u>9/14/20 - 2/2/21 amended</u>

- d. Superintendent recommends approval to the Board of Education for the following mentor assignments to be funded by the provisional teacher:

Mentor	Provisional Teacher	Location	Stipend	Account Code	Effective Dates
Nicole Payne	Teresa Gotanco	.8 Mt. Pleasant .1 Gregory .1 Redwood	\$648	11-120-100-101-00-25-120 11-120-100-101-00-25-140 11-120-100-101-00-25-160	1/4/20 - 6/30/21

- e. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Stipend/Rate of Pay	Effective Dates
Lee Cohen	WOHS	Crisis Intervention Prevention Recertification Instructor	\$74.46 per hour not to exceed 4 hours	2/5/21
Nicole Dalle Molle	.7 Kelly / .3 BMELC	Crisis Intervention Prevention Recertification Instructor	\$74.46 per hour not to exceed 5.5 hours	1/29/21 2/5/21

- f. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2020-2021:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Lori Weisblatt						X	

### 3. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
<u>Caitlin Carlson Family</u>	<u>Washington Art</u>	<u>1/4/21 - 2/25/21 amended</u>	<u>2/26/21 - 5/21/21 amended</u>	<u>N/A</u>	<u>5/24/21 amended</u>
Romina Casenta Family	.5 Gregory / .5 Hazel ESL	3/15/21 - 4/23/21	4/26/21 - 6/30/21 (20/21) 9/1/21 - 9/17/21 (21/22)	9/20/21 - 10/1/21	10/4/21
Cynthia Critelli Medical	WOHS Family & Consumer Science	1/15/21 - 2/26/21	N/A	N/A	3/1/21
Colleen Horan Family	Kelly Speech Language Specialist	3/1/21 - 3/26/21	4/5/21 - 6/30/21	N/A	9/1/21
Kimberly Jackson Family	Edison Special Ed/Mathematics	1/4/21 - 2/11/21 amended	2/12/21 - 5/7/21 amended	N/A	5/10/21
Brittany Karmel Personal	Washington Grade 1	*1/25/21 - 1/28/21	N/A	1/29/21 - 6/30/21	9/1/21
Wendy Mapes Medical	WOHS Theatre	*1/22/21 - 3/15/21	3/16/21 - 3/26/21	N/A	4/5/21
Wayne Oakley FMLA	Washington Grade 5	N/A	N/A	2/16/21 - 3/18/21	3/19/21
Carlo Perez Medical	WOHS Spanish	*2/1/21 - 3/5/21	N/A	N/A	3/8/21
Jamie Podhurst Medical	WOHS Art	*2/8/21 - 3/5/21	NA	N/A	3/8/21
Phyllis Seibert Medical	Hazel Kindergarten	*1/19/21 - 2/26/21	N/A	N/A	3/1/21
Lynne Steinberg Medical	WOHS Mathematics	*2/1/21 - 2/24/21	N/A	N/A	2/25/21
Maria Rita Swan Family	Kelly Kindergarten	4/5/21 - 5/28/21	5/31/21 - 6/30/21 (20/21) 9/1/21 - 10/23/21 (21/22)	10/25/21 - 4/1/22	4/4/22

\*start date of leave is contingent upon approval of a leave replacement

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Paul Casolaro Medical Personal	WOHS Security Guard	7/1/20 - 1/1/21 1/4/21 - 1/22/21 amended	N/A	N/A	1/25/21 amended
Audrey Johnson Medical	Transportation Bus Monitor	1/19/21 - 2/19/21	N/A	N/A	2/22/21

4. Superintendent recommends approval to the Board of Education for the following job description(s): (Att. #2)

Job Description	New	Revised From
Assistant Director of Buildings & Grounds	X	

## B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Applications for School Business requests. (Att. #3)
2. Recommend approval for student teaching for the 2020-2021 school year. (Att. #4)
3. **Recommend approval for the 2021 Summer Enrichment Program. (Att. #5)**
4. Recommend approval of the Memorandum of Understanding between the New Jersey Manufacturing Extension Program (NJMEP) and the West Orange High School for the Certificated Logistics Technician Program including curriculum and delivery of instruction. (Att. #6)

## C. FINANCE

### a.) Special Services

1. Recommend approval for the following tuition/extraordinary aide services adjustments as certified by the State of NJ Division of Administration and Finance:

School	Year	Certified Rate Less Adjustments	Tuition Paid	Tuition Adjustments
Montgomery Academy	2019-2020	\$122,404.00	\$120,732.00	\$1,672.00

2. Recommend approval for the following out of district placements for the 2020-2021 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
1901069	East Mountain School	Tuition: \$33,915.00 105 Days @ \$323.00/day	Unbudgeted

3. Recommend approval for the following service providers for the 2020-2021 school year:

ID Number	Provider	Type of Service	Cost	Not to Exceed
2908088	Creative Speech Solutions, LLC	Social Skills Counseling	\$87.00 per session	\$3,480

4. Recommend approval of the revised 2021 Extended School Year (ESY) dates of operation for the period of June 30, 2021 through July 30, 2021 (23 days).

### b.) Business Office

1. Recommend approval of the 1/25/2021 Bills List:

Payroll/Benefits	\$16,292,552.12
Transportation	\$ 725,600.58
Tuition (Spec. Ed./Charter)	\$ 784,668.49
Instruction	\$ 202,743.40
Facilities/Security	\$ 704,431.36

<b><u>Capital Outlay</u></b>	<b>\$ 355,546.30</b>
Grants	\$ 430,931.35
Food Service	\$ 138,483.69
Debt Service	\$ 7,600.00
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 248,274.49</u>
	<b>\$19,890,831.78</b>

2. Recommend approval of December 2020 transfers within the 2020-2021 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #7)
3. Secretary's Report - Acceptance and Certification - December 2020

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of December 2020, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #8)

4. Report of the Treasurer of School Monies - December 2020

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of December 2020, which report is in agreement with the Secretary's Report. (Att. #9)

5. Recommend approval to void the following checks from the indicated accounts:

School Account	
Check Number	Check Amount
53540	\$1,451.43

Roosevelt Student Activity	
Check Number	Check Amount
6613	\$10.00
6647	\$13.20
6779	\$13.20

6. Recommend acceptance of the following donation(s)/award(s):

Donor	Recipient	Donation
Frances Mende Scholarship Fund	Washington School	\$1,000 for a Music Student
Blackbaud Giving Fund o/b/o NY Life and its donors	WOHS	\$80
Blackbaud Giving Fund o/b/o Wells Fargo Foundation Matching Gifts Program and its	WOHS	\$600

donors		
Kenneth Scott Alper	RMS	\$13.20
Paul Mengden	RMS	\$10.00

7. Recommend submission of the amended Every Student Succeeds Act (ESSA) Consolidated Grant for fiscal year 2020-2021 in the amount of \$1,409,293. Amended application includes FY 2019-2020 carryover funds in the amount of \$140,109 to be budgeted and expended as carryover in the FY 2020-2021 year.

	Public/NP FY 2020-2021	Carryover Funds FY 2019-2020	Total FY 2020-2021
<b>Title IA</b>	\$935,050	\$31,884	\$966,934
<b>Title I SIA</b>	\$11,300	\$0	\$11,300
<b>Title IIA</b>	\$194,924	\$63,462	\$258,386
<b>Title III</b>	\$44,513	\$12,968	\$57,481
<b>Title III Immigrant</b>	\$14,517	\$0	\$14,517
<b>Title IVA</b>	\$68,880	\$31,795	\$100,675

8. Recommend approval of submission of the Amended CARES Act Education Stabilization Fund Elementary and Secondary School Emergency Relief Fund (ESSER Fund) Grant Application for Fiscal Year 2020 in the amounts of \$787,927 for district public schools (reflective of an additional \$179,825 Grant Award) and \$141,808 for district nonpublic schools, and acceptance of the grant award of these funds upon subsequent approval of the FY2020 ESSER Application.
9. Recommend approval of Interlocal Vehicle Sale Agreement between Hunterdon County Educational Services Commission (HCESC) and the West Orange Board of Education for the sale of bus numbers 134, 15, 20 and 21. (Att. #10)
10. Recommend approval of settlement agreement of Worker's Compensation claim, in the matter of employee #7044, in an amount not to exceed \$12,500 under Section 20, as stipulated in closed session.

#### **D. REPORTS**

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending January 25, 2021.

#### **XI. PETITIONS AND HEARINGS OF CITIZENS**

#### **XII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**

#### **XIII. NEXT BOARD MEETING to be held at 7:00 p.m. on February 3, 2021 virtually.**

#### **XIV. EXECUTIVE SESSION (as deemed necessary)**

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

**RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

**XV. ADJOURNMENT**



**West Orange Public Schools**  
West Orange, New Jersey

**Title**

Assistant Director of Buildings & Grounds

**Location**

Central Office

**Organizational Responsibilities**

**Reports To:** Director Buildings & Grounds

**Supervises:** All Buildings & Grounds staff as assigned by the Director of Buildings & Ground

**Coordinates With:** Principals, School Business Administrator, Head Custodians, Custodial Supervisors, Food Services Supervisor as assigned by Director of Buildings & Grounds

**Liaison With:** Fire Department, Health Department, Police Department, and various outside contractors

**Terms of Employment**

12 months

**Job Goal**

To perform as an administrator with the regular duties of a maintenance worker. Primarily to maintain the physical school plant in a condition of operating excellence so that full educational use of it may be made at all times.

**Qualifications**

1. High school diploma.
2. Effective oral and written communication skills.
3. Education Facilities Manager Certificate (CEFM) preferred.
4. Black Seal Boiler License required
5. Ability to supervise and coordinate the activities of the Buildings and Grounds department staff

6. Demonstrated knowledge of school construction, plant operation, maintenance and grounds equipment, and school safety
7. Other duties assigned by the Director of Building and Grounds

**Performance Responsibilities****A. Staff Personnel**

1. Prepares daily work schedule for maintenance staff
2. Supervises all maintenance crews
3. Assigns all summer employees in the maintenance department
4. Recommends to the Director Buildings & Grounds in the employment of maintenance personnel
5. Assists in the evaluation of maintenance staff

**B. Finance & Business Management**

1. Prepares material lists needed for maintenance projects
2. Coordinates the delivery of materials to job site
3. Prepare reports of all maintenance work orders, including time spent on job, materials used and date of completion
4. Recommends priorities on repair projects
5. Estimates cost of repair projects in terms of labor, material and time required
6. Develops an efficient system for dealing with emergency repairs
7. Recommends the leasing or purchase of equipment
8. Recommends on the hiring of contractors to perform certain maintenance or repair services
9. Serves as liaison between outside contractors and the Director Buildings & Grounds
10. Assists in preparation of plans and specifications for maintenance projects
11. Make annual inspection of all physical plants as directed by the Director Buildings & Grounds

**C. School Buildings & Equipment**

1. Consults with building principals regarding the establishment of regular preventive maintenance programs
2. Establishes and supervises a regular maintenance program for all district owned vehicles used in maintenance operations
3. Maintains a complete inventory of all major power tools
4. Maintains a regular check on the working order and condition of all equipment
5. Establishes a program for snow removal and assigns the proper staff
6. Schedules and supervises all grounds work that is not the responsibility of the head custodian
7. Responds to all directives from District Administrators

**Evaluation**

Performance will be evaluated in accordance with the Board's policy on evaluation of non-certified staff.

Board Approved Date: 1/25/21

**Applications for Absence for School Business 2020-2021  
1-25-21**

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Conference</b>	<b>Dates</b>	<b>Amount</b>	<b>Funded</b>
Felix Plata	World Languages/ESL Supervisor	Administration Building	NJTESOL/NJBE Virtual Spring Conference Equity for Language Learners Virtual	5/25/21	\$299.00	Title III Grant
Diane Phelan	ESL/Special Education Teacher	Kelly	NJTESOL/NJBE Virtual Spring Conference Equity for Language Learners Virtual	5/25/21	\$299.00	Title III Grant
Mary Quiroz	ESL/Special Education Teacher	Kelly	NJTESOL/NJBE Virtual Spring Conference Equity for Language Learners Virtual	5/25/21	\$299.00	Title III Grant
Stephanie Ross	Reading Specialist	Kelly	NJTESOL/NJBE Virtual Spring Conference Equity for Language Learners Virtual	5/25/21	\$299.00	Title III Grant

**Student Teaching / Practicum 2020-2021****1.25.21**

<b>Student Teacher Candidate</b>	<b>Affiliated University</b>	<b>Assigned School</b>	<b>Effective Dates</b>
Elaina Benedetto	St. Elizabeth University	Gregory	1.26.21 - 6.18.21
Brittany Bidal	Fairleigh Dickinson University	WOHS	1.26.21 - 6.18.21
Peter Burbank	Montclair University	Roosevelt	2.8.21 - 10.10.21
Sara Dowd	New Jersey City University	Edison / Gregory	1.26.21 - 6.18.21
Brianna Grasso	Rutgers University	Edison	1.26.21 - 6.18.21



# **2021 SUMMER ENRICHMENT PROGRAM**

**June 28, 2021 – July 23, 2021  
AT WEST ORANGE HIGH SCHOOL**



West Orange High School, 51 Conforti Avenue  
8:30 AM – 12:15 PM, Monday through Friday.  
Extended day services are available from 12:15-4:00pm  
for an additional fee.

**FOR STUDENTS RESIDING IN  
WEST ORANGE ENTERING GRADES 2-8**

The West Orange Summer Enrichment Program offers musical, artistic, theatrical, dance, academic and physical fitness experiences. Students may select courses that suit their abilities and interests.

For further details and to obtain a brochure immediately,  
go to [www.woboe.org/summer2021](http://www.woboe.org/summer2021)

**THE WEST ORANGE PUBLIC SCHOOLS  
WELCOMES YOU TO THE 2021 SUMMER ENRICHMENT PROGRAM!**

The West Orange Summer Enrichment Program offers musical, artistic, and academic experiences which develop creativity, intellectual skills, and performing talents. Students may select courses that suit their abilities and interests. Secondary aged students participate in more advanced performing ensembles and courses in advanced artistic and musical concepts, as well as sophisticated academic classes. Elementary aged students develop their basic musical, artistic, and academic skills. The Preparatory Division gives the student (entering grades 2 through 3) the opportunity to explore and discover a mix of musical, artistic, and fitness activities. The final concerts will feature many performing ensembles and a showcase of artwork. **We are excited to offer the program for the summer of 2021. Class sizes will be capped and total enrollment may be reduced depending upon the CDC guidelines for summer programs. We are currently targeting maximum enrollment at 346.**

**GENERAL INFORMATION**

- ★ Any student entering grades 2-8, and a resident of West Orange, is eligible to attend the Summer Enrichment Program.
- ★ This year, classes will meet at **West Orange High School, 51 Conforti Avenue**
- ★ 8:30 AM – 12:15 PM, Monday through Friday.
- ★ A full-time student will enroll in five, forty minute classes, while a part-time student may choose an instrumental ensemble course and an instrumental music lesson.
- ★ The final bill will be sent home on **Monday June 7, 2021** and schedules will be sent home on **Monday June 21, 2021.**
- ★ **Extended Day Program-Details about the extended day program are in the back of this brochure.**
- ★ The registration form, non-refundable registration fee (\$25.00) and the outstanding balance should be paid by check or money order **made payable to WOBOE. (NO CASH)**
- ★ Registration package should be sent to:

Mr. Louis Quagliato, Director of Visual and Performing Arts  
West Orange Board of Education  
179 Eagle Rock Avenue  
West Orange, NJ 07052

➤ **Transportation cannot be provided by the Board of Education.**

It is recommended that students register as early as possible in order to receive the best possible course selection, as maximum enrollments have been established for all courses.

**CALENDAR**

Friday, June 4	Mail-in registration period ends. <b><u>**After this date, you can still register in person at 179 Eagle Rock Avenue until the first day of classes**</u></b>
Monday, June 7	Invoice Letters for Final Balance will be mailed
Friday, June 18	Final payment due
Monday, June 28	Classes begin
	<b><u>Final Performances</u></b>
Monday, July 19	Prep Division Concert
Tuesday July 20	Guitar and String Ensembles
Wednesday, July 21	Theater & Dance
Thursday, July 22	Band Ensembles
Friday, July 23	Last day of school-Faculty Concert

**The school will be closed on Monday, July 5th**

## TUITION

<b>\$410.00</b>	Tuition for full-time student
<b>\$25.00</b>	<b>DEPOSIT -</b> This \$25.00 is non-refundable and is due with completed registration form. <b>(\$25.00 is deducted from the tuition.) WAIVED FOR 2021</b>
<b>\$355.00</b>	Extended Day Program
<b>\$195.00</b>	Tuition for part-time students (enrollment in instrumental music ensemble course and instrumental music lesson only).
<b>\$20.00</b>	Additional charge for Science and Technology projects.
<b>\$30.00</b>	Daily guest fee <b>(check or money order made payable to WOBOE) (NO CASH).</b>
<b>\$45.00</b>	Instrument rental fee.(No need to rent if you own or are currently renting)
<b>\$25.00</b>	Discount for each additional family member enrolled as a full-time student in the program.

**\*For the summer of 2021, we are limiting enrollment to 50% of the classroom capacity to enable appropriate social distancing.\***

**Financial aid, in limited amounts, is available to families experiencing economic difficulties.** Financial aid applications will be sent upon request by calling the office of the Director of Visual and Performing Arts at **973-669-5400, ext 20571**. In order to be considered for financial assistance, all applications must be received by **May 21, 2021**.

**PTA scholarships are also awarded to students through each individual school.** Students who wish to apply for a scholarship can obtain a form from their school's main office. **THESE FORMS SHOULD BE COMPLETED AND RETURNED TO THE BUILDING PRINCIPAL.**

## COURSE DESCRIPTIONS INSTRUMENTAL MUSIC LESSONS

Open to and highly recommended for **students entering grades 4-8**. Small group lessons are offered. **Students selecting any of the lesson groups below ARE EXPECTED to select the corresponding ensemble.** (See *GUIDE* under **Performing Ensembles**)

"B" (Beginner)	courses are for beginners only
"INT" (Intermediate)	courses are for students with 1-2 years experience
"ADV" (Advanced)	courses are for those students with 3 or more years experience on their instrument. Be sure to also select a Band or Orchestra in which you may play your instrument

<u>Course</u>	<u>Number</u>	<u>Course</u>	<u>Number</u>
Flute B	100	Trombone/Baritone INT	113
Flute INT	101	Trombone/Baritone ADV	114
Flute ADV	102	Percussion B	115
Clarinet B	103	Percussion INT/ADV	116
Clarinet INT	104	Guitar B	117
Clarinet ADV	105	Guitar INT	118
Saxophone B ( <i>Entering 5<sup>th</sup> grade</i> )	106	Violin/Viola/Cello B	201
Saxophone INT	107	Violin/Viola/Cello INT	202
Saxophone ADV	108	Violin/Viola/Cello ADV	203
Trumpet/French Horn B	109	Oboe B	204
Trumpet/French Horn INT	110	Oboe INT	205
Trumpet/French Horn ADV	111	Oboe ADV	206
Trombone/Baritone B	112	Piano Lab	207

## **PERFORMING ENSEMBLES**

- COURSE #207     **PIANO LAB:** This course is an introduction to piano performance and is designed to give students an opportunity to study the piano in a group lesson setting. Students will develop technical facility, be exposed to Traditional and Contemporary music and enhance their sight-reading skills. Students will learn to play basic songs and apply a foundation to music literacy skills through piano instruction.
- COURSE #300     **CADET BAND (BEGINNERS):** Open to band instrument students entering grades 4-8 who are playing a musical instrument for the first time. Students will study basic music ensemble concepts and prepare for their performance at the final concert.
- COURSE #301     **PREPARATORY BAND (INTERMEDIATE):** Open to students entering grades 4-8, with 1-2 years of instrumental experience. Students will rehearse and perform a variety of band repertoire suited for an ensemble with moderate experience. Music will vary in meter, style, and tempo.
- COURSE #302     **SYMPHONIC BAND (ADVANCED):** For students entering grades 4-8 with 3 or more years of instrumental experience. A variety of band repertoire will be rehearsed and performed. Complex meter and style will be studied.
- COURSE #303     **CADET ORCHESTRA (BEGINNERS):** Open to orchestral string instrument students (not guitar) entering grades 4-8 who are playing a string instrument for the first time. Students will study basic ensemble concepts and prepare for their performance at the final concert.
- COURSE #304     **REPERTORY ORCHESTRA (INTERMEDIATE):** For orchestral string players (not guitar) entering grades 4-8 with 1-2 years instrumental experience. This group is for the developing string player. Basic ensemble techniques and concepts will be studied.
- COURSE #305     **SYMPHONIC ORCHESTRA (ADVANCED):** For orchestral string players (not guitar) entering grades 4-8 with 3 or more years of instrumental experience. This orchestra is for the more advanced student. A variety of repertoire will be studied and performed and will feature upper position and advanced bowing work.
- COURSE #307     **JAZZ BAND:** For students entering grades 6-8 with 2 or more years jazz instrument experience. The Jazz Ensemble will rehearse and perform a variety of repertoire from the blues, swing, and bebop eras.

**GUIDE** to selecting the ensemble which corresponds with the **Instrumental Music Lesson** classes.

### **Lesson Classification**

"B" (Beginner)

"INT" (Intermediate)

"ADV" (Advanced)

### **Corresponding Ensemble**

Cadet Band or Cadet Orchestra

Preparatory Band or Repertory Orchestra

Symphonic Band or Symphonic Orchestra

**\*Note:** Students enrolled in guitar classes do not need to select a corresponding ensemble. They will automatically be enrolled in the guitar ensemble and will perform during the final week of the program.

## **ART COURSES**

- COURSE #400     **ADVENTURES IN MIXED MEDIA I (Formerly FUN WITH CRAFTS I):** For students entering grades 4-6. Explore the world of crafts! Students will use their imagination to develop and create several fun and creative arts and crafts projects. Emphasis will be placed on exploration and experimentation with candle making, casting from molds, sculpture, papermaking, and jewelry making.
- COURSE #401     **ADVENTURES IN MIXED MEDIA II (Formerly FUN WITH CRAFTS II):** For students entering grades 7-8. Explore the world of crafts! Students will use their imagination to further develop and create several fun and creative arts and crafts projects. Emphasis will be placed on candle making, mask making, castings from molds, sculpture, papermaking, and jewelry making.
- COURSE #402     **CERAMICS I:** For students entering grades 4-6. This course is a hands-on creative experience that introduces students to different hand-building clay techniques; pinch, coil, and slab. After the pieces have gone through the first kiln firing, students will learn various decoration techniques and glaze their ceramic pieces.
- COURSE #403     **CERAMICS II:** For students entering grades 7-8. This course is an advanced ceramic class that builds upon the knowledge and skills in Ceramics 1. Students will continue to develop their skills in hand-building, surface decoration, glazing, adding details to their ceramic pieces.
- COURSE #404     **ART DESIGN I:** For students entering grades 4-6. Explore the world of design! Surface design will be explored through hands-on experiences in tie dying, printmaking, bookbinding and paper design. Young artists will express their creativity through study and practice. Students will take home functional finished projects.
- COURSE #405     **ART DESIGN II:** For students entering grades 7-8. Explore the world of design! Students will experience advanced exploration in surface design. The class will include tie dying, printmaking, bookbinding and paper design. Functional finished projects will be displayed and can also be taken home.
- COURSE #406     **PAINTING PLUS I:** For students entering grades 4-6. Come and journey through a multicultural painting celebration. Explore painting and related mixed media while learning about art from all over the world.
- COURSE #407     **PAINTING PLUS II:** For students entering grades 7-8. Older students will explore painting and related mixed media while learning about art from all over the world.
- COURSE #408     **WORD ART: (Formerly CALLIGRAPHY I):** Emphasis is on combining fun art techniques with typography and letter design to bring word art to life. Students will explore calligraphy, rubber stamping, collage, memory books, and graffiti block lettering techniques.

## **THEATER ARTS**

- COURSE #500 **INTRODUCTION TO DRAMATIC ARTS:** For students entering grades 4-6, basic acting and improvisation techniques are studied. Students will have ample time to "set the stage, stand in the limelight, and create a character."
- COURSE #501 **ADVANCED DRAMATIC ARTS:** For students entering grades 7-8. Advanced acting and improvisation techniques are studied.
- COURSE #502 **MUSICAL THEATER:** For students entering grades 4-6. Students will produce a full scale musical play with acting, singing, and creative movement.
- COURSE #503 **ADVANCED MUSICAL THEATER:** For students entering grades 7-8. Students will produce a full scale musical play with acting, singing, and creative movement.

## **ACADEMIC**

- COURSE #600 **INTRO TO CODING (Formerly COMPUTERS I):** Students will learn the basics of coding through engaging game-based curriculum that teaches math, logic, and problem solving skills.
- COURSE #601 **DIGITAL IMAGING WITH PHOTOSHOP (Formerly COMPUTERS II):** Learn how to edit images using the industry standard software program Adobe Photoshop. Students will learn how to enhance photos, crop images, erase people\objects, add people\objects, and save digital images for use in other applications.
- COURSE #602 **ADV. DIGITAL IMAGING WITH PHOTOSHOP (Formerly COMPUTERS III):** Utilize advanced Adobe Photoshop techniques and features to create and enhance digital projects. Techniques include color alteration, use of filters, warping images, and cloning images.
- COURSE #603 **MATH QUEST I:** For students entering grades 4-6. Activities extend mathematical concepts including number sense, patterns, shapes, geometry, logic puzzles, and problem-solving fun.
- COURSE #604 **MATH QUEST II:** For students entering grades 7-8. Students exercise problem-solving skills, explore relationships between mathematics and art, and investigate the properties of mathematics as it occurs in the real-world.
- COURSE #605 **SCIENCE AND TECHNOLOGY I:** For students entering grades 4-6. Students will gain hands-on laboratory experiences. Environmental issues will be explored.
- COURSE #606 **SCIENCE AND TECHNOLOGY II:** For students entering grades 7-8. Students will study and explore today's technological environment through hands-on activities. Topics such as energy, communication, and bio-related technologies will be explored.

**Students taking a Science and Technology class will incur an additional \$20.00 charge for project supplies.**

COURSE #607

**SIBELIUS 6:** This course is designed for advanced music students who would like to explore music writing and arranging using the Sibelius software. The course will provide a step by step approach to the use of Sibelius. Students will learn basic operations which enable them to copy, write or arrange music and produce musical scores.

**FUN WITH CHINESE:** Students will be introduced to the basics of Chinese language and culture through authentic songs, games, and dances. This course will be offered to students in 4<sup>th</sup> through 8<sup>th</sup> grade. It will expose students to the richness of Chinese culture and will lay the foundation for students interested in pursuing Chinese studies in their World Languages elective courses during the school year.

COURSE #608

**FUN WITH CHINESE I:** For students entering into grades 4-6. Students will learn to name everyday objects and have simple daily dialogues in Chinese through fun activities such as TaiChi Fan dance, simple Chinese cooking, playing pingpong, and Chinese games. They will also learn a set of Kung Fu Moves.

COURSE #609

**FUN WITH CHINESE II: Grades 7-8:** Students will learn to name everyday objects and have simple daily dialogues in Chinese through fun activities. Activities include TaiChi Fan and Dragon dance, simple Chinese cooking, playing pingpong, and Chinese games.

**NEW for 2021**

COURSE #610

**BOOK CLUB I:** Grades 4-6, Do you love to read? Do you love a good book? Do you love talking to friends about good books? In this course, you will share your love of reading by engaging in a student-led book club with your peers. Students will choose a book from some of the latest and most popular chapter books and have multiple opportunities to share and discuss their reading experiences with peers who are reading the same book. Students will also keep their very own Reader's Journal to creatively respond to their reading. Time in class will be provided to read, however, reading at home is strongly encouraged!

COURSE #611

**BOOK CLUB II:** Grades 7-8, Do you love to read? Do you love a good book? Do you love talking to friends about good books? In this course, you will share your love of reading by engaging in a student-led book club with your peers. Students will choose a book from some of the latest and most popular YA (young adult) books and have multiple opportunities to share and discuss their reading experiences with peers who are reading the same book. Students will also keep their very own Reader's Journal to creatively respond to their reading. Time in class will be provided to read although reading at home is strongly encouraged!

### **FITNESS**

COURSE #700

**GYM JAMBOREE:** For students entering grades 4-6. Students will be provided with individualized fitness records (a task sheet or card) for each fitness component. They will work on such items as flexibility, abdominal strength, endurance, upper body strength, and cardiovascular development.

COURSE #701

**PHYSICAL FITNESS:** For students entering grades 7-8. Individual sports skills will be emphasized in order to further develop fitness and conditioning for soccer, basketball and other sports.

COURSE #703

**BASEBALL/SOFTBALL FUNDAMENTALS:** Students entering grades 4-6 will learn the fundamentals of baseball and softball with an emphasis on HAVING FUN!! Instruction will include catching, throwing, hitting, bunting, fielding and running the bases. Students will learn the basic strategies of America's pastime through drills and games while developing athletic skills, speed and agility on the state of the art turf baseball field.

COURSE #704

**BASEBALL/SOFTBALL ADVANCED SKILLS:** Students entering grades 7-8 will learn more advanced skills of baseball and softball. Instruction will seek to develop the higher level skills associated with catching, throwing, hitting, bunting, fielding and running the bases. Pending enrollment, students will be more engaged in strategies associated with playing the Game of Baseball and Teamwork.

### **DANCE**

COURSE #800

**ELEMENTS OF DANCE I:** For students entering grades 4-8 with no dance experience. This course contains today's popular music and dance steps with traditional styles, Broadway themes, and basic jazz technique.

COURSE #801

**DANCE PERFORMANCE SKILLS II:** For students entering grades 4-8 with 1-3 years of dance experience. This course will include jazz technique, popular music, dance steps with traditional styles, and Broadway themes.

COURSE #802

**ADVANCED DANCE III:** For students entering grades 4-8 with more than 3 years of dance experience. This course will include jazz technique, popular music, dance steps with traditional styles, and Broadway themes.

## **PREPARATORY DIVISION**

### **STUDENTS ENTERING GRADES 2-3**

#### **COURSE #900**

The classes are pre-scheduled in order for all students to have the opportunity to take the same classes. Students are divided into groups based on age and grade level. The typical day will include the following classes:

**MUSIC:** The teacher will introduce activities, which will develop a variety of musical skills and concepts. These include body movement to music, music reading, rhythmic dictation, and general music knowledge.

**ART:** The teacher will introduce the child to a variety of art activities and media, utilizing many materials. Activities include craft work, drawing, cutting and pasting, painting, clay, and sculpture.

**DANCE:** The children will learn basic dance steps designed to develop their body coordination to music. A dance production will be performed at the final concert.

**CREATIVE WRITING/STORY TIME:** Students will have the opportunity to develop their writing skills by creating short stories centered on a theme. The teacher will assist the student with improving word usage and grammar. During story time, children will hear and experience great classic stories.

**MATH:** Students' proficiency with mathematical concepts is enhanced through project based learning and the use of children's literature to make math experiences meaningful. Activities are designed to develop skill in basic numerical sense and operations, spatial understanding, algebraic reasoning and data analysis. Examples of the children's literature used in this program are *The Greedy Triangle* by Marilyn Burns, *Mouse Count* by Ellen Stoll Walsh, *The Doorbell Rang* by Pat Hutchins, and *Frog and Toad* by Arnold Lobel.

**RECESS:** Organized games will be provided. Parents are encouraged to send a nutritious snack with their child daily.

## **INSTRUMENTAL RENTAL INFORMATION**

Musical instruments are available for rental. There is a **\$45.00 rental fee** due along with the non-refundable deposit of \$25.00 **payable to WOBEO (NO CASH)**. The instrument loan form must be completed.

If you wish to procure an instrument on your own, musical instruments are sold and rented to our students by some very reputable local vendors. You may wish to call these dealers or any others to compare prices and service. Some dealers give free summer rentals if the child rents an instrument the following fall.

### Music Vendors

K & S Music	(908) 790-0400
The Music Den	(973) 838-5444
The Music Shop	(800) 553-0633

# 2021 SUMMER ENRICHMENT REGISTRATION FORM

(One per child)

Student's Name \_\_\_\_\_

Sex M F

Grade/Entering Sept. 2021 \_\_\_\_\_

School/Entering Sept. 2021 \_\_\_\_\_

Home Address \_\_\_\_\_

E-mail address \_\_\_\_\_

**You must provide an email address in order to receive communication updates. PLEASE PRINT NEATLY**

Home Phone # \_\_\_\_\_

Emergency (Cell) Phone # \_\_\_\_\_

Parents' Names \_\_\_\_\_

How many children in the family will be attending this summer? \_\_\_\_\_

**\*OPTIONAL\* PLEASE INCLUDE ANY ADDITIONAL INFORMATION THAT YOU FEEL WE SHOULD KNOW ABOUT YOUR CHILD.**

## COURSE REQUESTS

Preparatory Division (entering grades 2-3) Course # \_\_\_\_\_

**MAIN COURSE REQUESTS (entering Grades 4-8)**

Date Received \_\_\_\_\_

Be sure to fill in all 5 periods and list in priority order.

COURSE NAME

COURSE #

1.

2.

3.

4.

5.

**ALTERNATE COURSE REQUESTS (Entering Grades 4-8) (Must be listed)**

COURSE NAME

COURSE #

1.

2.

3.

A non-refundable deposit of **\$25.00** must accompany each registration form. A **\$45.00** instrumental loan fee is due with deposit if renting an instrument. **Please make checks payable to WOBEO.**

**PLEASE CHECK APPROPRIATE BOX(S)**

☐ **\$410.00** full-time Summer Enrichment student tuition (8:30-12:15) ☐ **\$355.00** Extended Day Program (12:15-4:00)  
\*Includes the \$25.00 deposit\*

☐ **\$195.00** part-time Summer Enrichment student tuition ☐ **\$20.00** Science & Tech Supplies  
(Part-time is for instrumental group lesson and ensemble)

Enclosed is my non-refundable deposit of \_\_\_\_\_

A **\$45.00** instrumental fee is enclosed (if renting an instrument)

Please mail or hand deliver registration forms by **Friday, June 4, 2021** to:

Mr. Louis Quagliato  
West Orange Board of Education  
179 Eagle Rock Avenue  
West Orange, New Jersey 07052

**DO NOT SEND FORMS TO WEST ORANGE HIGH SCHOOL.**

I hereby give my child permission to attend the **2021 Summer Enrichment Program**. \_\_\_\_\_

Parent/Guardian Signature

I hereby give permission for my child to receive emergency medical treatment if I cannot be reached. Please list any special medical needs or requirements.

\_\_\_\_\_  
(Parent/Guardian Signature)

**NO REFUNDS WILL BE ISSUED AFTER JULY 2, 2021**

## INSTRUMENTAL RENTAL FORM

The West Orange Public Schools' Summer Enrichment Program will obtain musical instruments from K&S Music for the exclusive use of our students if there is a need. If you are currently renting an instrument, it is recommended that you retain that instrument. Rental instruments will be distributed during the first day of classes. There is a **\$45 rental** charge per instrument.

The following are instruments available for students entering grades 4-8: flute, clarinet, bass clarinet, oboe, saxophone, trumpet, French horn, trombone, baritone, tuba, violin, viola, cello, bass, bell kit, and guitar.

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Grade/Entering Sept. 2021 \_\_\_\_\_ School/Entering Sept. 2021 \_\_\_\_\_

Instrument Requested: \_\_\_\_\_ Size \_\_\_\_\_ (String instruments only)

### Important!!

**\*\*When renting a string instrument, please indicate the size (1/4, 1/2, 3/4, or 4/4). \*\***  
**See reverse side of this form for measuring guidelines**

1. I agree to assume full responsibility for loss or damage to the instrument loaned to us.
2. I understand that this instrument must be returned at the end of the Summer Enrichment Program.
3. I am including a **\$45 instrument rental fee (payable to WOBOE)**.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Registration/Instrumental Loan form must be received by **Friday June 11, 2021**.

### Questions?

Call Louis Quagliato, Director of Visual and Performing Arts, 973-669-5400, ext 20570 or e-mail at [lquagliato@westorangeschools.org](mailto:lquagliato@westorangeschools.org)

**\*\*Important\*\* If you own an instrument or have been renting an instrument from a music store, you do not need to rent one from the summer enrichment program**

### Violin Size Guideline

It's always best to consult your teacher to determine the correct size instrument.

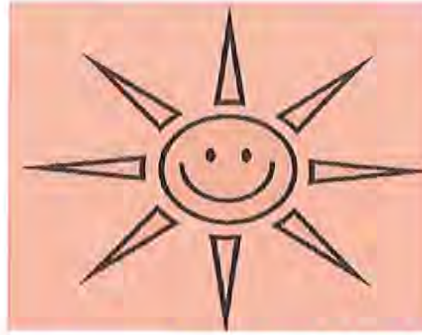
The following chart lists the length of each violin size. To measure what size violin best suits your child, you need to know the length between your neck and the middle of your left-hand palm or left wrist.

Violin Size	Length (in inches)
4/4 (Full Size)	23
3/4	22
1/2	20
1/4	18 1/2
1/8	16 1/2
1/10	15
1/16	14
1/32	13

Another more general way of determining the size is by age. If the above, arm length information, is available, it is the more accurate way to determine size. Otherwise, you can use the age chart below to make the determination.

Violin Size	Age
4/4 (Full Size)	11 years to adult
3/4	10-11
1/2	8-9
1/4	6-7
1/8	5
1/10	4
1/16	3 1/2
1/32	3 and younger

# WEST ORANGE SUMMER ENRICHMENT EXTENDED DAY PROGRAM



West Orange Summer Enrichment Extended Day Program – **Tuition: \$355.00**  
**Time: From 12:15 - 4:00**

This program is an extension of the Summer Enrichment Program and is offered to those students attending the Summer Enrichment Program. The purpose of the Extended Day Program is to provide supervised, varied, educational and fun activities for school-age children beyond the Enrichment Program. This program offers flexibility to working families by providing continued child care to enrolled students under the supervision of certified educators.

The program will provide services from **12:15pm - 4:00pm** daily beginning **Monday, June 28, 2021** and ending on **Friday, July 23, 2021**. Parents are required to fill out an additional registration form to enroll their child/children in this program. Enrollment in the Extended Day program will cost an additional **\$355.00**.

Parents/guardians may choose to pick their child up prior to the end of the day however, no monies will be refunded. Late fees will be charged to any parent/guardian requiring a late afternoon pick-up.

**(See Late Afternoon-Pick-Up Policy)**

Upon dismissal from the Summer Enrichment Program, students in the Preparatory Division will be picked up near their classes and escorted to the Tarnoff Cafeteria by a teacher. Students entering grades 4-8 will go directly to the Tarnoff Cafeteria. Attendance will be taken daily to ensure all students have arrived safely. A lunch break will be provided until 1:00. Students are expected to bring lunch daily since there is no food available for purchase. Refrigerators and microwaves are not available. Therefore lunches should be packed accordingly (including utensils) Following lunch, students will begin rotating through their afternoon activities.

Students entering **grades 6, 7 & 8** will rotate through three, 50-minute, structured sports activities. These activities will vary from week to week, perhaps even daily. Depending on the students' skill levels, the teachers will adapt the program as necessary. Water breaks are provided as needed.

Students entering **grades 2-5** will also rotate throughout the afternoon participating in organized play and sports; arts and crafts; games and piano lab. These students will be escorted by teachers and/or student helpers to their respective activities. At approximately **3:40 ALL** students in the extended day program will be returned to the Tarnoff Cafeteria for dismissal at **4:00 pm**. **For safety reasons, students are NOT permitted to walk home from the Extended Day Program.**

The above stated activities are the plan for the population in attendance; however, the program remains flexible. The program will be structured according to the number of students enrolled and the ages of the students enrolled so as to meet the needs of the attending population. The scope of the program lies in the aforementioned lessons/activities but can change upon registration.

Students are responsible for their belongings. They are advised to leave their backpacks and instruments in the Tarnoff Cafeteria during their rotations. Electronic devices and cell phones are encouraged to remain home.

The Extended Day Program is an optional service. Students are expected to conduct themselves in a respectful manner abiding by rules and procedures set forth in the first few days. Any student causing disruptive behavior or displaying non-compliance may be excused from the program at the request of the Extended Day Team member.

Teachers are contracted until 4:00 p.m. on the days the Enrichment Program is in session. We realize that sometimes emergencies or unexpected delays arise therefore the following policy has been adopted:

## **Late Afternoon Pickup Policy**

Extended Day Pick Up is at 4:00 p.m. There will be a 10 minute grace period before a late afternoon pick up fee will be charged. (The clocks posted in the Turnoff Cafeteria will be used to determine the time.) If you need to use a late afternoon pick up, it will be **\$10.00** at 4:11 and an additional **\$1.00/minute** thereafter.

*Example:* If you were to pick up your child at 4:14 p.m., the charge would be \$13.00. A child picked up at 4:20 p.m. would be \$19.00.

Payment can be made with a check or money order **payable to WOBEO (NO CASH)** and given to the Enrichment office. These fees are due upon pick up or within 24 hours of using this service. If late afternoon pick up fees are not paid prior to the end of the program, future enrollment will not be permitted.

# WEST ORANGE SUMMER ENRICHMENT EXTENDED DAY PROGRAM

## REGISTRATION FORM

**(You need to complete this Form if you require Extended Day Services)**

Child's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Child's Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Grade Entering 2021: \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**PLEASE PRINT NEATLY**

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Parent(s)/Guardian(s) Name(s): \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

Parent(s)/Guardian(s) Name(s): \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

The following individuals may be contacted in case of an emergency:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**\*\*\*MEDICAL INFORMATION:**

List any medications, allergies, or limitations requiring special attention:

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I have read and fully understand the policies outlined in the Extended Day Program.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING BETWEEN:

New Jersey Manufacturing Extension Program of 2 Ridgedale Ave, Suite 305  
Cedar Knolls, NJ 07927. NJMEP supports NJ employers with Operational Excellence, Innovation & Growth and Workforce Development services and the West Orange Public Schools, West Orange Public Schools West Orange High School 51 Conforti Avenue, West Orange, NJ 07052.

Hereby agree as follows:

A)

NJMEP will provide the Manufacturing Skills Standards Council (MSSC) curriculum by its subject matter expert/facilitator in an online self-paced environment.

B)

West Orange Public Schools will identify and provide necessary related valid contact information to enroll the students for this national credentialing program with NJMEP to ensure students are registered with NJMEP and/or its partners.

C)

Both parties have agreed to place the identified students in the MSSC nationally credentialed programs:

- Certified Logistics Technician

D)

NJMEP will have responsibility over the Subject Matter Expert/Facilitator, curriculum, materials, testing and associated curriculum materials and related processes.

E)

West Orange Public Schools will identify and provide # of students to be enrolled in the Certified Logistics Technician program as identified for the start date, and follow-up with students to ensure completion of the program no later than end date. It is agreed on that students are graduating from the certification program before graduating from West Orange Public Schools.

F)

West Orange Public Schools will name a representative as core contact for NJMEP to support the delivery of content (teacher, counselor, ...). The representative is not involved in the instruction, but a subject matter expert is appreciated to support students and answering questions. NJMEP will reach out to the representative for the content delivery exchange as well as updates on student progress on their achievements of milestones.



2 RIDGEDALE AVENUE

| SUITE 305

| CEDAR KNOLLS, NJ 07927



G)

Force Majeure:

NJMEP or it's instructors shall not be liable for any loss, damage, delay or other consequences resulting from causes beyond its reasonable control, including, but not limited to acts of God, fire, strikes, labor disputes, riot or civil commotion, acts of war (declared or undeclared), labor or material shortages or government regulation, orders or decisions.

H)


West Orange Public Schools is not liable for any payments that may result in the identified training or its delivery.

IN WITNESS WHEREOF,

---

Executed and delivered this Agreement as of the date first above written.

By: \_\_\_\_\_  
John W. Kennedy  
Chief Executive Officer

By:   
Dr. Scott Cascone,  
Superintendent of Schools  
West Orange Public Schools  
179 Eagle Rock Ave.  
West Orange, NJ 07052  
Phone: 973-669-5301 ext. 20560

Date: \_\_\_\_\_

Date: 12-10-20

**John W. Kennedy, Ph.D.**

Chief Executive Officer

New Jersey Manufacturing Extension Program, Inc.

2 Ridgedale Ave, Suite 305

Cedar Knolls, NJ 07927

Cell 201-506-0642

Email: [jkennedy@njmep.org](mailto:jkennedy@njmep.org)

Website: [www.njmep.org](http://www.njmep.org)

NJMEP Head of Workforce Development & Training: *T. Schimanski*



2 RIDGEDALE AVENUE

| SUITE 305

| CEDAR KNOLLS, NJ 07927



Transfers for the month of December 2020 within the 2020-2021 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

#	Account Number	Account Name	Amount	Account Number	Account Name	Amount
1	11-000-100-561	Tuition-Oth. LEA-Reg. Ed.	\$145,428	10-000-100-560	Transfer Charter School	\$145,428
2	11-000-211-600	Attendance Supplies	\$50	11-000-211-340	Attendance-Purch. Prof./Tech. Svc.	\$50
3	11-000-291-270	Health Benefits	\$206,000	11-000-230-339	Purch. Prof. Svc. Other	\$20,000
				11-000-230-530	Communication/Phone	\$21,000
				11-000-252-100	Salary-Tech. OT	\$15,000
				11-000-261-420	Clean/Repair/Maint.	\$150,000
4	11-190-100-600	Pupil Supplies	\$5,000	11-000-252-600	Technology Supplies	\$5,000
5	11-000-262-490	Water District	\$3,000	11-000-262-610	Custodian Supplies	\$3,000
6	11-000-270-160	Salaries-Trans. Office	\$10,500	11-000-270-199	Unused Vacation Payout	\$10,500
7	11-402-100-890	Athletic Entry Fees	\$23,000	11-402-100-600	Athletic Supplies	\$23,000

1/13 10:24am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 6 Month Period Ending 12/31/2020

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$1,261,661.74
116	Capital reserve Account		\$302,919.54
121	Tax levy receivable		\$88,773,199.93
	Accounts receivable:		
141	Intergovernmental - State	\$9,013,417.47	
153,154	Other (net of est uncollectible of \$_____)	\$4,007,067.54	\$13,020,485.01
	Other Current Assets		\$21,578.00

--- R E S O U R C E S ---

301	Estimated Revenues	158,535,928.00	
302	Less Revenues	(156,927,425.94)	
			\$1,608,502.06

Total assets and resources

104,988,346.28

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 6 Month Period Ending 12/31/2020

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable	\$141,820.84
	Other current liabilities including Net Assets	\$121,938.45
TOTAL LIABILITIES		\$263,759.29

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$94,907,262.39
754	Reserve for Encumbrance - Prior Year	\$439,368.33
Reserved fund balance:		
604	Add: Increase in capital reserve	\$1,000,010.00
307	Less: Budg w/d from Capital Rsrv Elgbl. Cost	(\$697,680.00)
		\$302,330.00
760	Reserved Fund Balance	\$572.96
601	Appropriations	162,004,900.45
602	Less : Expenditures	\$62,552,925.68
603	Encumbrances	\$95,346,630.72 (157,899,556.40)
		\$4,105,344.05
Total Appropriated		\$99,754,877.73

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$7,969,709.26
303	Budgeted Fund Balance	(\$3,000,000.00)

TOTAL FUND BALANCE	104,724,586.99
TOTAL LIABILITIES AND FUND EQUITY	104,988,346.28

West Orange Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 6 Month Period Ending 12/31/2020

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	162,004,900.45	157,899,556.40	\$4,105,344.05
Revenues	(158,535,928.00)	(156,927,425.94)	(\$1,608,502.06)
	<u>\$3,468,972.45</u>	<u>\$972,130.46</u>	<u>\$2,496,841.99</u>
Change in Capital Reserve accounts:			
604 Plus - Increase in reserve	\$1,000,010.00		
307 Less: Eligible Withdrawal	(\$697,680.00)		
Change in Tuition Reserve accounts:			
Subtotal Reserve Adjustments	<u>\$302,330.00</u>	<u>\$302,330.00</u>	
Less: Adjust for prior year encumb.	(\$771,302.45)	(\$771,302.45)	
Budgeted Fund Balance	<u>\$3,000,000.00</u>	<u>\$503,158.01</u>	<u>\$2,496,841.99</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$3,000,000.00	\$503,158.01	\$2,496,841.99
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$3,000,000.00</u>	<u>\$503,158.01</u>	<u>\$2,496,841.99</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 6 Month Period Ending 12/31/2020

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	142,039,889.00	141,989,995.91		\$49,893.09
3XXX	From State Sources	\$16,273,330.00	\$14,890,995.00		\$1,382,335.00
4XXX	From Federal Sources	\$222,709.00	\$46,435.03		\$176,273.97
TOTAL REVENUE/SOURCES OF FUNDS		158,535,928.00	156,927,425.94		\$1,608,502.06
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$49,502,359.92	\$19,245,498.67	\$29,578,033.79	\$678,827.46
11-2XX-100-XXX	Special Education - Instruction	\$15,589,725.00	\$5,849,177.86	\$9,582,685.88	\$157,861.26
11-230-100-XXX	Basic Skills - Remedial Instruction	\$2,697,025.00	\$1,009,508.26	\$1,611,981.38	\$75,535.36
11-240-100-XXX	Bilingual Education - Instruction	\$1,489,354.00	\$562,083.82	\$889,192.60	\$38,077.58
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$648,514.00	\$91,295.63	\$425,745.70	\$131,472.67
11-402-100-XXX	School-Spons. Athletics - Instruction	\$1,608,640.60	\$519,138.66	\$959,830.55	\$129,671.39
11-4XX-100-XXX	Other Instrc. Programs - Instruction	\$20,913.00	\$20,116.95	\$405.00	\$391.05
11-4XX-200-XXX	Other Supplemental/At Risk Programs	\$8,741.00	\$7,998.80	\$160.00	\$582.20
11-800-330-XXX	Community Services Programs	\$30,000.00	\$3,064.50	\$26,935.50	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$10,392,920.00	\$4,816,708.69	\$5,218,676.19	\$357,535.12
11-000-211-XXX	Attendance and Social Work Services	\$242,612.00	\$167,747.98	\$74,411.19	\$452.83
11-000-213-XXX	Health Services	\$1,542,728.00	\$532,552.73	\$933,124.52	\$77,050.75
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$2,354,202.00	\$836,839.00	\$1,387,352.81	\$130,010.19
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$394,085.00	\$43,077.00	\$338,471.00	\$12,537.00
11-000-218-XXX	Guidance	\$3,454,272.25	\$1,498,304.71	\$1,896,883.58	\$59,083.96
11-000-219-XXX	Child Study Teams	\$4,170,301.71	\$1,665,802.22	\$2,422,874.01	\$81,625.48
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$2,230,478.57	\$817,945.80	\$1,400,487.56	\$12,045.21
11-000-222-XXX	Educational Media Serv/School Library	\$1,341,221.56	\$539,828.43	\$793,437.60	\$7,955.53
11-000-223-XXX	Instructional Staff Training Services	\$295,144.00	\$105,947.81	\$10,560.00	\$178,636.19
11-000-230-XXX	Supp. Serv.-General Administration	\$2,092,932.99	\$1,101,143.88	\$927,192.09	\$64,597.02
11-000-240-XXX	Supp. Serv.-School Administration	\$6,059,609.49	\$2,683,641.14	\$3,313,347.52	\$62,620.83
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$3,406,002.00	\$1,821,209.31	\$1,512,409.42	\$72,383.27
11-000-261-XXX	Require Maint. for School Facilities	\$2,465,601.92	\$1,611,099.22	\$688,733.01	\$165,769.69
11-000-262-XXX	Custodial Services	\$9,925,721.62	\$4,405,694.19	\$5,406,906.64	\$113,120.79
11-000-263-XXX	Care and Upkeep of Grounds	\$1,094,436.39	\$450,270.61	\$433,818.12	\$210,347.66
11-000-266-XXX	Security	\$942,290.50	\$412,412.51	\$487,572.64	\$42,305.35
11-000-270-XXX	Student Transportation Services	\$10,826,381.79	\$3,321,458.37	\$7,046,769.63	\$458,153.79
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$25,390,836.49	\$7,290,323.20	\$17,711,909.91	\$388,603.38
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		160,217,050.80	\$61,429,889.95	\$95,079,907.84	\$3,707,253.01

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 6 Month Period Ending 12/31/2020

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$335,141.00	\$91,053.68	\$115,328.28	\$128,759.04
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$1,185,708.65	\$963,873.05	\$99,190.60	\$122,645.00
	<hr/>	<hr/>	<hr/>	<hr/>
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$1,520,849.65	 \$1,054,926.73	 \$214,518.88	 \$251,404.04
	<hr/>	<hr/>	<hr/>	<hr/>
 10-000-100-56X Transfer of Funds to Charter Schools	 \$267,000.00	 \$68,109.00	 \$52,204.00	 \$146,687.00
	<hr/>	<hr/>	<hr/>	<hr/>
 TOTAL GENERAL FUND EXPENDITURES	 162,004,900.45	 \$62,552,925.68	 \$95,346,630.72	 \$4,105,344.05
	<hr/>	<hr/>	<hr/>	<hr/>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 6 Month Period Ending 12/31/2020

	ESTIMATED	ACTUAL	UNREALIZED
	<u>          </u>	<u>          </u>	<u>          </u>
--- LOCAL SOURCES ---			
1210 Local Tax Levy	141,491,179.00	141,491,179.00	.00
1310 Tuition from Individuals	\$27,000.00	\$125.00	\$26,875.00
1320 Tuition from LEAs Within State	\$290,210.00	\$38,111.64	\$252,098.36
1910 Rents and Royalties	\$75,000.00	\$3,430.00	\$71,570.00
1920 Private Contributions		\$700.00	(\$700.00)
1XXX Miscellaneous	\$156,500.00	\$456,450.27	(\$299,950.27)
TOTAL	<u>142,039,889.00</u>	<u>141,989,995.91</u>	<u>\$49,893.09</u>
--- STATE SOURCES ---			
3121 Categorical Transportation Aid	\$3,033,009.00	\$3,033,009.00	.00
3131 Extraordinary Aid	\$1,500,000.00	\$267,665.00	\$1,232,335.00
3132 Categorical Special Education Aid	\$4,159,988.00	\$4,159,988.00	.00
3176 Equalization	\$5,563,980.00	\$5,563,980.00	.00
3177 Categorical Security	\$1,866,353.00	\$1,866,353.00	.00
3190 Other Unrestricted State Aid	\$150,000.00	.00	\$150,000.00
TOTAL	<u>\$16,273,330.00</u>	<u>\$14,890,995.00</u>	<u>\$1,382,335.00</u>
--- FEDERAL SOURCES ---			
4200 Federal Grants including Medicaid Reimbursement	\$222,709.00	\$46,435.03	\$176,273.97
TOTAL	<u>\$222,709.00</u>	<u>\$46,435.03</u>	<u>\$176,273.97</u>
--- OTHER FINANCING SOURCES ---			
TOTAL REVENUES/SOURCES OF FUNDS	<u>158,535,928.00</u>	<u>156,927,425.94</u>	<u>\$1,608,502.06</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$2,348,658.00	\$847,771.20	\$1,478,562.90	\$22,323.90
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$16,421,716.00	\$6,084,875.73	\$10,272,279.29	\$64,560.98
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$11,065,874.00	\$4,143,884.99	\$6,921,985.56	\$3.45
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$15,552,670.00	\$5,966,186.63	\$9,586,478.02	\$5.35
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$133,764.00	\$967.98	\$129,796.02	\$3,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$56,000.00	\$5,413.10	\$50,586.90	.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$978,188.00	\$361,224.80	\$616,092.20	\$871.00
11-190-100-320 Purchased Prof.-Ed. Services	\$42,419.00	.00	\$250.00	\$42,169.00
11-190-100-340 Purchased Technical Services	\$6,749.00	\$3,379.51	\$2,925.00	\$444.49
11-190-100-500 Other Purch. Serv. (400-500 series)	\$861,940.00	\$662,669.71	\$113,682.29	\$85,588.00
11-190-100-610 General Supplies	\$1,889,986.92	\$1,099,404.45	\$395,637.37	\$394,945.10
11-190-100-640 Textbooks	\$98,500.00	\$63,922.57	\$9,133.24	\$25,444.19
11-190-100-800 Other Objects	\$45,895.00	\$5,798.00	\$625.00	\$39,472.00
TOTAL	\$49,502,359.92	\$19,245,498.67	\$29,578,033.79	\$678,827.46
--- SPECIAL EDUCATION - INSTRUCTION ---				
Cognitive - Mild:				
11-201-100-101 Salaries of Teachers	\$816,871.00	\$335,280.00	\$481,590.35	\$0.65
11-201-100-106 Other Salaries for Instruction	\$649,009.00	\$249,593.60	\$399,414.70	\$0.70
11-201-100-610 General Supplies	\$3,648.00	\$1,879.31	\$1,643.75	\$124.94
11-201-100-800 Other Objects	\$5,800.00	.00	.00	\$5,800.00
TOTAL	\$1,475,328.00	\$586,752.91	\$882,648.80	\$5,926.29
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$2,265,574.00	\$913,893.04	\$1,321,887.81	\$29,793.15
11-204-100-106 Other Salaries for Instruction	\$1,026,165.00	\$396,928.46	\$629,236.54	.00
11-204-100-610 General Supplies	\$17,853.00	\$5,568.38	\$5,766.95	\$6,517.67
TOTAL	\$3,309,592.00	\$1,316,389.88	\$1,956,891.30	\$36,310.82
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$170,991.00	\$65,032.80	\$103,767.20	\$2,191.00
11-209-100-106 Other Salaries for Instruction	\$73,620.00	\$28,517.60	\$45,102.40	.00
11-209-100-610 General supplies	\$13,610.00	\$1,574.53	\$5,177.77	\$6,857.70
TOTAL	\$258,221.00	\$95,124.93	\$154,047.37	\$9,048.70
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$118,080.00	\$42,824.88	\$71,005.79	\$4,249.33
11-212-100-106 Other Salaries for Instruction	\$309,938.00	\$113,916.69	\$188,811.35	\$7,209.96
11-212-100-610 General supplies	\$6,125.00	.00	.00	\$6,125.00
TOTAL	\$434,143.00	\$156,741.57	\$259,817.14	\$17,584.29
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$5,355,202.00	\$2,041,684.34	\$3,313,514.99	\$2.67

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-213-100-106 Other Salaries for Instruction	\$1,044,789.00	\$357,483.89	\$687,304.21	\$0.90
11-213-100-610 General supplies	\$15,411.00	\$8,113.28	\$2,417.21	\$4,880.51
<b>TOTAL</b>	<b>\$6,415,402.00</b>	<b>\$2,407,281.51</b>	<b>\$4,003,236.41</b>	<b>\$4,884.08</b>
<b>Autism:</b>				
11-214-100-101 Salaries of Teachers	\$673,759.00	\$279,168.08	\$391,049.69	\$3,541.23
11-214-100-106 Other Salaries for Instruction	\$1,196,330.00	\$418,435.86	\$739,724.14	\$38,170.00
11-214-100-610 General Supplies	\$49,246.00	\$9,307.22	\$25,830.88	\$14,107.90
11-214-100-800 Other Objects	\$400.00	.00	.00	\$400.00
<b>TOTAL</b>	<b>\$1,919,735.00</b>	<b>\$706,911.16</b>	<b>\$1,156,604.71</b>	<b>\$56,219.13</b>
<b>Preschool Disabilities - Part-Time:</b>				
11-215-100-101 Salaries of Teachers	\$280,412.00	\$106,312.80	\$168,801.65	\$5,297.55
11-215-100-106 Other Salaries for Instruction	\$271,988.00	\$82,274.75	\$187,111.83	\$2,601.42
<b>TOTAL</b>	<b>\$552,400.00</b>	<b>\$188,587.55</b>	<b>\$355,913.48</b>	<b>\$7,898.97</b>
<b>Preschool Disabilities - Full-Time:</b>				
11-216-100-101 Salaries of Teachers	\$409,224.00	\$169,685.41	\$235,716.52	\$3,822.07
11-216-100-106 Other Salaries for Instruction	\$470,491.00	\$162,106.60	\$308,384.40	.00
11-216-100-600 General Supplies	\$15,889.00	\$7,529.93	\$7,648.62	\$710.45
<b>TOTAL</b>	<b>\$895,604.00</b>	<b>\$339,321.94</b>	<b>\$551,749.54</b>	<b>\$4,532.52</b>
<b>Home Instruction:</b>				
11-219-100-101 Salaries of Teachers	\$208,300.00	\$50,457.11	\$142,386.43	\$15,456.46
11-219-100-320 Purchased Prof.-Ed. Services	\$121,000.00	\$1,609.30	\$119,390.70	.00
<b>TOTAL</b>	<b>\$329,300.00</b>	<b>\$52,066.41</b>	<b>\$261,777.13</b>	<b>\$15,456.46</b>
<b>TOTAL SPECIAL ED - INSTRUCTION</b>	<b>\$15,589,725.00</b>	<b>\$5,849,177.86</b>	<b>\$9,582,685.88</b>	<b>\$157,861.26</b>
<b>--- Basic Skills/Remedial-Instruction ---</b>				
11-230-100-101 Salaries of Teachers	\$2,680,887.00	\$1,005,922.43	\$1,611,831.88	\$63,132.69
11-230-100-610 General Supplies	\$16,138.00	\$3,585.83	\$149.50	\$12,402.67
<b>TOTAL</b>	<b>\$2,697,025.00</b>	<b>\$1,009,508.26</b>	<b>\$1,611,981.38</b>	<b>\$75,535.36</b>
<b>--- Bilingual Education-Instruction ---</b>				
11-240-100-101 Salaries of Teachers	\$1,447,373.00	\$560,140.14	\$887,187.98	\$44.88
11-240-100-610 General Supplies	\$32,251.00	\$1,943.68	\$2,004.62	\$28,302.70
11-240-100-640 Textbooks	\$9,730.00	.00	.00	\$9,730.00
<b>TOTAL</b>	<b>\$1,489,354.00</b>	<b>\$562,083.82</b>	<b>\$889,192.60</b>	<b>\$38,077.58</b>
<b>--- School spons.cocurricular activities-Instruction ---</b>				
11-401-100-100 Salaries	\$479,435.00	\$76,988.50	\$402,446.50	.00
11-401-100-500 Purchased Services (300-500 series)	\$63,550.00	\$360.00	.00	\$63,190.00
11-401-100-600 Supplies and Materials	\$66,450.00	\$13,562.13	\$23,209.20	\$29,678.67
11-401-100-800 Other Objects	\$39,079.00	\$385.00	\$90.00	\$38,604.00
<b>TOTAL</b>	<b>\$648,514.00</b>	<b>\$91,295.63</b>	<b>\$425,745.70</b>	<b>\$131,472.67</b>
<b>--- School sponsored athletics-Instruct. ---</b>				
11-402-100-100 Salaries	\$1,161,963.00	\$388,854.03	\$773,059.97	\$49.00

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-500 Purchased Services (300-500 series)	\$268,353.70	\$62,663.95	\$111,183.65	\$94,506.10
11-402-100-600 Supplies and Materials	\$139,778.90	\$63,101.68	\$65,575.93	\$11,101.29
11-402-100-800 Other Objects	\$38,545.00	\$4,519.00	\$10,011.00	\$24,015.00
<b>TOTAL</b>	<b>\$1,608,640.60</b>	<b>\$519,138.66</b>	<b>\$959,830.55</b>	<b>\$129,671.39</b>
--- Summer school - Instruction ---				
11-422-100-101 Salaries of Teachers	\$20,913.00	\$20,116.95	\$405.00	\$391.05
<b>TOTAL</b>	<b>\$20,913.00</b>	<b>\$20,116.95</b>	<b>\$405.00</b>	<b>\$391.05</b>
--- Summer school - support services ---				
11-422-200-100 Salaries	\$8,741.00	\$7,998.80	\$160.00	\$582.20
<b>TOTAL</b>	<b>\$8,741.00</b>	<b>\$7,998.80</b>	<b>\$160.00</b>	<b>\$582.20</b>
<b>TOTAL SUMMER SCHOOL</b>	<b>\$29,654.00</b>	<b>\$28,115.75</b>	<b>\$565.00</b>	<b>\$973.25</b>
--- Community Serv.Programs/Operations. ---				
11-800-330-500 Purchased Services (300-500 series)	\$30,000.00	\$3,064.50	\$26,935.50	.00
<b>TOTAL</b>	<b>\$30,000.00</b>	<b>\$3,064.50</b>	<b>\$26,935.50</b>	<b>\$0.00</b>
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$22,657.00	.00	.00	\$22,657.00
11-000-100-562 Tuition to Other LEAs within State Special	\$1,014,039.00	\$240,656.30	\$609,141.30	\$164,241.40
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$58,518.00	\$13,004.20	\$34,283.80	\$11,230.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$42,044.00	\$12,290.40	\$28,677.60	\$1,076.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$269,835.00	\$107,004.47	\$158,648.53	\$4,182.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$8,791,475.00	\$4,408,925.82	\$4,347,429.96	\$35,119.22
11-000-100-569 Tuition - Other	\$194,352.00	\$34,827.50	\$40,495.00	\$119,029.50
<b>TOTAL</b>	<b>\$10,392,920.00</b>	<b>\$4,816,708.69</b>	<b>\$5,218,676.19</b>	<b>\$357,535.12</b>
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$167,593.00	\$93,575.81	\$74,011.19	\$6.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$74,069.00	\$73,663.34	\$400.00	\$5.66
11-000-211-600 Supplies and Materials	\$950.00	\$508.83	.00	\$441.17
<b>TOTAL</b>	<b>\$242,612.00</b>	<b>\$167,747.98</b>	<b>\$74,411.19</b>	<b>\$452.83</b>
--- Health services ---				
11-000-213-100 Salaries	\$1,385,736.00	\$485,879.16	\$844,176.84	\$55,680.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$95,144.00	\$13,467.80	\$77,149.00	\$4,527.20
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$6,000.00	.00	.00	\$6,000.00
11-000-213-600 Supplies and Materials	\$52,608.00	\$32,521.57	\$11,108.68	\$8,977.75
11-000-213-800 Other Objects	\$3,240.00	\$684.20	\$690.00	\$1,865.80
<b>TOTAL</b>	<b>\$1,542,728.00</b>	<b>\$532,552.73</b>	<b>\$933,124.52</b>	<b>\$77,050.75</b>
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$1,722,325.00	\$663,333.00	\$972,414.86	\$86,577.14
11-000-216-320 Purchased Prof. Ed. Services	\$606,450.00	\$167,561.50	\$404,628.50	\$34,260.00
11-000-216-580 Travel	\$1,000.00	\$479.00	.00	\$521.00
11-000-216-600 Supplies and Materials	\$24,427.00	\$5,465.50	\$10,309.45	\$8,652.05

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	<b>\$2,354,202.00</b>	<b>\$836,839.00</b>	<b>\$1,387,352.81</b>	<b>\$130,010.19</b>
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$92,685.00	\$27,630.00	\$52,518.00	\$12,537.00
11-000-217-320 Purchased Prof. Ed. Services	\$301,400.00	\$15,447.00	\$285,953.00	.00
<b>TOTAL</b>	<b>\$394,085.00</b>	<b>\$43,077.00</b>	<b>\$338,471.00</b>	<b>\$12,537.00</b>
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$2,860,421.00	\$1,167,993.40	\$1,691,732.20	\$695.40
11-000-218-105 Sal Secr. & Clerical Asst.	\$365,646.00	\$174,808.16	\$183,569.10	\$7,268.74
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$193,809.50	\$150,300.54	\$17,207.25	\$26,301.71
11-000-218-500 Other Purchased Services (400-500 series)	\$1,400.00	.00	.00	\$1,400.00
11-000-218-600 Supplies and Materials	\$31,545.75	\$5,202.61	\$4,375.03	\$21,968.11
11-000-218-800 Other Objects	\$1,450.00	.00	.00	\$1,450.00
<b>TOTAL</b>	<b>\$3,454,272.25</b>	<b>\$1,498,304.71</b>	<b>\$1,896,883.58</b>	<b>\$59,083.96</b>
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$3,543,066.00	\$1,409,866.48	\$2,133,188.32	\$11.20
11-000-219-105 Sal Secr. & Clerical Asst.	\$420,397.00	\$200,874.12	\$218,317.88	\$1,205.00
11-000-219-320 Purchased Prof. - Ed. Services	\$60,200.00	\$14,937.50	\$43,570.00	\$1,692.50
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$78,743.00	\$27,210.70	.00	\$51,532.30
11-000-219-592 Misc Purch Ser (400-500 O/than Resid costs)	\$10,000.00	\$0.00	\$2,180.00	\$7,820.00
11-000-219-600 Supplies and Materials	\$57,595.71	\$12,763.42	\$25,617.81	\$19,214.48
11-000-219-800 Other Objects	\$300.00	\$150.00	.00	\$150.00
<b>TOTAL</b>	<b>\$4,170,301.71</b>	<b>\$1,665,802.22</b>	<b>\$2,422,874.01</b>	<b>\$81,625.48</b>
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$1,860,625.57	\$686,019.64	\$1,174,605.92	\$0.01
11-000-221-104 Salaries Other Prof. Staff	\$66,454.00	\$10,342.80	\$56,110.00	\$1.20
11-000-221-105 Sal Secr. & Clerical Asst.	\$87,990.00	\$42,589.44	\$45,145.56	\$255.00
11-000-221-176 Sal. Facilitators, Math, Literacy Coaches	\$204,002.00	\$78,993.92	\$124,417.08	\$591.00
11-000-221-500 Other Purchased Services (400-500 series)	\$7,000.00	.00	\$209.00	\$6,791.00
11-000-221-600 Supplies and Materials	\$3,250.00	.00	.00	\$3,250.00
11-000-221-800 Other Objects	\$1,157.00	.00	.00	\$1,157.00
<b>TOTAL</b>	<b>\$2,230,478.57</b>	<b>\$817,945.80</b>	<b>\$1,400,487.56</b>	<b>\$12,045.21</b>
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$1,210,210.00	\$453,201.91	\$756,809.59	\$198.50
11-000-222-300 Purchased Prof. & Tech Svc.	\$16,473.00	\$13,967.50	.00	\$2,505.50
11-000-222-500 Other Purchased Services (400-500 series)	\$3,932.00	.00	.00	\$3,932.00
11-000-222-600 Supplies and Materials	\$110,331.56	\$72,396.02	\$36,628.01	\$1,307.53
11-000-222-800 Other Objects	\$275.00	\$263.00	.00	\$12.00
<b>TOTAL</b>	<b>\$1,341,221.56</b>	<b>\$539,828.43</b>	<b>\$793,437.60</b>	<b>\$7,955.53</b>
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$33,000.00	\$28,909.53	\$570.00	\$3,520.47
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$106,603.00	\$40,912.20	.00	\$65,690.80
11-000-223-500 Other Purchased Services (400-500 series)	\$108,481.00	\$85.00	\$9,990.00	\$98,406.00

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-600 Supplies and Materials	\$7,760.00	.00	.00	\$7,760.00
11-000-223-800 Other Objects	\$39,300.00	\$36,041.08	.00	\$3,258.92
<b>TOTAL</b>	<b>\$295,144.00</b>	<b>\$105,947.81</b>	<b>\$10,560.00</b>	<b>\$178,636.19</b>
--- Support services-general administration ---				
11-000-230-100 Salaries	\$630,280.00	\$295,494.54	\$329,873.55	\$4,911.91
11-000-230-331 Legal Services	\$378,788.00	\$100,626.25	\$269,823.68	\$8,338.07
11-000-230-332 Audit Fees	\$65,800.00	\$20,250.00	\$45,550.00	.00
11-000-230-334 Architectural/Engineering Services	\$13,500.00	\$5,000.00	.00	\$8,500.00
11-000-230-339 Other Purchased Prof. Svc.	\$141,792.00	\$66,085.02	\$70,649.98	\$5,057.00
11-000-230-340 Purchased Tech. Services	\$8,000.00	\$1,200.00	.00	\$6,800.00
11-000-230-530 Communications/Telephone	\$341,116.00	\$139,756.98	\$201,284.87	\$74.15
11-000-230-585 BOE Other Purchased Prof. Svc.	\$5,750.00	.00	\$642.85	\$5,107.15
11-000-230-590 Other Purchased Services	\$446,060.00	\$430,055.07	\$6,953.50	\$9,051.43
11-000-230-610 General Supplies	\$13,257.99	\$2,127.98	\$1,160.10	\$9,969.91
11-000-230-630 BOE In-House Training/Meeting Supplies	\$4,250.00	\$956.34	\$1,253.56	\$2,040.10
11-000-230-890 Misc. Expenditures	\$14,089.00	\$12,845.00	.00	\$1,244.00
11-000-230-895 BOE Membership Dues and Fees	\$30,250.00	\$26,746.70	.00	\$3,503.30
<b>TOTAL</b>	<b>\$2,092,932.99</b>	<b>\$1,101,143.88</b>	<b>\$927,192.09</b>	<b>\$64,597.02</b>
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$4,203,533.69	\$1,911,352.92	\$2,285,776.75	\$6,404.02
11-000-240-105 Sal Sec. & Clerical Asst.	\$1,652,956.00	\$698,363.07	\$947,054.88	\$7,538.05
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$48,616.00	\$22,999.12	\$25,616.00	\$0.88
11-000-240-300 Purchased Prof. & Tech. Svc.	\$4,000.00	\$2,500.00	\$1,000.00	\$500.00
11-000-240-500 Other Purchased Services	\$48,786.07	\$12,196.07	\$18,418.29	\$18,171.71
11-000-240-600 Supplies and Materials	\$97,967.73	\$35,834.96	\$35,481.60	\$26,651.17
11-000-240-800 Other Objects	\$3,750.00	\$395.00	.00	\$3,355.00
<b>TOTAL</b>	<b>\$6,059,609.49</b>	<b>\$2,683,641.14</b>	<b>\$3,313,347.52</b>	<b>\$62,620.83</b>
--- Central Services ---				
11-000-251-100 Salaries	\$1,537,772.00	\$772,042.17	\$754,837.42	\$10,892.41
11-000-251-199 Unused Vac Payment to Term/Ret Staff	\$28,000.00	\$27,234.48	\$765.52	.00
11-000-251-330 Purchased Prof. Services	\$77,484.00	\$34,604.24	\$41,506.96	\$1,372.80
11-000-251-340 Purchased Technical Services	\$82,671.00	\$56,142.89	\$18,197.60	\$8,330.51
11-000-251-592 Misc Pur Serv (400-500 series )	\$62,399.00	\$31,391.34	\$9,971.58	\$21,036.08
11-000-251-600 Supplies and Materials	\$25,750.00	\$14,127.00	\$2,461.37	\$9,161.63
11-000-251-89X Other Objects	\$5,470.00	\$4,165.86	.00	\$1,304.14
<b>TOTAL</b>	<b>\$1,819,546.00</b>	<b>\$939,707.98</b>	<b>\$827,740.45</b>	<b>\$52,097.57</b>
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$1,283,069.00	\$634,862.13	\$636,232.07	\$11,974.80
11-000-252-199 Unused Vac Payment to Term/Ret Staff	\$19,034.00	\$18,951.64	.00	\$82.36
11-000-252-340 Purchased Technical Services	\$164,883.00	\$140,471.50	\$23,565.00	\$846.50
11-000-252-500 Other Pur Serv. (400-500 series )	\$2,000.00	.00	.00	\$2,000.00
11-000-252-600 Supplies and Materials	\$115,405.00	\$86,371.06	\$24,871.90	\$4,162.04
11-000-252-800 Other Objects	\$2,065.00	\$845.00	.00	\$1,220.00

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,586,456.00	\$881,501.33	\$684,668.97	\$20,285.70
TOTAL Cent. Svcs. & Admin IT	\$3,406,002.00	\$1,821,209.31	\$1,512,409.42	\$72,383.27
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Required Maint.for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$1,758,011.28	\$1,122,203.75	\$598,566.53	\$37,241.00
11-000-261-421 Lead Testing of Drinking Water	\$25,000.00	.00	.00	\$25,000.00
11-000-261-610 General Supplies	\$663,090.64	\$482,024.47	\$90,166.48	\$90,899.69
11-000-261-800 Other Objects	\$19,500.00	\$6,871.00	.00	\$12,629.00
TOTAL	\$2,465,601.92	\$1,611,099.22	\$688,733.01	\$165,769.69
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Custodial Services ---				
11-000-262-1XX Salaries	\$4,619,463.62	\$1,901,815.92	\$2,716,498.06	\$1,149.64
11-000-262-107 Salaries of Non-Instructional Aids	\$607,132.00	\$175,221.06	\$427,691.11	\$4,219.83
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$65,604.00	\$11,014.35	\$54,589.65	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$222,136.00	\$57,227.00	\$158,757.00	\$6,152.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$241,000.00	\$85,952.24	\$99,335.34	\$55,712.42
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$540,833.00	\$394,462.62	\$146,368.91	\$1.47
11-000-262-444 Lease Purch Paymts - Energy Saving	\$771,756.00	\$385,877.76	\$385,878.24	.00
11-000-262-490 Other Purchased Property Svc.	\$143,010.00	\$39,470.26	\$80,575.28	\$22,964.46
11-000-262-520 Insurance	\$255,581.00	\$254,842.73	.00	\$738.27
11-000-262-580 Travel	\$3,000.00	.00	.00	\$3,000.00
11-000-262-610 General Supplies	\$774,535.00	\$715,316.95	\$43,855.96	\$15,362.09
11-000-262-621 Energy (Natural Gas)	\$543,000.00	\$50,534.18	\$490,575.21	\$1,890.61
11-000-262-622 Energy (Electricity)	\$1,096,621.00	\$326,968.53	\$768,830.57	\$821.90
11-000-262-626 Energy (Gasoline)	\$36,200.00	\$1,799.59	\$33,951.31	\$449.10
11-000-262-8XX Other Objects	\$5,850.00	\$5,191.00	\$0.00	\$659.00
TOTAL	\$9,925,721.62	\$4,405,694.19	\$5,406,906.64	\$113,120.79
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Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$577,186.39	\$229,750.38	\$347,432.99	\$3.02
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$426,250.00	\$194,903.26	\$82,225.00	\$149,121.74
11-000-263-610 General Supplies	\$91,000.00	\$25,616.97	\$4,160.13	\$61,222.90
TOTAL	\$1,094,436.39	\$450,270.61	\$433,818.12	\$210,347.66
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Security ---				
11-000-266-100 Salaries	\$689,342.00	\$316,965.30	\$372,375.17	\$1.53
11-000-266-300 Purchased Prof. & Tech. Svc.	\$15,370.00	\$3,030.59	\$12,270.00	\$69.41
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$128,306.53	\$24,872.53	\$62,054.00	\$41,380.00
11-000-266-610 General Supplies	\$109,271.97	\$67,544.09	\$40,873.47	\$854.41
TOTAL	\$942,290.50	\$412,412.51	\$487,572.64	\$42,305.35
TOTAL Oper & Maint of Plant Services	\$14,428,050.43	\$6,879,476.53	\$7,017,030.41	\$531,543.49
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Student transportation services ---				
11-000-270-107 Salaries of Non-Instructional Aids	\$449,204.60	\$122,784.76	\$314,259.52	\$12,160.32
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$588,661.95	\$208,901.05	\$379,279.65	\$481.25
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$582,592.88	\$190,352.44	\$363,949.35	\$28,291.09

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$69,600.00	\$2,742.39	\$56,357.61	\$10,500.00
11-000-270-199 Unused Vac Payment to Term/Ret Staff	\$19,976.00	\$19,962.22	\$0.18	\$13.60
11-000-270-350 Management Fee - ESC Transp. Prog.	\$110,566.00	\$61,947.01	\$48,451.99	\$167.00
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$36,038.00	\$18,356.13	.00	\$17,681.87
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$150,446.36	\$19,716.59	\$89,784.51	\$40,945.26
11-000-270-443 Lease Purch Payments - School Buses	\$168,078.00	\$165,659.28	.00	\$2,418.72
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$3,917,422.00	\$1,530,518.20	\$2,368,625.30	\$18,278.50
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$353,189.00	\$15,019.30	\$149,613.70	\$188,556.00
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$24,665.00	.00	.00	\$24,665.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$51,660.00	\$3,535.00	\$25,866.12	\$22,258.88
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$3,108,581.00	\$861,172.94	\$2,246,983.56	\$424.50
11-000-270-503 Contr Svc-Aid in Lieu Payments-Non Pub Sch	\$918,000.00	\$884.00	\$917,116.00	.00
11-000-270-580 Travel	\$927.00	.00	.00	\$927.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$88,492.00	\$88,492.00	.00	.00
11-000-270-610 General Supplies	\$9,200.00	\$2,128.73	.00	\$7,071.27
11-000-270-615 Transportation Supplies	\$171,182.00	\$5,164.33	\$83,482.14	\$82,535.53
11-000-270-800 Misc. Expenditures	\$7,900.00	\$4,122.00	\$3,000.00	\$778.00
<b>TOTAL</b>	<b>\$10,826,381.79</b>	<b>\$3,321,458.37</b>	<b>\$7,046,769.63</b>	<b>\$458,153.79</b>
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$1,400.00	.00	.00	\$1,400.00
11-XXX-XXX-220 Social Security Contributions	\$2,000,000.00	\$732,270.83	\$1,267,729.17	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$2,155,000.00	.00	\$2,155,000.00	.00
11-XXX-XXX-248 Other Retirement - Deferred PERS	\$75,000.00	.00	\$75,000.00	.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$75,000.00	\$22,533.48	\$51,758.57	\$707.95
11-XXX-XXX-250 Unemployment Compensation	\$100,000.00	\$100,000.00	.00	.00
11-XXX-XXX-260 Workman's Compensation	\$464,489.00	\$101,618.00	\$104,390.15	\$258,480.85
11-XXX-XXX-270 Health Benefits	\$19,000,083.00	\$5,820,005.02	\$13,139,145.58	\$40,932.40
11-XXX-XXX-280 Tuition Reimbursement	\$298,991.49	\$964.50	\$285,000.00	\$13,026.99
11-XXX-XXX-290 Other Employee Benefits	\$884,650.00	\$325,172.37	\$492,604.44	\$66,873.19
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$336,223.00	\$187,759.00	\$141,282.00	\$7,182.00
<b>TOTAL</b>	<b>\$25,390,836.49</b>	<b>\$7,290,323.20</b>	<b>\$17,711,909.91</b>	<b>\$388,603.38</b>
Total Undistributed Expenditures	\$88,621,778.28	\$34,122,006.80	\$52,004,937.44	\$2,494,834.04
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	160,217,050.80	\$61,429,889.95	\$95,079,907.84	\$3,707,253.01
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	160,217,050.80	\$61,429,889.95	\$95,079,907.84	\$3,707,253.01

West Orange Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-130-100-730 Grades 6-8	\$3,700.00	.00	.00	\$3,700.00
12-140-100-730 Grades 9-12	\$82,711.00	\$8,285.95	.00	\$74,425.05
Special education - instruction				
12-4XX-100-730 School-spons. & oth instr prog	\$67,089.00	\$8,689.50	\$15,412.79	\$42,986.71
12-000-252-730 Admin. Info. Tech.	\$166,960.00	\$59,397.23	\$99,915.49	\$7,647.28
12-000-263-730 Undist. Exp.-Care and Upkeep of Grnds	\$14,681.00	\$14,681.00	.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$335,141.00	\$91,053.68	\$115,328.28	\$128,759.04
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$8,500.00	\$8,500.00	.00	.00
12-000-400-450 Construction Services	\$1,062,217.65	\$909,376.65	\$30,196.00	\$122,645.00
12-000-400-896 Assmt for Debt Service on SDA Funding	\$114,991.00	\$45,996.40	\$68,994.60	.00
Sub Total	\$1,185,708.65	\$963,873.05	\$99,190.60	\$122,645.00
TOTAL	\$1,185,708.65	\$963,873.05	\$99,190.60	\$122,645.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$1,520,849.65	\$1,054,926.73	\$214,518.88	\$251,404.04

West Orange Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$267,000.00	\$68,109.00	\$52,204.00	\$146,687.00
TOTAL GENERAL FUND EXPENDITURES	162,004,900.45	\$62,552,925.68	\$95,346,630.72	\$4,105,344.05

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
General Fund - Fund 10

For 6 Month Period Ending 12/31/2020

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
\_\_\_\_\_  
ACTING Board Secretary/Business Administrator

1/13/2021  
Date

1/13 11:06am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 6 Month Period Ending 12/31/2020

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$450,820.94
	Accounts receivable:		
153,154	Other (net of estimated uncollectible of \$____)	\$201,438.42	
			\$201,438.42

--- R E S O U R C E S ---

301	Estimated Revenues	\$5,993,111.37	
302	Less Revenues	(\$2,297,251.45)	
			\$3,695,859.92
	Total assets and resources		\$4,348,119.28

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 6 Month Period Ending 12/31/2020

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

421	Accounts Payable	\$14,010.00
TOTAL LIABILITIES		\$14,010.00

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$2,683,163.68
754	Reserve for encumbrances - Prior Year	\$144,217.00
601	Appropriations	\$5,993,111.37
602	Less: Expenditures	\$1,803,219.09
603	Encumbrances	\$2,683,163.68 (\$4,486,382.77)
		\$1,506,728.60
TOTAL FUND BALANCE		\$4,334,109.28
TOTAL LIABILITIES AND FUND EQUITY		\$4,348,119.28

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 6 Month Period Ending 12/31/2020

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$9,271.14	\$9,271.14		.00
2XXX From Intermediate Sources	\$154,326.23	\$89,144.31		\$65,181.92
3XXX From State Sources	\$731,573.00	\$534,154.00		\$197,419.00
4XXX From Federal Sources	\$5,097,941.00	\$1,664,682.00		\$3,433,259.00
TOTAL REVENUE/SOURCES OF FUNDS	\$5,993,111.37	\$2,297,251.45		\$3,695,859.92
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:				
Other Local Projects (001-199)	\$163,597.37	\$17,250.00	.00	\$146,347.37
TOTAL LOCAL PROJECTS	\$163,597.37	\$17,250.00	\$0.00	\$146,347.37
STATE PROJECTS:				
Nonpublic textbooks	\$87,482.00	\$83,393.57	\$1,799.63	\$2,288.80
Nonpublic auxiliary services	\$7,480.00	\$447.90	\$4,046.10	\$2,986.00
Nonpublic handicapped services	\$239,116.00	\$4,047.00	\$235,069.00	.00
Nonpublic nursing services	\$146,370.00	\$29,274.00	\$117,096.00	.00
Nonpublic School Programs	\$251,125.00	.00	\$112,352.40	\$138,772.60
TOTAL STATE PROJECTS	\$731,573.00	\$117,162.47	\$470,363.13	\$144,047.40
FEDERAL PROJECTS:				
ESSA Title I - Part A/D (231-239)	\$945,050.00	\$248,390.67	\$400,445.46	\$296,213.87
ESSA Title III - English Lang Enhancement (241-245)	\$59,030.00	\$8,500.00	\$43,295.00	\$7,235.00
I.D.E.A. Part B (Handicapped) (250-259)	\$2,161,286.00	\$758,962.06	\$871,906.57	\$530,417.37
ESSA Title II - Part A/D (270-279)c	\$194,924.00	\$54,355.42	\$69,471.60	\$71,096.98
ESSA Title IV (280-289)	\$68,880.00	\$8,806.13	\$38,542.32	\$21,531.55
Vocational Education (361-399)	\$160,034.00	\$41,814.10	\$53,148.02	\$65,071.88
CARES Act Education Stabilization Fund (477)	\$929,735.00	\$332,589.39	\$372,408.28	\$224,737.33
CRF Grant Program (479)	\$516,709.00	\$173,653.55	\$343,055.45	.00
Nonpublic Tech Rec'd Coronavirus Relief Fund (512)	\$62,293.00	\$41,735.30	\$20,527.85	\$29.85
TOTAL FEDERAL PROJECTS	\$5,097,941.00	\$1,668,806.62	\$2,212,800.55	\$1,216,333.83
*** TOTAL EXPENDITURES ***	\$5,993,111.37	\$1,803,219.09	\$2,683,163.68	\$1,506,728.60

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 6 Month Period Ending 12/31/2020

	ESTIMATED	ACTUAL	UNREALIZED
1XXX Other Revenue from Local Sources	\$9,271.14	\$9,271.14	\$0.00
Total Revenues from Local Sources	\$9,271.14	\$9,271.14	\$0.00
--- INTERMEDIATE SOURCES ---			
2XXX From Intermediate Sources	\$154,326.23	\$89,144.31	\$65,181.92
Total Revenue Intermediate Sources	\$154,326.23	\$89,144.31	\$65,181.92
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$731,573.00	\$534,154.00	\$197,419.00
Total Revenue from State Sources	\$731,573.00	\$534,154.00	\$197,419.00
--- FEDERAL SOURCES ---			
4411-16 Title I	\$945,050.00	\$187,064.00	\$757,986.00
4451-55 Title II	\$194,924.00	\$35,479.00	\$159,445.00
4491-94 Title III	\$59,030.00	.00	\$59,030.00
4471-74 Title IV	\$68,880.00	.00	\$68,880.00
4420-29 I.D.E.A. Part B (Handicapped)	\$2,161,286.00	\$508,235.00	\$1,653,051.00
4430-39 Vocational Education	\$160,034.00	\$40,425.00	\$119,609.00
4530 CARES Act Education Stabilization Fund	\$929,735.00	\$314,507.00	\$615,228.00
4532 Coronavirus Relief Fund Grant	\$516,709.00	\$516,709.00	.00
4XXX Other Federal Aids	\$62,293.00	\$62,263.00	\$30.00
Total Revenues from Federal Sources	\$5,097,941.00	\$1,664,682.00	\$3,433,259.00
TOTAL REVENUES/SOURCES OF FUNDS	\$5,993,111.37	\$2,297,251.45	\$3,695,859.92

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 6 Month Period Ending 12/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	\$163,597.37	\$17,250.00	.00	\$146,347.37
<b>TOTAL LOCAL PROJECTS</b>	<b>\$163,597.37</b>	<b>\$17,250.00</b>	<b>\$0.00</b>	<b>\$146,347.37</b>
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	\$731,573.00	\$117,162.47	\$470,363.13	\$144,047.40
-- TOTAL Other State Programs --	\$731,573.00	\$117,162.47	\$470,363.13	\$144,047.40
<b>TOTAL STATE PROJECTS</b>	<b>\$731,573.00</b>	<b>\$117,162.47</b>	<b>\$470,363.13</b>	<b>\$144,047.40</b>
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
-- Instruction --				
20-477-100-1XX Salaries	\$62,989.00	\$28,788.78	\$34,200.22	.00
20-477-100-300 Purchased Services	\$99,100.00	\$72,076.00	.00	\$27,024.00
20-477-100-500 Other purchased servs. (400-500 series)	\$10,000.00	.00	.00	\$10,000.00
20-477-100-600 Instructional Supplies	\$360,423.00	\$131,750.00	\$179,556.50	\$49,116.50
<b>Total Instruction</b>	<b>\$532,512.00</b>	<b>\$232,614.78</b>	<b>\$213,756.72</b>	<b>\$86,140.50</b>
--- Support Services ---				
20-477-200-100 Salaries	\$4,500.00	\$2,500.00	\$2,000.00	.00
20-477-200-200 Benefits	\$9,728.00	.00	.00	\$9,728.00
20-477-200-300 Professional Tech Services	\$76,000.00	\$16,500.00	\$50,000.00	\$9,500.00
20-477-200-500 Other Purchased Services	\$12,738.00	\$335.00	.00	\$12,403.00
20-477-200-600 Supplies and Materials	\$234,581.00	\$80,639.61	\$46,975.56	\$106,965.83
<b>Total Support Services</b>	<b>\$337,547.00</b>	<b>\$99,974.61</b>	<b>\$98,975.56</b>	<b>\$138,596.83</b>
<b>TOTAL CARES Act Education Stabilization Fund</b>	<b>\$870,059.00</b>	<b>\$332,589.39</b>	<b>\$312,732.28</b>	<b>\$224,737.33</b>
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
-- Instruction --				
20-479-100-6XX Instructional Supplies	\$516,709.00	\$173,653.55	\$343,055.45	.00
<b>Total Instruction</b>	<b>\$516,709.00</b>	<b>\$173,653.55</b>	<b>\$343,055.45</b>	<b>\$0.00</b>
<b>TOTAL Coronavirus Relief Grant Program</b>	<b>\$516,709.00</b>	<b>\$173,653.55</b>	<b>\$343,055.45</b>	<b>\$0.00</b>
--- Other Federal Programs ---				
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$945,050.00	\$248,390.67	\$400,445.46	\$296,213.87
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	\$59,030.00	\$8,500.00	\$43,295.00	\$7,235.00
20-25X-XXX-XXX I.D.E.A. Part B	\$2,161,286.00	\$758,962.06	\$871,906.57	\$530,417.37

	Appropriations	Expenditures	Encumbrances	Available Balance
20-27X-XXX-XXX ESSA Title II - Part A/D	\$194,924.00	\$54,355.42	\$69,471.60	\$71,096.98
20-28X-XXX-XXX ESSA Title IV	\$68,880.00	\$8,806.13	\$38,542.32	\$21,531.55
20-361 to 20-399-XXX-XXX Vocational Education	\$160,034.00	\$41,814.10	\$53,148.02	\$65,071.88
20-512-XXX-XXX Coronavirus Relief Fund - Nonpub Tech	\$62,293.00	\$41,735.30	\$20,527.85	\$29.85
TOTAL Other Federal Programs	\$3,651,497.00	\$1,162,563.68	\$1,497,336.82	\$991,596.50
 TOTAL FEDERAL PROJECTS	 \$5,038,265.00	 \$1,668,806.62	 \$2,153,124.55	 \$1,216,333.83
 20-XXX-XXX-XXX All Other State/Fed/Loc Projects	 \$59,676.00	 \$0.00	 \$59,676.00	 \$0.00
  T O T A L     E X P E N D I T U R E S	  \$5,993,111.37	  \$1,803,219.09	  \$2,683,163.68	  \$1,506,728.60

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Special Revenue Fund - Fund 20  
For 6 Month Period Ending 12/31/2020

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
ACTING Board Secretary/Business Administrator

1/13/2021  
Date

1/13 10:24am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 6 Month Period Ending 12/31/20

---

ASSETS AND RESOURCES

---

--- A S S E T S ---

101	Cash in bank		\$255,789.48
-----	--------------	--	--------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$255,630.81	
302	Less Revenues	(\$255,789.48)	
			(\$158.67)

Total assets and resources

---

\$255,630.81

---

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 6 Month Period Ending 12/31/20

---

---

LIABILITIES AND FUND EQUITY

---

---

FUND BALANCE

---

--- Appropriated ---

601	Appropriations	\$255,630.81	\$255,630.81
	Total Appropriated		\$255,630.81

--- Unappropriated ---

TOTAL FUND BALANCE	\$255,630.81
TOTAL LIABILITIES AND FUND EQUITY	\$255,630.81

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

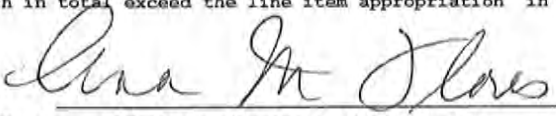
Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 6 Month Period Ending 12/31/20

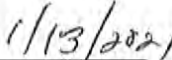
	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$255,630.81	\$255,789.48		(\$158.67)
TOTAL REVENUE/SOURCES OF FUNDS	\$255,630.81	\$255,789.48		(\$158.67)
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
30-XXX-XXX-73X Equipment	\$255,630.81	.00	.00	\$255,630.81
TOTAL EXPENDITURES	\$255,630.81	\$0.00	\$0.00	\$255,630.81
*** TOTAL EXPENDITURES AND TRANSFERS	\$255,630.81	\$0.00	\$0.00	\$255,630.81

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Capital Projects Fund - Fund 30  
For 6 Month Period Ending 12/31/20

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
\_\_\_\_\_  
ACTING Board Secretary/Business Administrator

  
\_\_\_\_\_  
Date

1/13 10:24am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 6 Month Period Ending 12/31/20

---

ASSETS AND RESOURCES

---

--- A S S E T S ---

101	Cash in bank		(\$2,424,213.82)
121	Tax levy receivable		\$3,120,230.75
	Accounts receivable:		
141	Intergovernmental - State	\$95,386.00	
			<hr/>
			\$95,386.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,082,024.00	
302	Less Revenues	(\$6,082,024.00)	
			<hr/>
			<hr/>
	Total assets and resources		\$791,402.93

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 6 Month Period Ending 12/31/20

---

LIABILITIES AND FUND EQUITY

---

FUND BALANCE

---

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$791,400.01
	Reserved fund balance:	

601	Appropriations	\$6,082,026.00
602	Less : Expenditures	\$5,290,625.01
603	Encumbrances	\$791,400.01 (\$6,082,025.02)
		\$0.98

Total Appropriated	\$791,400.99
--------------------	--------------

--- Unappropriated ---

770	Fund Balance	\$3.94
303	Budgeted Fund Balance	(\$2.00)

TOTAL FUND BALANCE	\$791,402.93
--------------------	--------------

TOTAL LIABILITIES AND FUND EQUITY	\$791,402.93
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RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$6,082,026.00	\$6,082,025.02	\$0.98
Revenues	(\$6,082,024.00)	(\$6,082,024.00)	\$0.00
	\$2.00	\$1.02	\$0.98
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$2.00	\$1.02	\$0.98
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$2.00	\$1.02	\$0.98
Budgeted Fund Balance	\$2.00	\$1.02	\$0.98

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 6 Month Period Ending 12/31/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210          Local tax levy	\$5,348,967.00	\$5,348,967.00		.00
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total Local Sources	\$5,348,967.00	\$5,348,967.00		\$0.00
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
--- State Sources ---				
3160          Debt service aid Type II	\$733,057.00	\$733,057.00		.00
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total State Sources	\$733,057.00	\$733,057.00		\$0.00
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL REVENUE/SOURCES OF FUNDS	\$6,082,024.00	\$6,082,024.00		\$0.00
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

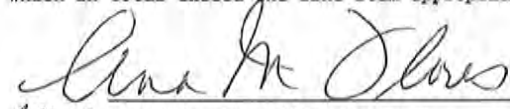
Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 6 Month Period Ending 12/31/20

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	<u>                    </u>	<u>                    </u>	<u>                    </u>
--- Debt Service - Regular ---			
40-701-510-723 Princ. Payments-Comm. Appr. Lease Pur. Agr.	\$1,935,000.00	\$1,935,000.00	.00
40-701-510-833 Interest Payments-Comm. Appr. Lease Pur. Agr.	\$867,544.00	\$867,543.76	\$0.24
40-701-510-834 Interest on Bonds	\$794,482.00	\$794,481.26	\$0.74
40-701-510-910 Redemption of Principal	\$2,485,000.00	\$2,485,000.00	.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL	\$6,082,026.00	\$6,082,025.02	\$0.98
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$6,082,026.00	\$6,082,025.02	\$0.98
	<u>                    </u>	<u>                    </u>	<u>                    </u>
*** TOTAL USES OF FUNDS ***	\$6,082,026.00	\$6,082,025.02	\$0.98
	<u>                    </u>	<u>                    </u>	<u>                    </u>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Debt Service Fund - Fund 40

For 6 Month Period Ending 12/31/20

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
\_\_\_\_\_  
ACTING Board Secretary/Administrator

1/13/2021  
Date

**REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION**

**DISTRICT OF WEST ORANGE**

**ALL FUNDS**

**FOR THE MONTH ENDING DECEMBER 31, 2020**

	<b>Beginning Cash Balance</b>	<b>Cash Receipts</b>	<b>Cash Disbursements</b>	<b>Ending Cash Balance</b>
<b>GOVERNMENTAL FUNDS</b>				
General Fund - Fund 10	2,547,132.28	14,474,204.08	15,922,729.83	1,098,606.53
Capital Reserve -Fund 10	302,911.84	7.70		302,919.54
Workers Comp Claims Fund-Fund 10	115,425.43	102,414.53	54,784.75	163,055.21
Special Revenue Fund - Fund 20	499,177.43	412,330.76	460,687.25	450,820.94
Capital Projects Fund - Fund 30	255,767.75	21.73		255,789.48
Debt Service Fund - Fund 40	(2,869,961.07)	445,747.25		(2,424,213.82)
<b>Total Governmental Funds</b>	<b>850,453.66</b>	<b>15,434,726.05</b>	<b>16,438,201.83</b>	<b>(153,022.12)</b>
<b>ENTERPRISE FUNDS</b>				
Food Service Fund - Fund 60	1,098,286.27	202,349.02	126,224.63	1,174,410.66
Enrichment Fund - Fund 61	62,911.73			62,911.73
<b>Total Enterprise Funds</b>	<b>1,161,198.00</b>	<b>202,349.02</b>	<b>126,224.63</b>	<b>1,237,322.39</b>
<b>AGENCY FUNDS</b>				
Payroll	8,479.57	5,033,054.07	5,030,185.01	11,348.63
Payroll Agency	1,516,167.87	4,834,366.20	4,338,191.07	2,012,343.00
Flex Account	2,677.06	34,316.55	36,061.63	931.98
<b>Total Agency Funds</b>	<b>1,527,324.50</b>	<b>9,901,736.82</b>	<b>9,404,437.71</b>	<b>2,024,623.61</b>
<b>TRUSTS</b>				
Unemployment Trust	494,230.29	12.56		494,242.85
<b>Total Trusts</b>	<b>494,230.29</b>	<b>12.56</b>	<b>0.00</b>	<b>494,242.85</b>
<b>TOTAL ALL FUNDS</b>	<b>4,033,206.45</b>	<b>25,538,824.45</b>	<b>25,968,864.17</b>	<b>3,603,166.73</b>

Joseph Antonucci  
Treasurer of School Monies

1-14-2021  
Date



## Hunterdon County Educational Services Commission

37 Hoffmans Crossing Road

Califon, New Jersey 07830

Phone: (908)439-4280 Fax: (908) 975-3753

Marie B. Kisch, Superintendent

Corinne Steinmetz, SBA/Board Secretary

### Interlocal Vehicle Sale Agreement

This Agreement is made this 19<sup>th</sup> day of January, 2021, through June 30, 2021, between the **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)**, which has administrative offices at 37 Hoffmans Crossing Road, Califon, NJ 07830, and vehicle sales located at HCESC West Orange Terminal, 47 Standish Avenue, West Orange, NJ 07052 and:

The **WEST ORANGE BOARD OF EDUCATION (BOE)**, which has offices at 179 Eagle Rock Ave., West Orange, NJ 07052. In consideration of the mutual promises and covenants contained herein, in accordance N.J.S.A. 40A:65-1, *et. seq.* and N.J.S.A. 18A:6-51, *et seq.*, the parties hereto agree as follows:

#### CONSIGNMENT & PROMOTION BY HCESC:

- Vehicle(s) listed below will be kept at Seller's location.
- HCESC will promote the sale of above listed vehicle(s) to other BOE's, private contractors, brokers, or any other qualified buyer.
- HCESC will include the below listed vehicle(s) in our next HCESC BOE Sale of Transportation Vehicles Bid, advertising the sale of vehicle(s), and collect sealed bids from private bids to be opened at our Administration Office, as advertised.
- HCESC will actively promote below listed vehicle(s) to other BOE's prior to and during the official public sale period. In the event the above listed vehicle(s) sell to another BOE prior to the sale, we will remove the affected buses from the public sale.
- HCESC will collect a 10% commission of the overall agreed sales price from the purchaser at the time the sale closes, and the sale is funded. The Seller shall retain 90% of the accepted agreed sales price, payable by the purchaser before releasing the vehicle(s).
- BOE will be presented all offers received by HCESC and BOE will authorize acceptance, counter, or decline of each offer.
- In an effort to protect the promotional costs and efforts of HCESC, if all offers presented to BOE-owner of vehicle(s) are rejected, HCESC reserves the right to collect a 10% sales commission on subsequent sale of this/these vehicle(s) if the sale is the result of promotion efforts of HCESC (i.e. an HCESC-generated lead) for up to three months from the ending date of this agreement.

#### DESCRIPTION OF VEHICLE(S)

<u>BUS#</u>	<u>VIN#</u>	<u>DESCRIPTION</u>
#134	1BAGCKA16F231162	2006 Bluebird A.A.F.E. 54-Pass.
#15	1FDXE45P55HB13704	2006 Ford/Bluebird 24-Pass.
#20	1FDXE45P25HB13725	2006 Ford/Bluebird 24-Pass.
#21	1FDXE45P45HB13726	2006 Ford/Bluebird 24-Pass.

This is to certify by signature that both parties agree to the terms set forth, as noted above.

#### **WEST ORANGE BOARD OF EDUCATION**

SIGNATURE \_\_\_\_\_  
Tonya Flowers, Business Administrator

DATE \_\_\_\_\_  
PHONE # 973-669-5400 x. 20520

#### **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION**

SIGNATURE \_\_\_\_\_  
Corinne Steinmetz, School Business Administrator

DATE \_\_\_\_\_  
PHONE # 908-439-4280 x4501