

# West Orange Public Schools



## 1:1 Chromebook Agreement Form

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To accept a West Orange Board of Education Chromebook and accessories, I/WE acknowledge the following:

### STUDENT:

- I have read and understand the information and terms outlined in the [West Orange Public Schools 1:1 Chromebook Parent/Student Handbook](#) and its referenced district policies.
- I will abide by the policies of the West Orange Public Schools as well as abide by all local, state, and federal laws.
- I understand that the Chromebook is the West Orange Public Schools property provided as part of my educational tool set. School personnel may request access to the device anytime, and I, the user, should assume no privacy.
- I understand that I am responsible for the care of this device. I will take the necessary precautions to keep the device in good condition. I will not attempt to repair the Chromebook or take it somewhere else to be repaired. I will report any problems that I encounter and submit it to the Technology Department for review and repair.
- I accept responsibility, up to and including, the cost of replacing the equipment if the device is lost or intentionally damaged.
- I will not let anyone other than myself use the Device and will not share my username and/or passwords with anyone.
- I understand that any files saved under my account will be for the purpose of school-related activities. Therefore, I will follow the appropriate policies and procedures outlined in the [West Orange Public Schools 1:1 Chromebook Parent/Student Handbook](#).
- I acknowledge that West Orange Public Schools provides Internet filtering for inappropriate materials and content on the device at school and outside the district. The West Orange Public Schools' Internet filter is applied to district-issued Chromebooks regardless of location.
- I will charge the Chromebook battery nightly and bring the device to school every day.
- I agree that social networking or any other electronic communication should be used only for appropriate, legitimate, and responsible communication. I will immediately notify a teacher, school official, or parent if receiving an email containing inappropriate or abusive language, or if the subject matter is questionable.
- I will keep my device in its protective case and in a secure location when not in use (locked up when possible).

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### PARENT/GUARDIAN

- I am responsible for my child's use of the Chromebook at home.
- I will make sure that my child recharges the Chromebook battery nightly and brings the Chromebook to school every day.
- I understand that if my child comes to school without his/her Chromebook, he/she may not be able to participate in classroom activities, his/her grade could be affected, and he/she will be responsible for making up the missed work.
- I agree to return the Chromebook to the district when requested and/or upon my child's withdrawal from West Orange Public Schools.
- I understand and agree that I am responsible to the district for the cost of repair or replacement of the Chromebook that is damaged, lost, or stolen as a result of my child's intentional act, neglect, or abuse of the laptop or because of my failure to follow Board Policies, rules and guidelines, including this agreement.
- I have read the [West Orange Public Schools 1:1 Chromebook Parent/Student Handbook](#) and understand the terms and conditions outlined in the handbook and the referenced West Orange Public Schools policies and procedures.

### Responsibility for Damaged Chromebooks

- In the event the Chromebook is damaged, it will be at the administration's discretion to determine if the damage was intentional or accidental. The district reserves the right to assess a fine not to exceed the full cost of the repair or replacement cost for any damages due to negligence or intentional misuse.

### West Orange Public Schools Anti-Big Brother Act Compliance Notice

The Anti-Big Brother Act, New Jersey Statutes Annotated (N.J.S.A.) 18A:36-39 (P.L. 2013, c.44), requires that parents/guardians of students who have been assigned a district or school owned device for use outside of school in connection with the district's academic program, be notified and informed of the following:

"If a school district furnishes a student with a laptop computer, cellular telephone, or other electronic device, the district shall provide the student with written or electronic notification that the electronic device may record or collect information on the student's activity or the student's use of the device if the electronic device is equipped with a camera, global positioning system, or other feature capable of recording or collecting information on the student's activity or use of the device."

**Privacy:** As per the guidelines of the NJ Anti-Big Brother Act (N.J.S.A.) 18A:36-39 (P.L. 2013, c. 44) the Board of Education reserves the right to examine, restrict, or remove electronic data from devices assigned to students. Students and their parent/guardians understand the assigned device may record or collect information on the student's activity or the student's use of the device. Students and parents/guardians further understand that all communication sent or received while connected to WOBOE network infrastructure and services can potentially be recorded and archived. The District reserves the right to share any of such archived records with law enforcement authorities if deemed appropriate by the District. In addition, the District reserves the right to use the geolocation features of the device to track its location in case it is lost or stolen. The District shall not use any of the recording or geo-location capabilities of the device in a manner that would violate the privacy rights of the student or any individual residing with the students.

This document serves as notice that West Orange Public Schools shall not use any of the capabilities in a manner that would violate the privacy rights of the student or any individual residing with the student while they are using the device outside of school. Before your child is permitted to use any district owned device outside of school, parents/guardians **must sign the "Consent to Anti-Big Brother Act"** stating that you understand and accept the Anti-Big Brother Act and agree to discuss it with your child.

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In order for a student to receive a personal Chromebook, the principal or designee must first receive this 1:1 Chromebook Agreement Form signed by both the student and his/her parent/guardian.

By signing below, the student and parent/guardian acknowledge that they read, understand, and agree to be bound by the terms and conditions outlined in the [West Orange Public Schools 1:1 Chromebook Parent/Student Handbook](#) and the referenced policies contained therein, including the **Anti-Big Brother Act Compliance Notice**.

The parent(s)/guardian(s) hereby acknowledges their agreement to be responsible (1) for the return of the Chromebook, and (2) for the payment of the replacement cost of the Chromebook and accessories in the event of the loss, damage, or theft of the device (absent immediate notification and the filing of a police report).

Parent/Guardian Name (Please Print)	Parent/Guardian Signature	Date

  

Student Name (Please Print)	Student Signature	Date

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### (Technology Department Office Use Only)

#### Equipment Checklist:

- Chromebook       Power Charger

#### Notes: