

Goal 2: Readiness for Future Success

Goal Statement: Increase student achievement to ensure that all students are challenged and engaged in quality instructional programs that prepares them for competitive college and career opportunities and future success.

Objective 6: Evaluate and develop a comprehensive school counseling program for students in Pre-K through High School Graduation that provides a multitude of indirect and direct supports, impacting student’s academic achievement, personal-social development and preparedness for college, career and postsecondary success.

<i>Major Activities</i>	<i>Staff</i>	<i>Resources</i>	<i>Timeline</i>	<i>Indicators of Success</i>
1. Analyze the use of school counselors and student assistant counselors time in order to provide an insight into the current school counseling program and how much time is being devoted to guidance curriculum, individual planning, responsive services, systems support and non-guidance activities. Identify tool to audit time/task of school counselors.	<ul style="list-style-type: none"> • Director of Student Personnel Services / Guidance • School Counselors • Building Administrator 	<ul style="list-style-type: none"> • Template or online program that follows the ASCA model 	2016 - 2017	<ul style="list-style-type: none"> • School Counselor Task Analysis Report • Recommendations for alignment of school counselors’ time to department goals and priorities
2. Using the ASCA program evaluation model, complete a needs analysis in order to determine strengths and needs of the current school counseling program.	<ul style="list-style-type: none"> • Director of Student Personnel Services/Guidance • Superintendent/Assistant Superintendent • School Counselors • Building Administrators 	<ul style="list-style-type: none"> • ASCA Needs Analysis Tool • Parent / Student Surveys • Technology 	2016-2017	<ul style="list-style-type: none"> • Needs Analysis Report to include the strengths, needs and priorities of the school counseling program • Survey results and action plan for addressing specific needs of counseling department

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3. Develop an advisory council / committee to: <ul style="list-style-type: none"> a. Analyze the current program in terms of Foundation, Delivery, Management and Accountability b. Align to goals around College, Career and Post-Secondary Success c. Develop belief statements and school counseling philosophy d. Determine priorities of the school counselors 	<ul style="list-style-type: none"> • Director of Student Personnel Services / Guidance • Superintendent • Assistant Superintendent • School Counselors • Parent / Guardians • Students • Administrators • Business / Community Members • Postsecondary Representatives 		2016-2017	<ul style="list-style-type: none"> • Formation of the community • Agendas / Minutes • Committee report of findings • Belief statements and philosophy that align to goals • Established priorities
4. Implement Naviance in Grades 6, 7, 8 to provide a structure for career opportunities for students and develop personal learning plans (PLP) for each student.	<ul style="list-style-type: none"> • Director of Student Personnel Services / Guidance • Superintendent • Assistant Superintendent • School Counselors • Parent / Guardians • Students • Administrators • Business / Community Members • Postsecondary Representatives • Director of Technology 	<ul style="list-style-type: none"> • Budget (\$2.20 per pupil) • Computer access • Training for school counselors • Training for teachers • Develop units 	2017-2018	<ul style="list-style-type: none"> • Each student in Grades 6, 7 and 8 have access to Naviance • Each student develops a Personalized Learning Plan (PLP) • Formation of student centered units

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5. Develop units / lessons to be presented at each grade level by school counselors	<ul style="list-style-type: none"> • Assistant Superintendent • Principals • Director of Guidance • School Counselors 	<ul style="list-style-type: none"> • Revise Curriculum • Training for school counselors and teachers 	2017- 2018	<ul style="list-style-type: none"> • Curriculum for each grade level • Units / Lessons presented at each grade level by school counselors
6. Develop a consistent process and procedure for disseminating information via the various types of media.	<ul style="list-style-type: none"> • Director of Student Personnel/Guidance • Building Administrators • Director of Technology • Technology Department • Social Media • Public Relations • Consultant • Supervisor of Career Education • Advisory Committee 	<ul style="list-style-type: none"> • Technology 	Ongoing	<ul style="list-style-type: none"> • Policy / Procedure disseminated to each administrator
7. Organize Career Technical Education (CTE) Fair to promote career awareness options. Reach out to the community to encourage individuals in various fields to participate by showcasing their career fields.	<ul style="list-style-type: none"> • Supervisor of Career Education • Advisory Committee • Director of Guidance • Superintendent • Asst. Superintendent • Administrators 	<ul style="list-style-type: none"> • Budget • Location to host • Presenters • Current topics 	2017 – 2018	<ul style="list-style-type: none"> • Completion of Fair • Survey results from participants

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8. Increase communication to parents / guardians by hosting a quarterly Parent Forum at middle schools and high school with the purpose of disseminating relevant information.	<ul style="list-style-type: none"> • Director of Student Personnel/Guidance • WOHS Administrators • School Counselors 	<ul style="list-style-type: none"> • Presenters • Current topics 	2017-2018	<ul style="list-style-type: none"> • Date, time, and location for each school • Agenda for each meeting • Survey results from participants
9. Create Lunch and Learn opportunities at West Orange High School.	<ul style="list-style-type: none"> • Director of Student Personnel / Guidance • Supervisor of Career Education • WOHS Principal 	<ul style="list-style-type: none"> • Presenters • Current topics 	2016-2017	<ul style="list-style-type: none"> • Agenda / Topics from presenters • Date and time • Attendance sheet
10. Create a physical space conducive to relationship building and information sharing in the LMC at the high school.	<ul style="list-style-type: none"> • Supervisor of Career Education • Director of Guidance • Superintendent • Assistant Superintendent • Administrators 	<ul style="list-style-type: none"> • Budget to design space and purpose 	2017-2019	<ul style="list-style-type: none"> • Space created and utilized by students • Sign-in sheets
11. Evaluate how students are guided through the college choice process as they prepare for, apply to and plan to attend top colleges and universities.	<ul style="list-style-type: none"> • Assistant Superintendent • Director of Student Personnel / Guidance • Supervisor of Career Education • School Counselors • WOHS Administration 	<ul style="list-style-type: none"> • Assessment of process • Student survey • Professional development • Resources for parents and students around college affordability planning and scholarships 	2016-2017	<ul style="list-style-type: none"> • Survey results • Recommendations for increasing number of student attending top colleges and universities